ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
THURSDAY, MARCH 9, 2017 SPECIAL MEETING
4:00 P.M.
ADA TOWNSHIP PARK CLASSROOM BUILDING
1180 BUTTRICK AVE SE
ADA, MICHIGAN

AGENDA

1. Call meeting to order/roll call

2. Approval of agenda

3. Approval of minutes of February 9, 2017 meeting

4. Review of Proposed FY 2017-18 Budget

5. Consider requesting use of Land Conservancy of West Michigan's Ada Project Fund for use as part of Ada Township's local matching fund contribution to Kent County Parks.

6. Review of plans and cost estimates for Settlers' Grove Riverfront Park

7. Recommendation regarding application for DNR grant funds for Settlers' Grove Riverfront Park.

8. Review of construction plans for Knapp St./Grand River Drive property landscape restoration/entry sign project.

9. Park Director's Report
   a. Status of Parks, Recreation and Land Preservation Plan
   b. Volunteers for Forest Hills Community Expo – Saturday, March 18, 9:30 a.m. to 2:30 p.m.

10. Board Member Comment

11. Public Comment

12. Adjournment

ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD MINUTES OF THE TUESDAY, FEBRUARY 9, 2017 SPECIAL MEETING

A special meeting of the Ada Township Parks, Recreation and Land Preservation Advisory Board was held on Thursday, February 9, 2017, 4:00 p.m., at Ada Township Park, 1180 Buttrick Ave SE, Ada, MI.

The meeting was called to order at 4:00 pm by Chairperson Roe.

1. ROLL CALL

Members present: Crosby, Haga, Nowak, Roe, Schmottlach, Steketee, Terwilliger
Members absent: Damstra, Jacobs, LeBlanc, VandenBerge
Staff present: Fitzpatrick, Ferro
Public Present: Roger Sabine, Kent County Parks Department

2. APPROVAL OF AGENDA

It was moved by Terwilliger, seconded by Crosby, to approve the agenda as presented.

Motion passed unanimously.

3. APPROVAL OF MINUTES OF JANUARY 12, 2017 AND JANUARY 24, 2017 MEETINGS

It was moved by Haga, seconded by Crosby, to approve the minutes of the January 12 and January 24 meetings.

Motion passed unanimously.

4. REQUEST FOR LOCAL MATCHING FUNDS FOR LAND ACQUISITION GRANT APPLICATION TO MICHIGAN DNR, FOR EXPANSION OF CHIEF HAZY CLOUD PARK, KENT COUNTY PARKS DEPARTMENT

Roger Sabine, Kent County Parks Director, presented a request for local matching funds from Ada Township, to be used as local match for a Michigan DNR grant application he plans to submit by April 1, for grant funding to acquire additional land for Chief Hazy Cloud Park expansion on Pettis Ave. Sabine stated the acquisition would be an additional 124 acres of land between Pettis Ave. and the Grand River, to the northwest of the land that is planned to be acquired by the end of this year with grant funds that were approved by the Michigan Natural Resources Trust Fund Board in December, 2016.

Sabine stated he is requesting $400,000 in matching funds from the Township, toward the estimated $4 million cost of the project. He stated that if the grant is awarded and the cost of the project comes in at less than $4 million, the matching funds from Ada Township would be reduced proportionately.

In discussion, Crosby noted that this type of land is our highest priority for open space preservation.

Ferro noted that the goal of a continuous greenbelt corridor along the Grand River north and east of the river has been a goal in our community recreation plans since 1990 or 1995.

In discussion of schedule, Sabine noted that he would like to have a recommendation considered by the Township Board at the March 13 Board meeting, following consideration of the grant application by the County Board's Finance Committee on March 7. He stated the grant application would be considered for authorization by the County Board of Commissioners on March 23.

Following discussion, it was moved by Steketee, seconded by Crosby, that the Advisory Board recommend providing local matching funds of $400,000 to Kent County for the proposed grant-funded project, comprised of approximately $60,350 from the Land Conservancy of West Michigan's "Ada" project fund, and the balance from the Land Preservation Fund, subject to the matching funds being reduced proportionately to any reduction in the cost of the acquisition project below $4 million.

Motion passed unanimously.

5. REVIEW OF DESIGN DEVELOPMENT PLANS FOR SETTLERS' GROVE RIVERFRONT PARK

Ferro presented draft design development drawings prepared by Progressive AE for the proposed Settlers' Grove Riverfront Park. He noted that the design work is being completed now with the goal of incorporating portions of the project into construction plans and bid documents for construction this year at the same time that Amway is constructing the planned River Street adjacent to the park. Ferro stated that portions of the project that could be constructed this year include the pedestrian plazas adjacent to the street, including a plaza that would be the new location for the school house that has been given to the Township for public use.

6. REVIEW AND RECOMMEND APPROVAL OF PROPOSED PARKS, RECREATION AND LAND PRESERVATION PLAN

Fitzpatrick and Ferro reviewed with the Advisory Board the draft 2017 Parks, Recreation and Land Preservation Plan that has been placed on the Township web site. Schmottlach noted that are problems with the survey results analysis shown on the graphs presented, due to the fact that an importance rating of "Neutral" on several of the survey questions resulted in a "neutral" rating inaccurately inflating the calculated overall importance ratings of different response items.

Staff and Mike Terwilliger indicated they would look into correcting this inaccuracy.

Ferro and Fitzpatrick indicated there would be some continuing refinements of the draft Plan document during the public review period. It was noted that some public input has already been received that will be incorporated into the refinements.

Haga commented that we need to have the refined draft prepared in time for inclusion in the Township Board packet for the February27 meeting.

Ferro presented a proposed resolution for consideration by the Advisory Board to recommend approval of the draft Plan.

It was moved by Haga, seconded by Crosby, to adopt the proposed Resolution to recommend

approval of the 2017 Parks, Recreation and Land Preservation Plan.

On a roll call vote on the motion, the vote was:

Yes: Crosby, Haga, Nowak, Roe, Schmottlach and Terwilliger.
No: 0
Absent: Damstra, Jacobs, LeBlanc, Steketee, VandenBerge

(Note: Nowak left the meeting at 5:28 pm)

7. PARK DIRECTOR'S REPORT

Fitzpatrick summarized his monthly Director's report.

8. BOARD MEMBER COMMENT

Haga reported that the Township Board's Personnel Committee has recommended the Park Director position be re-classified to a higher compensation level in the Pay Classification System, at a level commensurate with other Township Department Heads. Several Advisory Board members expressed their support for this change.

9. PUBLIC COMMENT

None

10. ADJOURNMENT

It was moved by Terwilliger, seconded by Crosby, to adjourn the meeting at approximately 5:40 p.m.

Motion passed.

