

**ADA TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS
MINUTES OF THE JUNE 4, 2012 MEETING**

The meeting was called to order at 8:30 a.m. by Chairperson Bob Kullgren.

BOARD MEMBERS PRESENT: George Haga, Jim Ippel, Bob Kullgren, Devin Norman, Walt VanderWulp

BOARD MEMBERS ABSENT: Terry Bowersox, Bryan Harrison, Tom Korth, Ted Wright

STAFF PRESENT: Jim Ferro, Planning Director

OTHERS PRESENT: Steve Groenenboom, P.E., Moore & Bruggink

APPROVAL OF AGENDA

Kullgren suggested that Item VII, Discussion of Project Priorities, be postponed, due to the absence of 4 members.

The agenda as revised was approved by consent.

APPROVAL OF MINUTES OF MAY 7, 2012 MEETING

It was moved by Norman, seconded by Ippel, to approve the minutes of the May 7, 2012 meeting as presented. Motion approved unanimously.

STATUS OF PROJECTS

a. Schedule for Parking Installation

Steve Groenenboom stated that construction would start this week on the 7 additional parking spaces. He noted that the contractor is Flier Brothers Excavators. Jason Flier was formerly with Katerburg-Verhage, and worked on previous Township trail projects. Groenenboom stated that tree removal is scheduled for Tuesday, June 5. Groenenboom described a minor change in the location of the island around an existing utility pole, which will remain in its current location.

Haga noted that the construction contract was approved by the Township Board.

b. Drainage, sidewalk and restoration corrections

Groenenboom noted this work is complete.

c. "Bike Petal" bike rack delivery/installation

Ferro stated that the bicycle rack is completed and is tentatively scheduled for delivery this week.

d. Donated Bike Rack from ACEMCO

Ferro stated he is hopeful that the donated U-type rack will be delivered at the same time as the "Bike Petal" rack.

The Board discussed various location options for the U-Rack. Ferro stated he would present options for decision at next month's meeting.

DDA FINANCIAL REPORT

Ferro presented financial reports for the DDA and the Farmers' Market for the period through May 31, 2012, noting that nearly all of the revenues and expenditures for the DDA during May were Farmers' Market related.

REQUEST FOR FUNDING DISBURSEMENT FROM ADA HISTORICAL SOCIETY FOR INTERPRETIVE SIGN PROJECT

Ferro presented a letter from the Historical Society requesting disbursement of \$3,000 in budgeted funds to the Historical Society, for the historic site interpretive sign project. Ferro stated that the Society is required to make a 50% down payment prior to production of the signs, and that providing our funding will enable them to make this payment.

It was moved by Haga, seconded by VanderWulp, to approve the payment of \$3,000 to the Ada Historical Society.

Motion passed unanimously.

MEMBER/STAFF COMMENT

Haga reported that Amway Corp. is planning to re-locate Nutrilite nutritional supplement production to the former Catalog Warehouse building on Spaulding Ave., making a significant investment in the building. He stated Amway is planning to apply for a PA 198 tax abatement, and also needs to obtain zoning approval for the new use.

He noted that he has preliminary calculations that the new facilities, even with a PA 198 abatement in place, will result in approximately \$9 million in total new property tax revenue to all taxing jurisdictions, with about \$500,000 of that going to Ada Township. He stated it will also produce about 200 new jobs.

Ferro noted the thank you letter in the Board packets from the Ada Historical Society, thanking us for participating in the funding of the interpretive sign project.

PUBLIC COMMENT

Melinda Maher, Historical Society member, thanked the Board for providing funding for the interpretive sign project.

ADJOURNMENT

It was moved by Norman, seconded by VanderWulp, to adjourn the meeting, at 9:03 a.m.

Motion passed unanimously.

Respectfully submitted: