



DRAFT

**ADA TOWNSHIP ETHICS BOARD
MEETING MINUTES
MONDAY, APRIL 18, 2011**

The meeting was called to order by Chair Jon Sarb at 6:20 pm. Members present: Co-chair Carol Seacord, Clerk Burton, Keith Wolverton, Mary Oele, Supervisor Haga and Treasurer Rhoades. Absent: Brian Schiffelbein.

Motion by Keith Wolverton, support by Carol Seacord, to approve the agenda. Yes-4, No-0, absent-1. Motion carried.

Motion by Carol Seacord, support by Keith Wolverton, to approve the minutes of Friday, January 21, 2011. Yes-4, No-0, absent-1. Motion carried.

UNFINISHED BUSINESS

Supervisor Haga reported he had passed out copies of the "Standards of Conduct" and the "Complaint Form" to the township staff. There were no questions from the staff, or a requirement for them to sign that they had received the documents.

The Board discussed the need for an introductory paragraph to the Ethics Board listing and information on the township website. Chairman Sarb would look for an email sent to him by Keith Wolverton several months ago with a draft for that paragraph, and email it to board members for their opinions. There would also be the possibility of taking a segment from the "Standards of Conduct".

The Board also discussed the lack of ease in finding where on the township website the Ethics Board segment resides, and discussed possible navigation solutions.

Supervisor Haga will follow up on the need for an "ethics" clause for all new contracts the township signs in the future. He will need to submit the wording for legal review.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

The next meeting date for the Ethics Board will be Monday, July 18, 2011, at 6:15 pm.

Chair Sarb adjourned the meeting at 6:45 pm.