Respectfully Submitted,

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Jacqueline Smith, Township Clerk

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 208 PARKS & RECREATION FUND

WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
ESTIMATED REVENUES							
Dept 020.000-TAXES							
208-020.000-406.000	TAXES: VOTED .2500 MILLS	213,449	226,874	258,247		(226,874)	(100.00)
208-020.000-406.001	TAXES: 208 SHARE 42%	152,747	149,460	170,705		(149,460)	(100.00)
208-020.000-423.000	TAXES: PA 198 & PA 255	10,917					
Totals for dept 020.000-TAXES		377,113	376,334	428,952		(376,334)	(100.00)
Dept 023.000-INTEREST & RENTS							
208-023.000-454.000	CELL TOWER RENTS	11,380	11,000	6,588	11,000		
208-023.000-665.004	INT: COUNTY POOL	142	120	107	125	5	4.17
208-023.000-665.016	INTEREST - BANK	6,542	5,000	841	5,000		
208-023.000-665.017	INTEREST/DIVIDEND - ARBORETUM		600		600		
208-023.000-677.000	RENTALS			885			
208-023.000-677.100	RENTAL:BUILDING	2,900	2,700	5,295	5,000	2,300	85.19
208-023.000-677.200	RENTAL:FIELD	4,145	3,200	(140)		(3,200)	(100.00)
208-023.000-677.300	ROSELLE PARK BUILDING			285	3,000	3,000	
Totals for dept 023.000-INTEREST & RENTS		25,109	22,620	13,861	24,725	2,105	9.31
Dept 024.000-STATE REVENUE SHARING							
208-024.000-566.100	GRANTS:OTHER	1,215	1,000	1,922	1,575	575	57.50
Totals for dept 024.000-STATE REVENUE SHARING		1,215	1,000	1,922	1,575	575	57.50
Dept 024.001-GRANTS							
208-024.001-566.000	STATE GRANT			90	1,575	1,575	
	ABA GRANT						
	SCHOOL PROGRAM GRANT						
	OTHER GRANT(S)						
Totals for dept 024.001-GRANTS				90	1,575	1,575	
Dept 025.000-CHARGES FOR SERVICES							
208-025.000-651.100	FEES:RECREATION LEAGUES-ADULT LEA	41,448	42,000	42,326	42,000		
208-025.000-651.200	FEES:RECREATION LEAGUES-TOURNAMEN	4,495	4,500	4,110	4,500		
208-025.000-652.100	FEES:YOUTH PROGRAMS	16,046	14,000	11,279	15,000	1,000	7.14
208-025.000-652.200	FEES:ADULT/FAMILY	762	600	798	1,500	900	150.00
208-025.000-652.300	FEES:SPECIAL EVENTS		800		400	(400)	(50.00)
Totals for dept 025.000-CHARGES FOR SERVICES		62,751	61,900	58,513	63,400	1,500	2.42
Dept 026.000-CONTRIBUTIONS							
208-026.000-675.001	CONTRIBUTIONS - PARK	245,454	1,000	16,394	1,000		
208-026.000-675.001-PK IMPR 201	CONTRIBUTIONS - PARK			196			
Totals for dept 026.000-CONTRIBUTIONS		245,454	1,000	16,590	1,000		
Dept 027.000-OTHER REVENUE							
208-027.000-694.000	MISC AND OTHER REVENUE	1,210	1,500	7,812	1,500		
Totals for dept 027.000-OTHER REVENUE		1,210	1,500	7,812	1,500		
Dept 030.000-TRANSFER IN							
208-030.000-695.000	TRANSFERS IN	500,000					
Totals for dept 030.000-TRANSFER IN		500,000					
TOTAL ESTIMATED REVENUES		1,212,852	464,354	527,740	93,775	(370,579)	(79.81)

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
APPROPRIATIONS							
Dept 545.000-RECREATION DEPARTMENT							
208-545.000-704.000	WAGES	16,975	17,940	16,859	16,258	(1,682)	(9.38)
	PROPOSED 2% WAGE ADJUSTMENT OF BASE WAGE OF $15940						
208-545.000-707.000	WAGES - HOURLY WORKER	8,694	9,600	8,779	9,600		
208-545.000-715.000	FICA - TOWNSHIP SHARE	1,574	1,719	1,589	1,758	39	2.27
208-545.000-716.000	FICA - MEDICARE TWP SHARE	368	402	372	411	9	2.24
208-545.000-740.000	OPERATING SUPPLIES/SERVICES	3,561	5,700	4,986	5,700		
208-545.000-801.000	CONTRACT SERVICE	16,889	16,500	16,188	16,500		
208-545.000-983.000	NEW EQUIPMENT	229	500		500		
Totals for dept 545.000-RECREATION DEPARTMENT		48,290	52,361	48,773	50,727	(1,634)	(3.12)
Dept 546.000-PARK PROGRAMS							
208-546.000-707.000	WAGES - HOURLY WORKER	21,721	20,000	23,601	24,000	4,000	20.00
208-546.000-707.005	OVERTIME			16			
208-546.000-715.000	FICA - TOWNSHIP SHARE	1,357	1,240	1,464	1,488	248	20.00
208-546.000-716.000	FICA - MEDICARE TWP SHARE	317	290	342	348	58	20.00
208-546.000-719.000	RETIREMENT - EMPLOYER COST			6			
208-546.000-740.000	OPERATING SUPPLIES/SERVICES	6,030	7,500	3,946	7,000	(500)	(6.67)
208-546.000-801.000	CONTRACT SERVICE	3,337	3,300	3,517	3,399	99	3.00
208-546.000-983.000	NEW EQUIPMENT		500		1,200	700	140.00
Totals for dept 546.000-PARK PROGRAMS		32,762	32,830	32,892	37,435	4,605	14.03
Dept 692.000-PARKS AND ARBORETUM							
208-692.000-704.000	WAGES	57,444	57,995	56,090	74,643	16,648	28.71
	PROPOSED 2% WAGE ADJUSTMENT AND MOVE TO STEP 1 GRADE LEVEL SIMILAR TO OTHER DEPARTMENT HEADS						
208-692.000-704.001	WAGES - SUPPORT	9,929	32,686	26,521	33,380	694	2.12
	PROPOSED 2% WAGE ADJUSTMENT						
208-692.000-704.003	PK MAINTENANCE	41,253	42,260	37,386	43,090	830	1.96
	FOOTNOTE AMOUNTS:				43,090	830	1.96
	PROPOSED 2% WAGE ADJUSTMENT						
208-692.000-704.005	WAGES: OVERTIME	1,335	1,500	1,370	1,500		
	FOOTNOTE AMOUNTS:				1,500		
	CORRECTION FROM REQUESTED AMOUNT TO WORK SESSION						
208-692.000-707.000	WAGES - HOURLY WORKER	11,155	13,000	8,738	13,000		
208-692.000-707.005	OVERTIME				1,500	1,500	
208-692.000-708.000	WAGES - ADMIN ASSISTANT				18,013	18,013	
	FOOTNOTE AMOUNTS:				18,013	18,013	
	ADDITION OF PART TIME ADMINISTRATIVE ASSISTANT 1/2 TIME						
208-692.000-715.000	FICA - TOWNSHIP SHARE	6,722	9,333	7,396	10,268	935	10.02
208-692.000-716.000	FICA - MEDICARE TWP SHARE	1,572	2,183	1,734	2,401	218	9.99
208-692.000-718.000	UNIFORMS		1,250	132	1,250		
208-692.000-719.000	RETIREMENT - EMPLOYER COST	10,527	13,603	11,218	15,111	1,508	11.09
208-692.000-719.001	MEDICAL, DENTAL INSURANCE	35,152	35,000	26,467	35,537	537	1.53
	PARKS DIRECTOR						
	PARKS MAINTENANCE 1						
208-692.000-740.000	OPERATING SUPPLIES/SERVICES	17,018	14,000	16,227	16,000	2,000	14.29
208-692.000-742.000	ARBORETUM TREE CARE	1,610	3,100	1,476	3,100		
208-692.000-800.000	CONTINUING EDUCATION	857	650	547	900	250	38.46
208-692.000-801.000	CONTRACT SERVICE	14,657	9,000	14,391	11,135	2,135	23.72
	EPS ROSELLE PARK						
	MIDSTATE SECURITY ADA PARK						
	ORKIN						
	SECANT TECHNOLOGY						
	FERTILIZATION						
	CULLIGAN--ROSELLE PARK						

