

**ADA TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)  
BOARD OF DIRECTORS  
MINUTES OF THE APRIL 8, 2019 SEMI-ANNUAL INFORMATIONAL MEETING, 8:30 A.M.  
ADA TOWNSHIP OFFICES, 7330 THORNAPPLE RIVER DR. SE  
ADA, MICHIGAN**

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 8:42 a.m. by Chairperson, Bowersox.

**BOARD MEMBERS PRESENT:** Terry Bowersox, George Haga, Bryan Harrison, Dawn Marie Coe, Ted Wright, Margaret Idema, Devin Norman, Justin Knapp

**BOARD MEMBERS ABSENT:** Walt VanderWulp

**STAFF PRESENT:** Jim Ferro, Planning Director, Brian Hilbrands, DDA Coordinator, Kevin Moran, Ada Township Treasurer, Adina Winczewski, Administrative Assistant

**PUBLIC PRESENT:**

**II. INFORMATION ON DDA EVENTS AND PROJECTS**

Hilbrands explained the need for this meeting as outlined in his staff memo. Because of new legislation, there are new reporting requirements for tax increment finance authorities in Michigan. Semi-annual informational meetings are now required in order to provide information on the authority's activities. The Ada Township DDA only captures taxes from Ada Township. All other taxing jurisdictions opted out of the tax capture.

Hilbrands noted that the new reporting requirements compiled by the Michigan Downtown Association, as well as a summary of the events and activities taken on by the Ada Township DDA in 2018 and 2019 have been provided in the board packets.

Events put on by the DDA include Beers at the Bridge, Brats & Bonfires and the Ada Village Leprechaun Hunt. Projects completed in 2018 include street sweeping, installation of Village banners and streetlight garland, and streetlight fixture replacement.

The next semi-annual meeting will take place sometime this fall.

**III. PUBLIC COMMENT**

There were no public comments.

Harrison moved, Norman seconded, to adjourn meeting at 8:47 a.m. Motion passed unanimously.

Respectfully submitted:

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Devin Norman, Secretary