

**ADA TOWNSHIP OPEN SPACE PRESERVATION ADVISORY BOARD  
MINUTES OF THE JULY 9, 2015 MEETING**

The meeting was called to order at 4:05 pm by Chairperson Crosby.

Members present: Bergman, Crosby, Damstra, Haga, LeBlanc, Roe, Steketee

Members absent: Ladd, VandenBerge

Staff present: Parks Director Fitzpatrick, Planning Director Ferro, Parks Dept. Intern, Amelia Richards

Public present: None

**APPROVAL OF AGENDA**

The agenda was approved by consent.

**APPROVAL OF MINUTES OF JANUARY 8, MARCH 5 AND APRIL 16.**

It was noted that the last regular meeting was held on January 8, and the March and April meetings were both special meetings. Since minutes are only approved at a regular meeting, there are 3 sets of minutes that are pending approval by the Board.

It was moved by LeBlanc, seconded by Steketee, to approve the January 8, March 5 and April 16 meeting minutes as presented.

Motion approved unanimously.

**APPROVAL OF 2015 ANNUAL REPORT TO TOWNSHIP BOARD**

A proposed Annual Report to the Township Board, prepared by Crosby and Ferro, was presented for approval.

It was moved by Haga, seconded by LeBlanc, to approve the annual report.

Motion passed unanimously.

**STATUS OF CARL CREEK CROSSING PUBLIC ACCESS IMPROVEMENTS PROJECT**

Fitzpatrick reported there is a substantial completion site inspection scheduled for July 20. He noted he has some areas of concern, including restoration of areas where equipment was maneuvered, and signs of blight on evergreen trees that have been planted. Fitzpatrick stated the two bridges across the creek and the wetland boardwalk are in place, but not completed yet.

Amelia Richards summarized the proposed content of the two interpretive signs that will be installed. Fitzpatrick stated he will email mock-ups of the panel content to members for feedback.

Ferro summarized a recent on-site meeting he had with representatives from the Country Homes of Ada condo association and a follow-up written proposal from them, in which they propose to install chain link fencing around portions of their irrigation water withdrawal system on the creek, to address their concerns regarding potential vandalism and safety hazard. In addition, the association has asked whether the Township would be willing to share in the cost of installing fencing.

It was suggested that legal input be obtained from Township legal counsel regarding how the provisions of the irrigation system easement agreement apply to the proposal for installation of fencing.

A Subcommittee consisting of Haga, Crosby and Roe was appointed to review this proposal and make a recommendation to the Advisory Board.

## **STATUS OF ROSELLE PARK RESOURCE BUILDING PROJECT**

Fitzpatrick reported on the schedule for bid opening for the Resource Building project. He stated the goal was to have a decision on whether to proceed with the project and award a contract scheduled for the August 10 Township Board meeting.

Fitzpatrick noted that there has been some cost added to the project by the need to provide some on-site compensating cut at the edge of the floodplain, to compensate for fill required for the building. Fitzpatrick also reported on the status of fund-raising for the project.

## **DISCUSSION OF POTENTIAL STRATEGIC PLANNING SESSION – AUGUST 13**

Crosby reported she and Ferro had discussed the need for the Board to focus efforts on accomplishing projects that have been on our plate for some time, and that Ferro had suggested there is a need for some overall priority-setting. Holding of a special meeting was suggested to conduct a priority-setting exercise.

The consensus of the Board was to hold a special meeting on August 13, at 4:00 p.m. for this purpose.

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

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Jackie Smith, Township Clerk