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 208 PARKS & RECREATION FUND

WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
APPROPRIATIONS							
Dept 692.000-PARKS AND ARBORETUM							
	ROSELLE PARK LIVE ROOF MAINTENANCE						
208-692.000-817.000	LAWN CARE CONTRACT	17,440	17,400	17,440	17,879	479	2.75
208-692.000-818.000	SANITATION CONT SERVICE	9,930	7,000	6,885	7,000		
208-692.000-820.000	MEMBERSHIP & DUES	125	400	178	350	(50)	(12.50)
208-692.000-853.000	COMMNUNICATIONS/TELEPHONE,ETC	3,245	4,000	6,902	5,499	1,499	37.48
	ATT VERIZON COMCAST						
208-692.000-870.000	MILEAGE & EXPENSES	4,461	4,500	3,482	4,500		
208-692.000-910.000	TOWNSHIP INSURANCE/BONDS	15,993	17,850	10,984	11,000	(6,850)	(38.38)
208-692.000-920.000	UTILITIES/SPEC ASSM'TS	14,054	19,500	14,709	17,000	(2,500)	(12.82)
208-692.000-930.000	MAINTENANCE & REPAIR	6,523	20,000	13,067	20,000		
208-692.000-933.000	TRUCK/EQUIP EXPENSES	2,270	3,500	966	3,500		
208-692.000-970.000	CAPITAL PURCHASE				8,500	8,500	
208-692.000-974.000	IMPROVEMENTS	2,841	7,376	3,876	168,000	160,624	2,177.66
	ADA PARK TRAIL REPARIR CRACKS AND SEALCOAT ADA PARK TENNSI COURTS MAJOR REPAIR AND MAINTENANCE UNDER REVIEW LEONARD FIELD REPAIR OF OUTFIELD FENCE LEONARD FIELD PARKING LOT PATCH AND APPLICATION OF ASPHALT TOPCOAT ROSELLE PARK PAVED TRAIL MAINTENANCE AND REPAOR ROSELLE PARK MEETING ROOM ACCUSTIC ASSESSMENT AND IMPROVEMENT						
208-692.000-974.004	DESIGN DEVELOPMENT CONTRACTOR	23,990	7,000		18,775	11,775	168.21
	ROSELLE PARK MASTER PLAN UPDATE ROSELLE PARK LAGOON ANALYSIS GRNA TRAIL ENGINEERING WORK CONSULTANT ON WATER FLOODING MANAGMENT ISSUES AT ROSELLE PARK						
208-692.000-983.000	NEW EQUIPMENT		4,000	3,669	3,135	(865)	(21.63)
	BICYCLE RACK AT ROSELLE PARK CHAIN SAW INFORMATION BOARD DISPLAY CAMINETS (3)						
Totals for dept 692.000-PARKS AND ARBORETUM		310,103	348,086	291,851	565,966	217,880	62.59
Dept 900.000-OTHER TOWNSHIP EXPENSES							
208-900.000-719.002	LIFE INSURANCE, OTHERS	1,226	1,000	1,149	1,000		
208-900.000-719.003	CONTRIBUTIONS EXPENSE		4,500			(4,500)	(100.00)
Totals for dept 900.000-OTHER TOWNSHIP EXPENSES		1,226	5,500	1,149	1,000	(4,500)	(81.82)
Dept 904.000-CAPITAL IMPROVEMENTS L/T							
208-904.000-970.000	CAPITAL PURCHASE				8,500	8,500	
	WOOD CHIPPER						
208-904.000-974.000	IMPROVEMENTS	1,260,680	160,000	231,433	20,500	(139,500)	(87.19)
	ADA PARK OFFICE IMPROVEMENTS REPAIR OF 2 DECKS, SIDEWAK REPAIRS REPARIS TO ELECTRIC BOX AROUND ELECTRIC CONTRS AT LEONARD FIELD						
Totals for dept 904.000-CAPITAL IMPROVEMENTS L/T		1,260,680	160,000	231,433	29,000	(131,000)	(81.88)
TOTAL APPROPRIATIONS		1,653,061	598,777	606,098	684,128	85,351	14.25
NET OF REVENUES/APPROPRIATIONS - FUND 208		(440,209)	(134,423)	(78,358)	(590,353)	455,930	339.18
BEGINNING FUND BALANCE		1,090,574	650,366	650,366	572,008	(78,358)	(12.05)
ENDING FUND BALANCE		650,365	515,943	572,008	(18,345)	(534,288)	(103.56)

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 211 TOWNSHIP TRAILS
WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
ESTIMATED REVENUES							
Dept 020.000-TAXES							
211-020.000-406.002	TAXES: VOTED .50 MILLS	456,795	446,965	510,726	469,070	22,105	4.95
	FOOTNOTE AMOUNTS:				469,070	22,105	4.95
	ESTIMATED TAXABLE VALUE $964,363,996 X MILLAGE RATE .4915						
211-020.000-423.000	TAXES: PA 198 & PA 255	12,966	5,000	5,793	5,000		
Totals for dept 020.000-TAXES		469,761	451,965	516,519	474,070	22,105	4.89
Dept 023.000-INTEREST & RENTS							
211-023.000-665.016	INTEREST - BANK	340	100	134	250	150	150.00
Totals for dept 023.000-INTEREST & RENTS		340	100	134	250	150	150.00
Dept 030.000-TRANSFER IN							
211-030.000-695.000	TRANSFERS IN	70,000	70,000		70,000		
Totals for dept 030.000-TRANSFER IN		70,000	70,000		70,000		
TOTAL ESTIMATED REVENUES		540,101	522,065	516,653	544,320	22,255	4.26

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 211 TOWNSHIP TRAILS

WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
APPROPRIATIONS							
Dept 265.000-BUILDINGS & GROUNDS							
211-265.000-704.000	WAGES	6,751	7,500	10,190	12,000	4,500	60.00
211-265.000-715.000	FICA - TOWNSHIP SHARE	472	434	594	744	310	71.43
211-265.000-716.000	FICA - MEDICARE TWP SHARE	123	102	141	138	36	35.29
211-265.000-719.000	RETIREMENT - EMPLOYER COST	805	700	629	1,200	500	71.43
211-265.000-719.001	MEDICAL, DENTAL INSURANCE	1,339	1,300	1,256	1,545	245	18.85
211-265.000-740.000	OPERATING SUPPLIES/SERVICES	3,697	8,000	4,154	8,000		
211-265.000-930.000	MAINTENANCE & REPAIR	10,875	15,000	7,046	20,000	5,000	33.33
211-265.000-983.000	NEW EQUIPMENT			(1,923)			
Totals for dept 265.000-BUILDINGS & GROUNDS		24,062	33,036	22,087	43,627	10,591	32.06
Dept 440.000-PUBLIC WORKS							
211-440.000-808.000	ENGINEERS SERVICE			2,833			
Totals for dept 440.000-PUBLIC WORKS				2,833			
Dept 900.000-OTHER TOWNSHIP EXPENSES							
211-900.000-719.002	LIFE INSURANCE, OTHERS	67	100	53	100		
211-900.000-991.000	BOND PRINCIPAL PAYMENTS	340,000	365,000	365,000	390,000	25,000	6.85
211-900.000-995.000	BOND INTEREST PAYMENTS	112,450	97,998	97,998	74,525	(23,473)	(23.95)
211-900.000-999.000	PAYING AGENT FEES	750	750	750	750		
Totals for dept 900.000-OTHER TOWNSHIP EXPENSES		453,267	463,848	463,801	465,375	1,527	0.33
TOTAL APPROPRIATIONS		477,329	496,884	488,721	509,002	12,118	2.44
NET OF REVENUES/APPROPRIATIONS - FUND 211		62,772	25,181	27,932	35,318	(10,137)	40.26
	BEGINNING FUND BALANCE	427,374	490,146	490,146	518,078	27,932	5.70
	ENDING FUND BALANCE	490,146	515,327	518,078	553,396	38,069	7.39

