

**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)  
BOARD OF DIRECTORS  
MINUTES OF THE DECEMBER 17, 2018 MEETING  
ADA, MICHIGAN**

**I. CALL TO ORDER AND ROLL CALL**

The joint meeting with the Ada Township Board was called to order at 7:00 p.m. by Supervisor Haga.

**BOARD MEMBERS PRESENT:** Terry Bowersox, George Haga, Bryan Harrison, Margaret Idema, Devin Norman (arrived at 7:02 p.m.), Walt VanderWulp

**BOARD MEMBERS ABSENT:** Dawn Marie Coe, Justin Knapp, Ted Wright

**STAFF PRESENT:** Jim Ferro, Planning Director, Brian Hilbrands, DDA Coordinator

**PUBLIC PRESENT:** 7 community members

**II. APPROVAL OF AGENDA**

Motion to approve the agenda passed unanimously.

**III. LIBRARY AND COMMUNITY CENTER UPDATE**

Project Manager Ken Brandsen and Principal Architect Jim Horman from Progressive AE summarized the process used by the design team and Building Committee in applying the information previously developed for the site on the south side of Headley St. regarding the building program components and project goals to the development of a concept plan for the building on the north side of Headley St. They emphasized that the use of an enclosed courtyard within the 2-story building footprint in this concept plan achieves the goals of providing outdoor program space in a safe environment and a closer relationship between the building and natural areas.

Scott Rantala, JLL Project Manager and Owner's Representative, summarized information concerning likely additional project costs, in the following categories – additional design costs, added site development costs due to the shift in project location, and increased costs of building construction associated with the revised building concept. Preliminary cost estimates for the 26,000 square foot building concept that was developed for the south side of Headley St. was compared to 3 different building size options for the site on the north side of Headley St. The total estimated additional costs for the 3 building options on the north side of Headley St. range from \$1.35 million to \$2.92 million above the preliminary estimate for the southern site.

Harrison stated that from the DDA's standpoint, they asked to see the costs and they are seeing those now, they wanted to have safety addressed, and they wanted to keep the relationship with The Community Church. He also stated that costs should not prohibit the design of the building as there are more potential funds out there.

Norman stated that there has been a lot of change since the last public input session. It started out as a community building, but now you cannot get to the community space without going through the library. Norman stated that before allocating DDA parking funds it needs to be figured out where in the Village there is parking demand.

**IV. PUBLIC COMMENT**

There were no public comments.

Meeting was adjourned at 8:23 p.m.

Respectfully submitted:

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Devin Norman, Secretary