

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD  
MINUTES OF THE THURSDAY, FEBRUARY 8, 2018 MEETING**

A meeting of the Ada Township Parks, Recreation and Land Preservation Advisory Board was held on Thursday, February 8, 2018, 4:00 pm, at the Ada Township Offices, 7330 Thornapple River Dr SE, Ada, MI.

The meeting was called to order at 4:00 pm by Vice-Chair Crosby.

**1. ROLL CALL**

Members present: Crosby, Haga, Jacobs, Nowak, Steketee, Terwilliger

Members absent: Damstra, LeBlanc, Roe, Schmottlach, VandenBerge

Staff present: Fitzpatrick, Ferro

Public Present: Judy Levick

Approval of the agenda and minutes were postponed pending arrival of a quorum.

**1. REVIEW OF PROPOSED BUDGETS FOR FISCAL YEAR 2018-19**

Ferro presented an overview of the proposed budgets for the 3 funds that currently support park, recreation and land preservation programs.

**2. PARK DIRECTORS REPORT**

Fitzpatrick highlighted significant activities in the Parks Department programs and operations.

Crosby noted that we should not forget the interest expressed by Bob Becker in fund-raising for location of a veterans' memorial in the Village.

Note: Jacobs arrived at 4:30 p.m.

**3. APPROVAL OF AGENDA**

It was moved by Terwilliger, seconded by Jacobs, to approve the agenda as presented. Motion passed unanimously.

**4. APPROVAL OF MINUTES OF JANUARY 11, 2018 MEETING**

It was moved by Terwilliger, seconded by Jacobs, to approve the minutes of the January 11 meeting as presented.

Motion approved unanimously.

**5. ROSELLE PARK BUILDING MEETING ROOM ACOUSTICS IMPROVEMENTS.**

Ken Dixon, Dixon Architecture, presented options, cost estimates and material samples for installation of devices in the meeting room at Roselle Park to improve the acoustics of the room. He noted that the cost of the various options range from approximately \$10,000 to \$50,000.

Following review of the options, it was moved by Haga, seconded by Steketee, to recommend installation of the "SonaSpray fc" spray-on acoustic finish on the room ceiling, at an estimated cost of \$10,000.

Motion approved unanimously.

Terwilliger asked if Parks funds would pay for this. Fitzpatrick noted it is budgeted in the current fiscal year in the 208 Parks and Recreation Fund.

Note: Terwilliger left the meeting at 5:30 p.m., after which a quorum was no longer present.

**6. REVIEW OF DRAFT REVISIONS TO FEE SCHEDULE**

Advisory Board members reviewed and commented on draft revisions to the fee schedule for Parks and Recreation facility rentals. Fitzpatrick will provide a final draft for Advisory Board review at the March meeting.

**7. REVIEW OF RECREATION NEEDS ASSESSMENT RFP**

Advisory Board members reviewed and commented on a draft RFP for consultant services to complete a recreation needs assessment for Township parks and recreation programs. He noted that it has been difficult to get Subcommittee members together to complete review/refinement of the RFP. Fitzpatrick will provide a final draft for Advisory Board review at the March meeting.

**8. BOARD MEMBER COMMENT**

None.

**9. PUBLIC COMMENT**

There was no public comment.

**10. ADJOURNMENT**

The meeting was adjourned at approximately 5:35 pm.

Respectfully Submitted,

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Jacqueline Smith, Township Clerk