

**ADA TOWNSHIP OPEN SPACE PRESERVATION ADVISORY BOARD
MINUTES OF THE JUNE 9, 2016 SPECIAL MEETING**

A special meeting of the Ada Township Open Space Preservation Advisory Board was held on Thursday, June 9, 2016, at the Roselle Park Building, 1010 Grand River Dr NE, Ada, MI.

The meeting was called to order at 4:10 pm by Chairperson Crosby

ROLL CALL

Members present: Betty Jo Crosby, Supervisor George Haga, Elise Roe, Rick Steketee, Jeff VandenBerge
Members absent: Dan Bergman, Randy Damstra, Jamie Ladd, Paul LeBlanc

Staff present: Jim Ferro, Mark Fitzpatrick, Rob McCormick, Parks Dept. Intern Amelia Richards
Parks Committee members present: Trustee Catherine Jacobs, Wayne Nowak, Treasurer Norm Rhoades, Mike Terwilliger

APPROVAL OF AGENDA

It was moved by Roe, seconded by VandenBerge, to approve the agenda as presented.
Motion passed unanimously.

**REVIEW OF PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
RULES OF PROCEDURE**

The final draft of proposed Advisory Board Rules of Procedure were reviewed.

Following discussion, it was moved by Haga, seconded by Rhoades, to approve the Rules of Procedure.

In discussion, it was noted that the new Advisory Board does not yet formally exist, thereby not providing authority for Parks Committee members to vote on the Bylaws. Ferro stated that the ordinance creating the new Advisory Board does not take effect until late June. As a result, the meeting today is technically the final meeting of the Open Space Preservation Advisory Board, which will no longer exist after the new Advisory Board is appointed.

Following discussion, it was moved by Roe, seconded by Steketee, to postpone action on the Bylaws.

Motion passed unanimously.

DISCUSSION OF TRANSITION TO NEW ADVISORY BOARD

Ferro noted that one of the first tasks at the first meeting of the new Advisory Board would be to elect officers. He noted this would be on the July agenda.

DIRECTOR'S REPORT

Parks Director Fitzpatrick reported on the status of projects, activities and programs in the Parks and Recreation program. Fitzpatrick stated an important task we need to complete is the preparation of a new Parks, Recreation and Open Space Plan, for review and approval by the Michigan DNR. In discussion of how to go about completing the plan, Terwilliger volunteered to

head up a committee to work on preparation of the new Plan.

PUBLIC COMMENT

None

ADJOURNMENT

The meeting was adjourned at approximately 5:30 p.m.

Respectfully Submitted,

Jacqueline Smith, Township Clerk