



**ADA TOWNSHIP ETHICS BOARD
MEETING MINUTES
MONDAY, JULY 16, 2012**

The meeting was called to order by Chair Jon Sarb at 6:35 pm. Members present: Chair Jon Sarb, Co-chair Carol Seacord, Keith Wolverton, Mary Oele, Brian Schiffelbein, Treasurer Rhoades, and Clerk Burton. Absent: Supervisor Haga. There were no residents present.

Motion by Seacord, support by Oele, to approve the agenda. Yes-5; No-0. Motion carried.

Motion by Wolverton, support by Schiffelbein, to approve the minutes of Monday, April 16, 2012. Yes-5; No-0. Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

BOARD COMMENT

Keith Wolverton commented he had tried to print the Standards of Conduct from the Township website, and they wouldn't print. He also asked about the current status of terms for members of the board. Clerk Burton gave the following information from Supervisor Haga: Mary Oele re-appointed on 10/25/10, expiring on 10/1/13; Jon Sarb's term expires on 10/1/13; Brian Schiffelbein re-appointed on 10/25/10, expiring on 10/1/13; Carol Seacord's term expires on 10/1/14; Keith Wolverton's term expires on 10/1/14. Additionally, Wolverton asked if the board should at this time elect new officers, and suggested we table the issue till the next meeting, under "Unfinished Business".

Clerk Burton suggested we discuss whether a different day than Monday be considered, in light of the fact that Supervisor Haga has found it difficult to attend on Mondays. The board followed with a discussion about the Administrative Committee, made up of Supervisor Haga, Clerk Burton and Treasurer Rhoades, their role as non-voting members of the Ethics Board, and the perception by the public. Also discussed was the submittal language on the complaint form, and the need for the Ethics Board Standards of Conduct to be posted on the township website.

Motion by Wolverton, supported by Seacord to have an amendment to the Standards of Conduct prepared by Wolverton with more detailed wording related to the complaint submission process. Yes – 5; No – 0. Motion carried.

A discussion by the board of the chronology of events leading to Brian Schiffelbein's absence from board meetings during the past year followed. The need for the Standards of Conduct to also include clarification on an attendance policy for Board meetings was discussed for possible inclusion as an amendment for Keith Wolverton to draft.

Carol Seacord suggested every Board member present an “ethical situation” at the next meeting, and the Board will choose one for discussion and practice decision making using the technique that speaker Kathy White (speaker at the April 2012 meeting) advocated. This activity was planned for this meeting and postponed till the next meeting, on Monday, October 15, 2012.

PUBLIC COMMENT

No public comment.

The next meeting date for the Ethics Board will be Monday, October 15, 2012, at 6:30 pm.

Motion by Wolverton, supported by Seacord to adjourn. Yes – 5; No – 0. Motion carried.

Chair Sarb adjourned the meeting at 7:47 pm.