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 213 PARKS & OPEN SPACE

WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
ESTIMATED REVENUES							
Dept 020.000-TAXES							
213-020.000-406.001	TAXES: VOTED .40 MILLS	182,051	206,398	233,778		(206,398)	(100.00)
213-020.000-423.000	TAXES: PA 198 & PA 255	5,987					
Totals for dept 020.000-TAXES		188,038	206,398	233,778		(206,398)	(100.00)
Dept 023.000-INTEREST & RENTS							
213-023.000-665.016	INTEREST - BANK	2,464	400	413	1,500	1,100	275.00
Totals for dept 023.000-INTEREST & RENTS		2,464	400	413	1,500	1,100	275.00
Dept 027.000-OTHER REVENUE							
213-027.000-694.000	MISC AND OTHER REVENUE	15					
Totals for dept 027.000-OTHER REVENUE		15					
TOTAL ESTIMATED REVENUES		190,517	206,798	234,191	1,500	(205,298)	(99.27)

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 213 PARKS & OPEN SPACE
WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
APPROPRIATIONS							
Dept 692.000-PARKS AND ARBORETUM							
213-692.000-956.000	OTHER	39					
Totals for dept 692.000-PARKS AND ARBORETUM		39					
Dept 693.000-OPEN SPACE							
213-693.000-704.000	WAGES	8,030	11,068	7,858	11,068		
213-693.000-715.000	FICA - TOWNSHIP SHARE	500	686	468	686		
213-693.000-716.000	FICA - MEDICARE TWP SHARE	117	160	109	160		
213-693.000-719.000	RETIREMENT - EMPLOYER COST	784	1,107	763	1,107		
213-693.000-719.001	MEDICAL, DENTAL INSURANCE	81	2,648	1,344	1,500	(1,148)	(43.35)
213-693.000-740.000	OPERATING SUPPLIES/SERVICES	1,637	15,400		2,000	(13,400)	(87.01)
213-693.000-801.000	CONTRACT SERVICE	6,117	21,000		8,410	(12,590)	(59.95)
	KNAPP ST INTERSECTION - CONSTRUCTION 35% ESTIMATED						
213-693.000-828.000	LEGAL SERVICES		2,000		2,000		
213-693.000-970.000	CAPITAL PURCHASE		400,000		300,000	(100,000)	(25.00)
213-693.000-974.000	IMPROVEMENTS	132,432	20,000		10,000	(10,000)	(50.00)
	CARL CREEK PRESERVE - CULVERT REPLACEMENT ESTIMATE						
213-693.000-974.004	DESIGN DEVELOPMENT CONTRACTOR		22,000	1,470	1,139	(20,861)	(94.82)
	KNAPP ST INTERSECTION - FINALIZE DESIGN, BID DOCUMENTS, MANAGE CONSTRUCTION @ 35%						
Totals for dept 693.000-OPEN SPACE		149,698	496,069	12,012	338,070	(157,999)	(31.85)
Dept 900.000-OTHER TOWNSHIP EXPENSES							
213-900.000-719.002	LIFE INSURANCE, OTHERS	77	100	72	100		
213-900.000-947.000	TRANSFERS OUT TO OTHER FUNDS	500,000					
Totals for dept 900.000-OTHER TOWNSHIP EXPENSES		500,077	100	72	100		
TOTAL APPROPRIATIONS		649,814	496,169	12,084	338,170	(157,999)	(31.84)
NET OF REVENUES/APPROPRIATIONS - FUND 213		(459,297)	(289,371)	222,107	(336,670)	47,299	16.35
	BEGINNING FUND BALANCE	1,364,653	905,356	905,356	1,127,463	222,107	24.53
	ENDING FUND BALANCE	905,356	615,985	1,127,463	790,793	174,808	28.38

BUDGET REPORT FOR ADA TOWNSHIP
Fund: 214 PARKS, RECREATION, AND LAND PRESERVATION

WORK SESSION BUDGET UPDATE 02/25/17
Calculations as of 03/31/2017

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 03/31/17	2017-18 WORK SESSION BUDGET	2017-18 WORK SESSION AMT CHANGE	2017-18 WORK SESSION % CHANGE
ESTIMATED REVENUES							
Dept 020.000-TAXES							
214-020.000-406.002	TAXES: VOTED .65 MILLS				620,337	620,337	
	FOOTNOTE AMOUNTS:				620,337	620,337	
	ESTIMATED TAXABLE VALUE $954,363,996 X MILLAGE RATE .6500						
Totals for dept 020.000-TAXES					620,337	620,337	
TOTAL ESTIMATED REVENUES					620,337	620,337	
NET OF REVENUES/APPROPRIATIONS - FUND 214					620,337	620,337	
	BEGINNING FUND BALANCE						
	ENDING FUND BALANCE				620,337	620,337	

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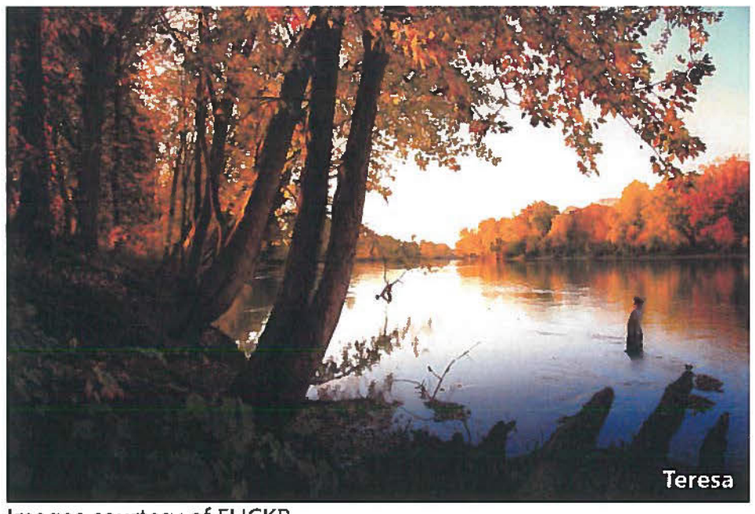

