

**ADA TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS  
MINUTES OF THE JANUARY 8, 2010 MEETING**

Draft

The meeting was called to order at 8:00 a.m. by Chairperson Bob Kullgren.

**BOARD MEMBERS PRESENT:** Terry Bowersox, George Haga, Tom Korth (8:45 a.m.), Bob Kullgren, Betsy Ratzsch, Walt VanderWulp (8:40 a.m.), Ted Wright

**BOARD MEMBERS ABSENT:** Jim Ippel, Devin Norman

**OTHERS PRESENT:** Jim Ferro, Planning Director, Steve Groenenboom, Township Engineer

**PUBLIC PRESENT:** None

**APPROVAL OF AGENDA**

The agenda was approved by consent.

**BRONSON ST. IMPROVEMENT PROJECT**

Ferro reviewed an analysis he prepared showing the line items from the project cost estimate which had increased between the October cost estimate and the December 21 cost estimate, accounting for the total project cost increase of \$46,950. It was noted that the several of the project scope items had changed, in addition to adding 12 head-in parking spaces at the west end of Bronson St., including added irrigation and lawn area, 2 additional street lights near the railroad tunnel, and increase in the amount for engineering fees and contingency.

The Board discussed alternatives for reducing the project cost, to come as close as feasible to \$300,000 in total Township cost. Options discussed included removing the 12 head-in spaces at the west end of the street, to avoid the necessity of widening the street, reducing the amount of irrigated lawn area, eliminating a portion of the sidewalk, reducing number of street lights and eliminating paving of gravel drive approaches.

It was noted that if the 12 head-in parking spaces were left in the plan, the total project cost would be even higher than indicated in the December 21 cost estimate, due to the need to widen the street to 30 feet and add additional curb and gutter, as required by the Road Commission.

Following discussion, the consensus of the Board was to change the project scope in the following ways, to reduce project costs by approximately \$30,000:

- Eliminate the irrigated parkway between the street and the sidewalk, to reduce irrigation costs and cost of seeding/fertilizer/mulch.
- remove the 12 head-in parking spaces west of Teeple

It was moved by Haga, seconded by Bowersox, to recommend to the Township Board that the Bronson St. project as revised above be pursued, with a total cost estimate of \$397,300, and total estimated Township share of \$312,700.

Motion passed unanimously.

**PUBLIC COMMENT** - None

**ADJOURNMENT**

The meeting was adjourned at 8:50 a.m.

Respectfully submitted:

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Tom Korth, Secretary