



**ADA TOWNSHIP ETHICS BOARD MEETING
MINUTES
MONDAY, OCTOBER 19, 2009**

The meeting was called to order by Chairperson Jon Sarb at 6:20 pm. Members present: Chairman Sarb, Clerk Burton, Treasurer Rhoades, Supervisor Haga, Keith Wolverton, Mary Oele, Brian Schiffelbein, and Carol Seacord (6:25 pm.). The Oath of Office was given to Brian Schiffelbein by Clerk Burton.

A motion was made by Schiffelbein and support by Wolverton to approve the agenda. Motion carried.

A motion was made by Wolverton, supported by Seacord, to approve the minutes of August 17, 2009, with one correction: to change the time Carol Seacord arrived from 6:25 to 6:15 pm. Motion carried.

A motion was made by Seacord, supported by Schiffelbein, to approve the minutes of October 5, 2009. Motion carried.

OLD BUSINESS

Discussion for changes to be made to the Ethics Board **Ada Township Standards of Conduct for Public Officials and Employees**, resuming at Section 2B on page 3, where the Board stopped at the August 17, 2009 meeting. Agreement was reached on the following:

Section 2B (1) rewording as presented in review document, suggested by Keith Wolverton, but changing "within 48 hours" to "within three (3) business days", and adding "properly" to "who 'properly' reports said violation...".

Section 2B (1) (e) strike.

Section 2B (2) rewording as presented in review document, but changing "(1a-e)" to "(1a-d)".

Section 3A (2) rewording as presented in review document.

Section 3A (3) rewording as presented in review document, but changing "Four (4) members of the board..." to "Three (3) members of the board...", changing "vote of 4 members..." to "vote of 3 members...", changing "Voting board member may be removed from their position by a majority vote of a quorum." to "Voting board member may be removed from their position by a majority vote of the Ethics Board, and approved by the Ada Township Board."

Section 4A (1) (a) rewording as presented in review document, but changing "approved by the board" in the last sentence to " approved by the Appointing Authority".

Section 4A (1) (c) rewording as presented in review document.

Section 4A (1) (e) (2) changing to "Section 4A (1) (e) (1), changing "Section 4A (1)(e)(3)" to "Section 4A(1)(e)(2)", and change "Section 4A(1)(e)(4)" to "Section 4A(1)(e)(3)".

There was a unanimous agreement to all of the above changes.

Section 7, rewording as presented in review document, but change “The provisions of this act” to “The provisions of these Standards of Conduct”, “Ada Township Board” to “Appointing Authority”, and “majority of board members” to “majority of Ethics Board members”.

There was discussion on the perception of the Ethics Board, having three members of the Administrative Committee (Supervisor, Clerk and Treasurer) as members, even though they are non-voting members. It was decided that better communication to the public would help clarify that perception.

It was also decided the next draft of the “Standards of Conduct” would be reviewed by the township legal council. A motion was made by Wolverton and supported by Schiffelbein to approve the next draft of the document at the next meeting and send the “Standards of Conduct” to the Township Board for final approval. Motion carried.

NO NEW BUSINESS

NO BOARD COMMENT

NO PUBLIC COMMENT

ADJOURNMENT

The meeting was adjourned by Chairman Sarb at 8:06 pm.

Respectfully Submitted,
Susan Burton, Recording Secretary

Susan Burton
Ada Township Clerk

Date

RS/sb