

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY, MARCH 8, 2018 MEETING**

A meeting of the Ada Township Parks, Recreation and Land Preservation Advisory Board was held on Thursday, March 8, 2018, 4:00 pm, at the Ada Township Office, 7330 Thornapple River Dr SE, Ada, MI.

The meeting was called to order at 4:00 pm by Chair Roe.

1. ROLL CALL

Members present: Crosby, Haga, Nowak, Steketee, VandenBerge, Roe
Members absent: Damstra, LeBlanc, Schmottlach, Jacobs, Terwilliger
Staff present: Fitzpatrick, Ferro, Winczewski
Public Present: OCBA, Wes Steer

2. APPROVAL OF AGENDA

It was moved by Steketee, supported by Crosby, to approve the agenda. Motion passed unanimously.

Note: Terwilliger arrived at 4:05 p.m.

3. APPROVAL OF MINUTES OF FEBRUARY 8, 2018 MEETING

Crosby noted that Judy Levick was in attendance at last meeting but her name was not in the minutes. It was moved by VandenBerge, supported by Steketee, to approve the minutes of the February 8th meeting with the correction to add Judy Levick in attendance.

Motion approved unanimously.

Note: Damstra arrived at 4:10p.m.

4. TENNIS/PICKLE COURTS PROJECT PROPOSAL

Wes Steer from O'Boyle, Cowell, Blalock & Associates reviewed the cost estimates for the new tennis and pickleball courts at Ada Township Park. It would be \$3,000 - \$4,000 savings in pavement costs if pickleball courts were reduced by 6 feet in each dimension. It was recommended to not include a gate at pickleball courts. After discussion, consensus was to make pickleball courts full size and leave out the gate.

Note: Schmottlach arrived at 4:15p.m.

Terwilliger stated based on literature he has read, post-tensioned concrete is the way to go, based on much longer life of the court surface.

It was recommended by Wes Steer to add a concrete pathway to connect the existing path to the pickleball court which is an additional \$1,000. This was not on the estimates. Members agreed there should be a concrete, barrier-free, path connecting to the pickleball courts. Wes Steer also mentioned it is more common to see black vinyl coated fencing being used instead of

exposed galvanized. Forest Hills schools are using black vinyl and it looks nice. Periodic maintenance by a galvanized fencing contractor will be needed.

Steer also noted that the project completion time would be longer for concrete surfacing of the courts, due to the needed curing time for the concrete.

Damstra stated he has recruited a \$50,000 donation to the pickleball courts in return for naming rights.

Moved by Terwilliger, supported by Steketee, to recommend seeking bids for the court reconstruction project, with a project design incorporating a post-tensioned concrete surface, use of black vinyl-coated fencing, full-size pickleball courts and addition of a concrete barrier-free path connection to the pickleball courts. Motion passed unanimously.

5. REVISED "PARK RENTAL FEES"

Damstra stated the room rental rates at Roselle Park are too low. Wedding receptions will result in a lot of wear-and-tear. The rental rates may need to be revisited in the future to better align with other neighboring park rentals.

Moved by Damstra, supported by Haga to approve the fee schedule as presented to go to Township Board for approval. Motion passed unanimously.

6. REVIEW OF RECREATION NEEDS ASSESSMENT RFP

Fitzpatrick reviewed the Recreation Needs Assessment RFP. He stated he has removed assessment of administrative and staffing needs from the scope of services. He would like to add future park possibilities to the proposal. Moved by Terwilliger, supported by VandenBerge to accept the Revised Recreation Needs Assessment RFP with the amendment to add future park possibilities. Motion passed unanimously.

7. PARK DIRECTOR'S REPORT AND PROJECT UPDATES

Fitzpatrick reviewed a summary of upcoming trail and parks projects. Damstra asked when the trail millage expires, and if funds are set aside for maintenance. Ferro state the millage expires in 2020. He added that there is very little funding available for maintenance.

8. BOARD MEMBER COMMENT

Fitzpatrick stated there will be a goodbye lunch for retiring park staff, Linda Gary, on April 17th. Ferro introduced new Administrative Assistant, Adina Winczewski, to the board.

9. PUBLIC COMMENT

There was no public comment.

10. ADJOURNMENT

The meeting was adjourned at 5:30 pm.
Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk
RS: aw