

**ADA TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS  
MINUTES OF THE JULY 6, 2009 MEETING**

Draft

The meeting was called to order at 4:00 p.m. by Chairperson Bob Kullgren.

**BOARD MEMBERS PRESENT:** Terry Bowersox, George Haga, Tom Korth, Bob Kullgren, Jim Ippel Betsy Ratzsch, Walt VanderWulp, Ted Wright.

**BOARD MEMBERS ABSENT:** Devin Norman

**OTHERS PRESENT:** Jim Ferro, Planning Director

**PUBLIC PRESENT:** None

**APPROVAL OF MINUTES OF JUNE 1, 2009 AND JUNE 4, 2009 MEETINGS**

It was moved by VanderWulp, seconded by Korth, to approve the minutes of the June 1 and June 4, 2009 meetings.

Motion passed unanimously.

**APPROVAL OF "LICENSE AND RELEASE AGREEMENT" WITH ALTICOR, INC., FOR USE OF ALTICOR PARKING LOT AT 7215 HEADLEY ST. FOR FARMERS MARKET PARKING**

The Board reviewed the proposed license agreement with Alticor, for use of the Alticor parking lot on Headley St. for parking on the days that the Farmer's Market is open.

Haga noted that this agreement language is identical to the language in the agreement that is signed by the Township for use of the same property on July 4.

It was moved by Haga, seconded by Bowersox, to approve the license and release agreement with Alticor, Inc., for use of the parking lot at 7215 Headley St. for Farmers Market parking.

Motion approved unanimously.

**DISCUSSION OF BRONSON ST. IMPROVEMENT PROJECT**

Kullgren and Korth summarized a recent meeting they had with Wayne Harrell, Director of Engineering at the Kent County Road Commission, regarding the Road Commission's approach to improving Bronson St. It was noted that the Road Commission does not place a high priority on addressing the pedestrian circulation function of the street, and making the street safe and comfortable for pedestrians.

The Board reviewed material from the Ada Village Design Charrette Final Report concerning recommended changes to Bronson St., between Ada Drive and Headley St. Ferro noted that the traffic engineers who were part of the charrette consultant team felt strongly that it would be a mistake to convert Bronson St. to one-way traffic, and widen the street to 27-foot wide, and that it would be preferable to do nothing to the street other than removing the striped center line.

Ferro reviewed for the Board the Township's previous efforts to develop an improvement plan for Bronson St., in cooperation with the Kent County Road Commission. A written summary of a public information meeting with Bronson St. residents that was held in 2005 was reviewed, at which there was general concurrence by the limited number of residents in attendance with the one-way traffic plan.

Ferro noted that implementing the one-way traffic plan was put on hold by the Township Board, pending the results of the Village Design Charrette process.

Jim Ippel stated that we need to address the entire Ada Drive-Bronson St. intersection from a safety standpoint, to make the intersection safe for vehicles, pedestrians and bicycles.

Walt VanderWulp left the meeting at this time, at 9:10 a.m.

In discussion, the consensus of the Board was to request that updated cost estimates be prepared for a scaled-back project that includes adding some head-in parking adjacent to the rail line west of the trail tunnel, completing a 5-foot sidewalk the length of the street, adding decorative lighting, extending the trail from the tunnel exit to the Ada Drive intersection, and modifying the curb line adjacent to the Ada Bike Shop to create a green space area between the sidewalk and curb.

Jim Ippel also suggested that the bank on the west side of the Ada Drive rail trestle that is currently overgrown be mowed and maintained.

**PUBLIC COMMENT:**None

### **ADJOURNMENT**

In discussion, the consensus of the Board was to re-schedule the next meeting for Monday, August 10, at 8:30 a.m.

Ferro suggested that completion of Bylaws be placed on the next agenda.

The meeting was adjourned at 9:40 a.m.

Respectfully submitted:

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Robert Kullgren, Chairperson