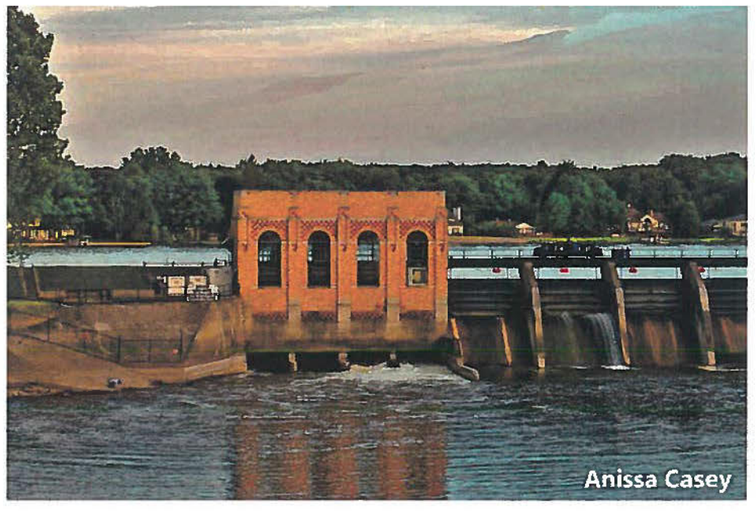

Images courtesy of FLICKR

SETTLER'S GROVE PARK - OVERALL SITE CONCEPT PLAN

FEBRUARY 2017

VILLAGE

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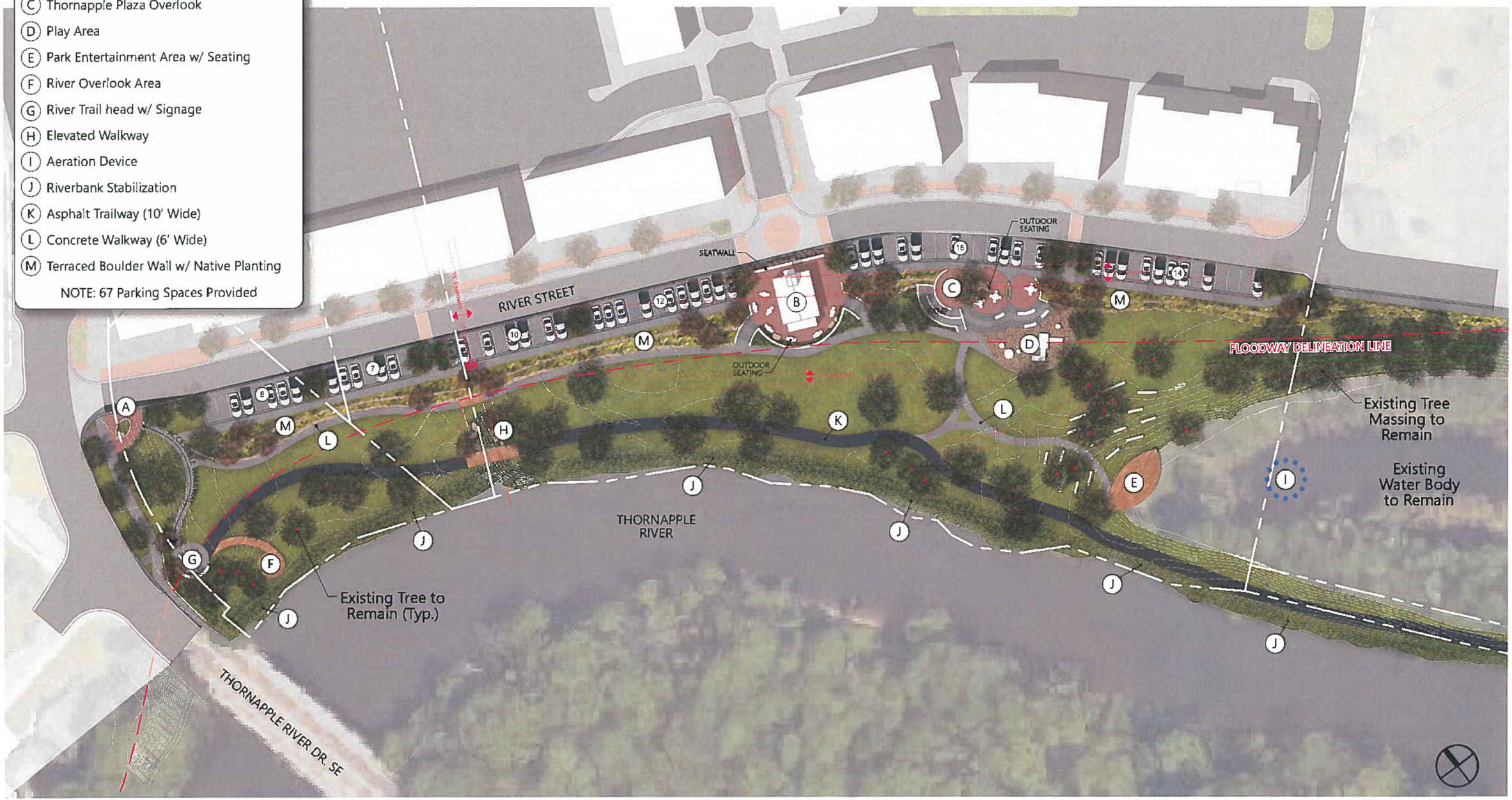
- (A) Sculpture Plaza/Park Entrance w/ Park Sign
- (B) School House Plaza w/ Restrooms
- (C) Thornapple Plaza Overlook
- (D) Play Area
- (E) Park Entertainment Area w/ Seating
- (F) River Overlook Area
- (G) River Trail head w/ Signage
- (H) Elevated Walkway
- (I) Aeration Device
- (J) Riverbank Stabilization
- (K) Asphalt Trailway (10' Wide)
- (L) Concrete Walkway (6' Wide)
- (M) Terraced Boulder Wall w/ Native Planting

