

**ADA TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF THE JUNE 4, 2009 MEETING**

The meeting was called to order at 4:00 p.m. by Chairperson Bob Kullgren.

**BOARD MEMBERS PRESENT:** Terry Bowersox, George Haga, Tom Korth, Bob Kullgren, Devin Norman, Jim Ippel and Walt VanderWulp, Ted Wright.

**BOARD MEMBERS ABSENT:** Betsy Ratzsch

**OTHERS PRESENT:** Jim Ferro, Planning Director

**PUBLIC PRESENT:** None

**APPROVAL OF AGENDA**

It was moved by Bowersox, seconded by VanderWulp, to approve the agenda.

Motion passed unanimously.

**AGREEMENTS WITH THE COMMUNITY CHURCH FOR PUBLIC USE OF CHURCH PARKING AREA, AND USE OF PARKING AREA FOR FARMERS MARKET**

The Board reviewed final drafts of proposed agreements between the DDA and The Community church, for use of the church parking area for both public parking and for the new Farmers Market.

In discussion of the drafts, VanderWulp noted that we should be prepared to address how to handle abandoned vehicles in the parking lot, which will happen sooner or later.

Ferro observed that it appears the Agreement requires the Township to clear sidewalks of snow, in addition to the parking lot. Haga stated he had not been aware of this, and would look into the matter further.

Haga noted that the Church had insisted on a “Joinder” provision that makes the Township a party to the provisions concerning liability.

The possibility of further revisions to the Agreements being made after review by the DDA Board was discussed.

Following discussion, it was moved by Korth, seconded by Bowersox, to approve the Agreement with The Community church for use of the parking area for public parking, subject to there being no further changes that would impose any additional burden or responsibilities on the DDA.

Motion passed unanimously.

The second Agreement providing for use of the church parking lot for the Farmers Market was discussed.

Haga explained the complications that arose in negotiations concerning liability for claims arising from tainted food products.

Following discussion, it was moved by Bowersox, seconded by Haga, to approve the Agreement with The Community church for use of the church parking area for the Farmers Market, subject to there being no further changes that would impose any additional burden or responsibility on the DDA.

Motion passed unanimously.

**DEVELOPMENT AND COMMUNICATION OF PARKING MANAGEMENT GUIDELINES.**

The Board reviewed the proposed statement of principles and recommended practices for management of the public and private parking supply in the Village.

It was suggested by Kullgren that a written cover letter from him to introduce the document to property owners and business owners would be appropriate. Personally delivering the document to businesses was also suggested as a possibility.

Following discussion, it was moved by Norman, seconded by VanderWulp, to approve the statement of parking management principles and recommended practices.

Motion passed unanimously.

**PUBLIC COMMENT:** None

#### **ADJOURNMENT**

The meeting was adjourned at 4:45 p.m.

Respectfully submitted:

---

Robert Kullgren, Chairperson