

**ADA TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS
MINUTES OF THE OCTOBER 22, 2013 SPECIAL MEETING**

The meeting was called to order at 7:00 p.m. by Chairperson Bob Kullgren, at the Ada Township office, 7330 Thornapple River Dr., Ada, MI.

BOARD MEMBERS PRESENT: Terry Bowersox, George Haga, Jim Ippel, Tom Korth, Bob Kullgren, Walt VanderWulp, Ted Wright

BOARD MEMBERS ABSENT: Bryan Harrison, Devin Norman

STAFF PRESENT: Jim Ferro, Planning Director

OTHERS PRESENT: Pete Lazdins and Bob Petko, Progressive AE

PUBLIC PRESENT: Steve Dertz, Amway

APPROVAL OF AGENDA

The agenda was approved by consent.

REVIEW OF REVISIONS TO DRAFT VILLAGE DESIGN PLAN

Kullgren stated the goal of the meeting is to reach consensus on the draft plan, unless there is something about the plan that is way off the mark, so that the consultant can move forward with final report preparation.

Board discussion continued on the topic of how to address drive-through facilities in the plan. Petko presented photo examples of drive-through facilities in urban settings.

Following discussion, the consensus of the Board was that the issue of whether drive-through facilities should be accommodated in the Village in the future should not be addressed in the scope of this plan, and that the issue should be addressed in the future by the Planning Commission and Township Board.

The consultants also presented parking supply and demand calculations for the plan, based on counts of both on-street and off-street parking provided, and applying zoning ordinance standards to the total commercial square footage and projected number of residential units in the plan. Petko presented assumptions made regarding the average size and number of residential units in second stories. Petko stated that the conclusion reached from this data is that the parking supply provided is in the ballpark in terms of meeting the demand.

Board members commented that they would like to see data concerning existing commercial square footage and parking supply in the Village, compared to what is proposed in the plan.

Note: Korth left the meeting at this time.

**APPROVAL OF BENCH/LITTER RECEPTACLE PURCHASE FOR TWO
STREETSCAPE PLAZAS**

Ferro presented price quotes for several bench styles, materials and manufacturers. He stated he was recommending the "Plainwell" bench and litter receptacle from Landscape Forms, with either wood slats or metal slats. Ferro stated that the total cost of 4 benches and 2 receptacles was \$7,108 for wood slats, and \$8,934 for metal slats.

Following discussion, it was moved by VanderWulp, seconded by Bowersox, to authorize expenditure of \$7,108 to purchase of 4 benches and 2 litter receptacles with the wood slat option

from Landscape Forms.

Motion approved unanimously.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at approximately 9:15 p.m.

Respectfully submitted:

Tom Korth, Secretary