NOTE: 67 Parking Spaces Provided



SCALE: NOT TO SCALE

SETTLER'S GROVE PARK - SITE CONCEPT PLAN

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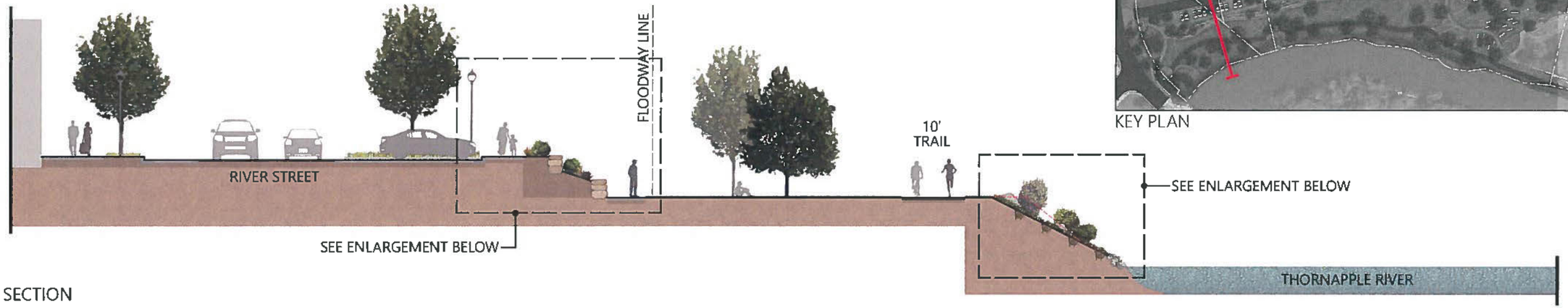
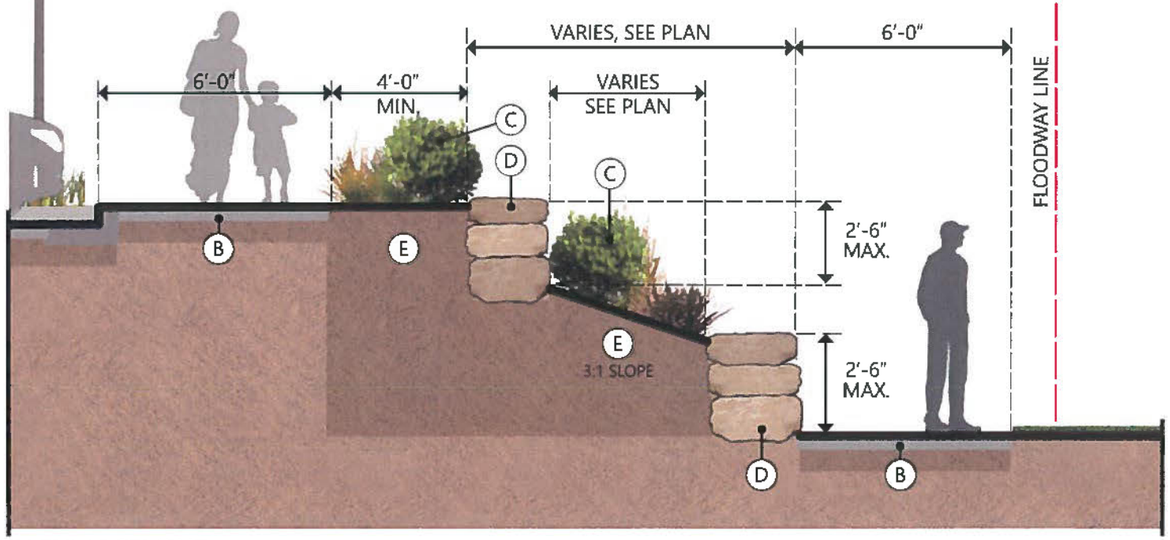


KEY PLAN

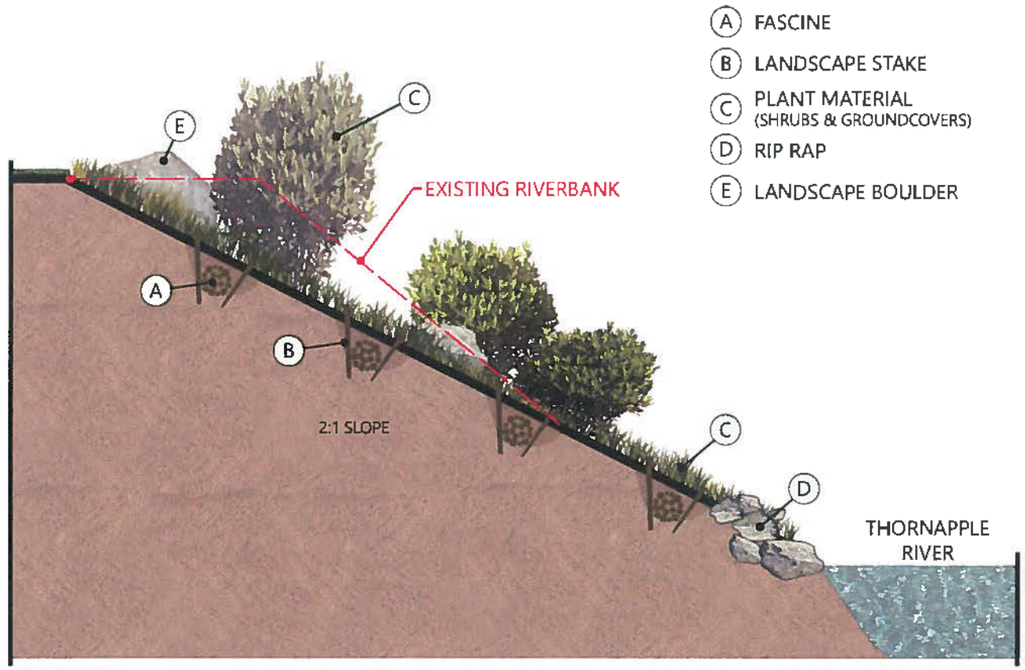
OVERALL SECTION

- (A) STREET LIGHT
- (B) CONCRETE WALKWAY
- (C) PLANT MATERIAL (SHRUBS, ORNAMENTAL GRASSES, PERENNIALS, GROUNDCOVERS)
- (D) LANDSCAPE BOULDER
- (E) LANDSCAPE AREA



SECTION ENLARGEMENT

TYPICAL PARK SECTION



- (A) FASCINE
- (B) LANDSCAPE STAKE
- (C) PLANT MATERIAL (SHRUBS & GROUNDCOVERS)
- (D) RIP RAP
- (E) LANDSCAPE BOULDER

SECTION ENLARGEMENT

SETTLER'S GROVE PARK - SITE SECTION

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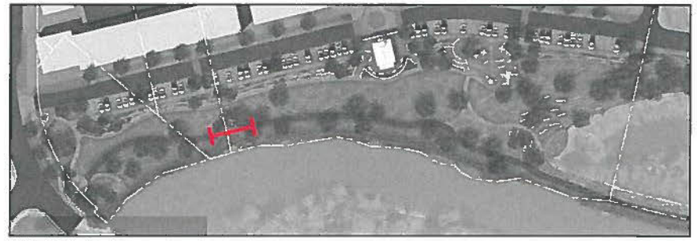
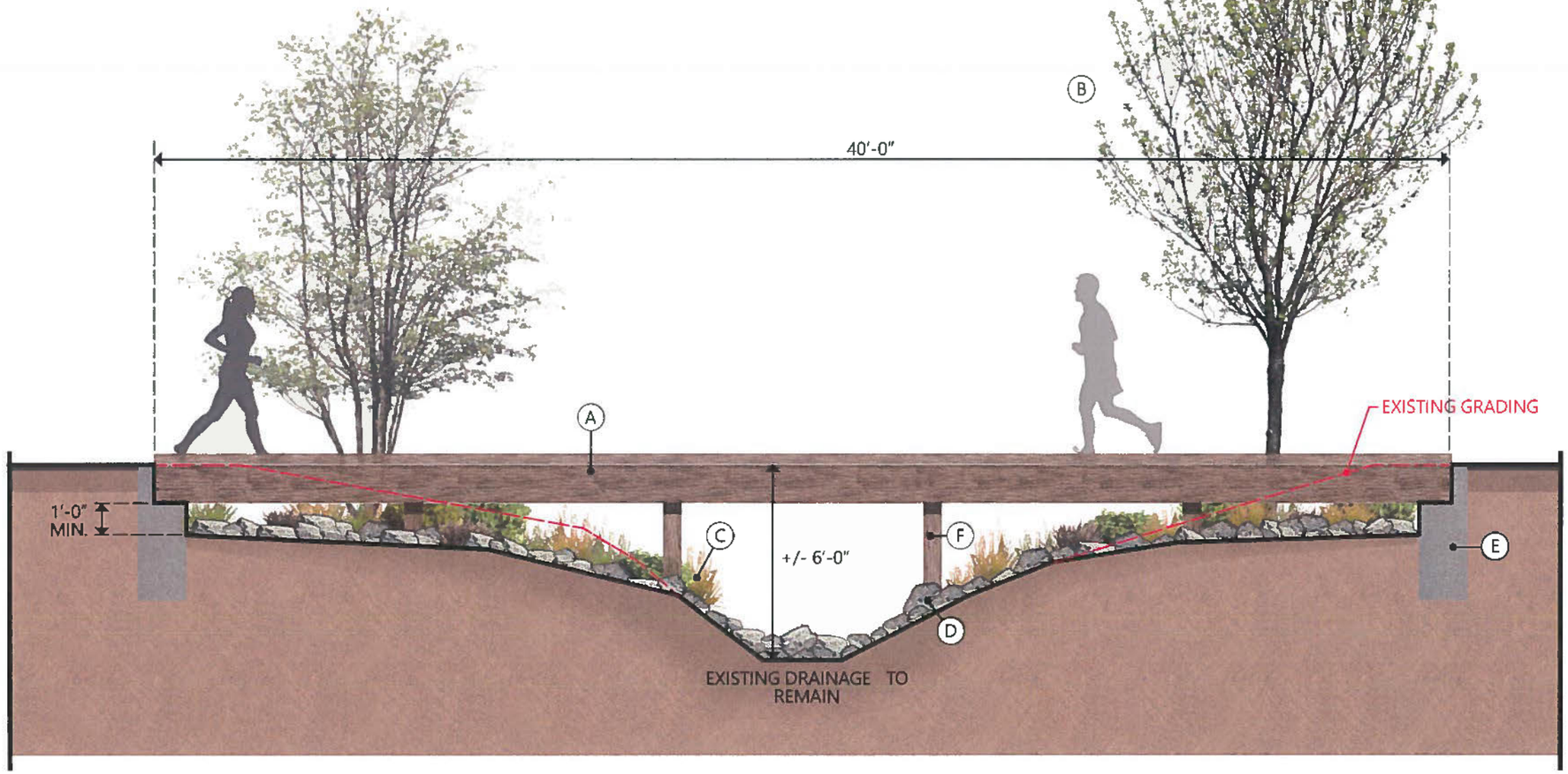


KEY PLAN



(A) ELEVATED WALKWAY w/ EDGE RESTRAINT
(B) ORNAMENTAL TREE
(C) PLANT MATERIAL (SHRUBS & GROUNDCOVERS)
(D) RIP RAP
(E) CONCRETE FOOTING
(F) SUPPORT POST

ELEVATED WALKWAY SECTION

SETTLER'S GROVE PARK - SITE SECTION

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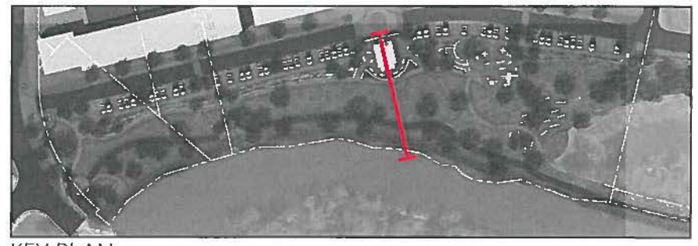
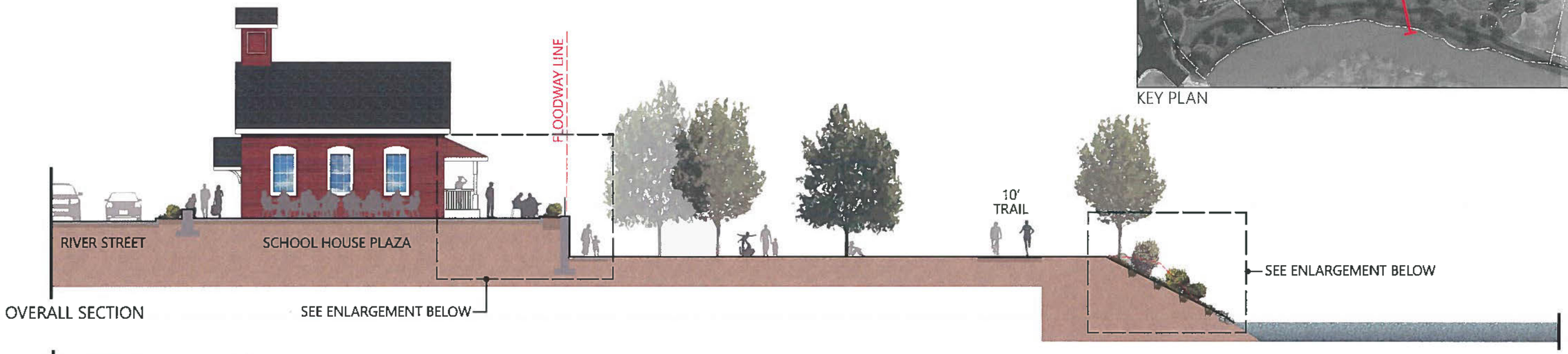
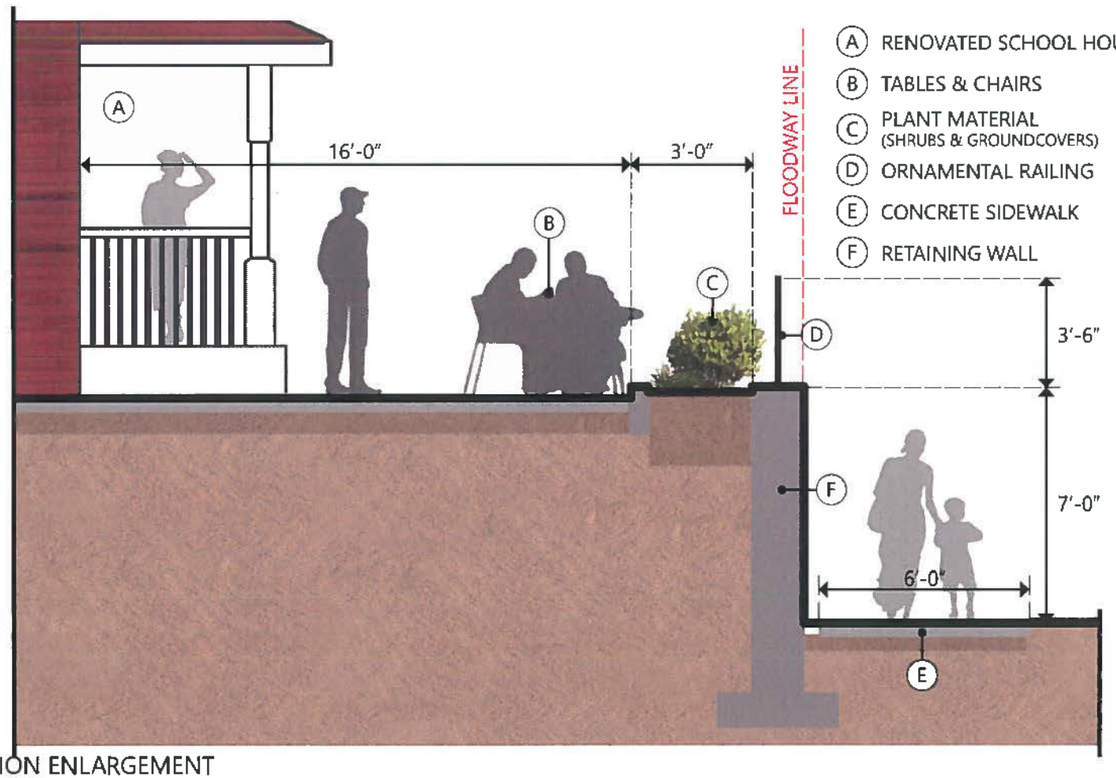


KEY PLAN



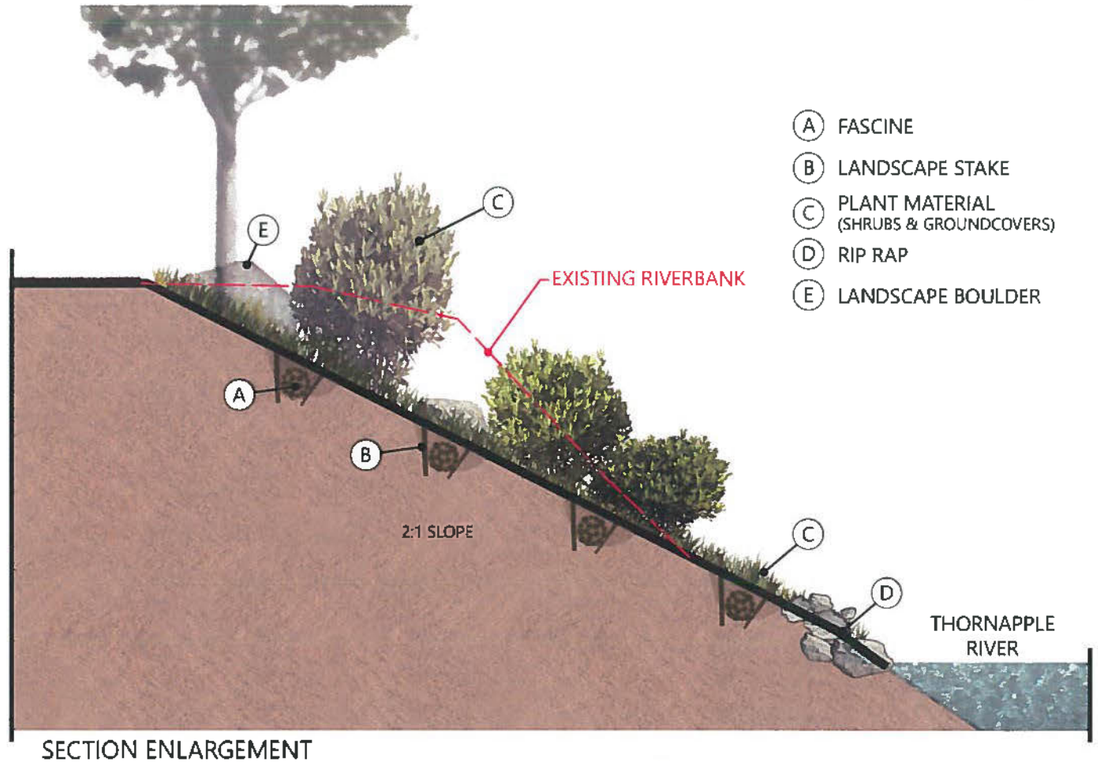
OVERALL SECTION



- (A) RENOVATED SCHOOL HOUSE
- (B) TABLES & CHAIRS
- (C) PLANT MATERIAL (SHRUBS & GROUNDCOVERS)
- (D) ORNAMENTAL RAILING
- (E) CONCRETE SIDEWALK
- (F) RETAINING WALL

SECTION ENLARGEMENT

SCHOOL HOUSE PLAZA SECTION



- (A) FASCINE
- (B) LANDSCAPE STAKE
- (C) PLANT MATERIAL (SHRUBS & GROUNDCOVERS)
- (D) RIP RAP
- (E) LANDSCAPE BOULDER

SECTION ENLARGEMENT

SETTLER'S GROVE PARK - SITE SECTION

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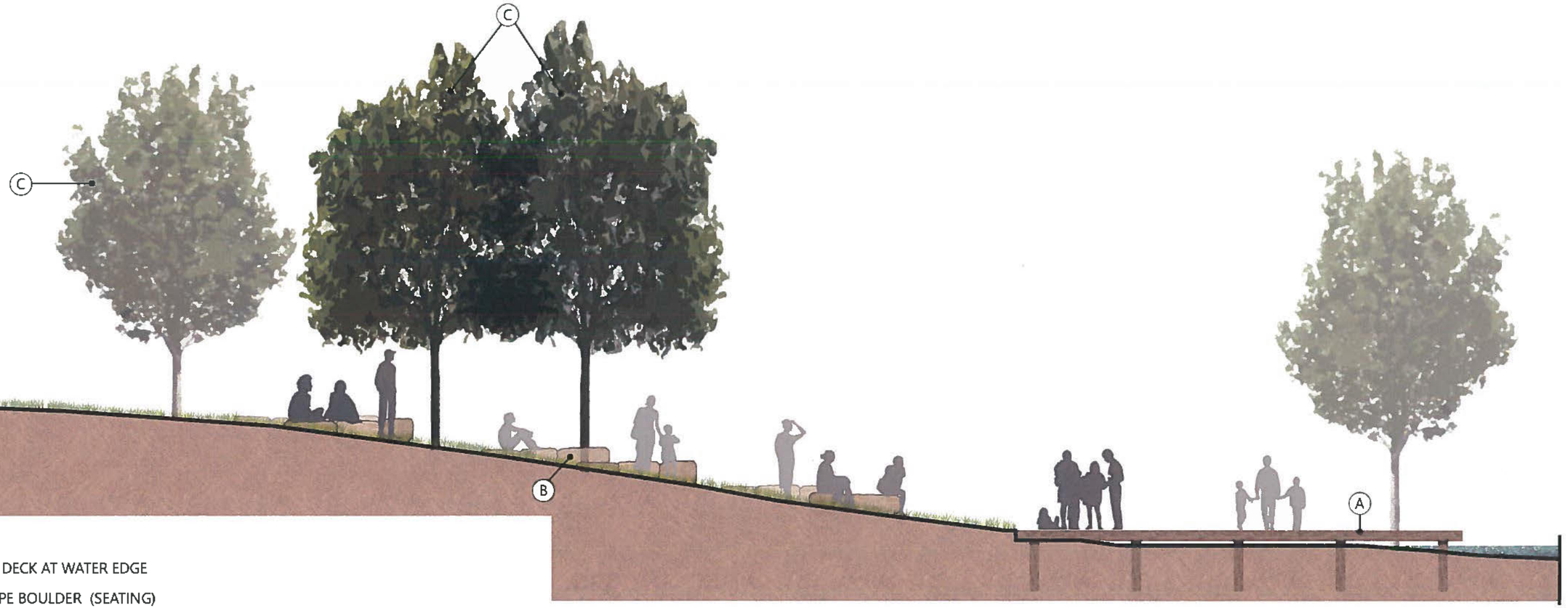
KEY PLAN



(A) ELEVATED DECK AT WATER EDGE

(B) LANDSCAPE BOULDER (SEATING)

(C) EXISTING TREES TO REMAIN

PARK ENTERTAINMENT AREA

SETTLER'S GROVE PARK - SITE SECTION

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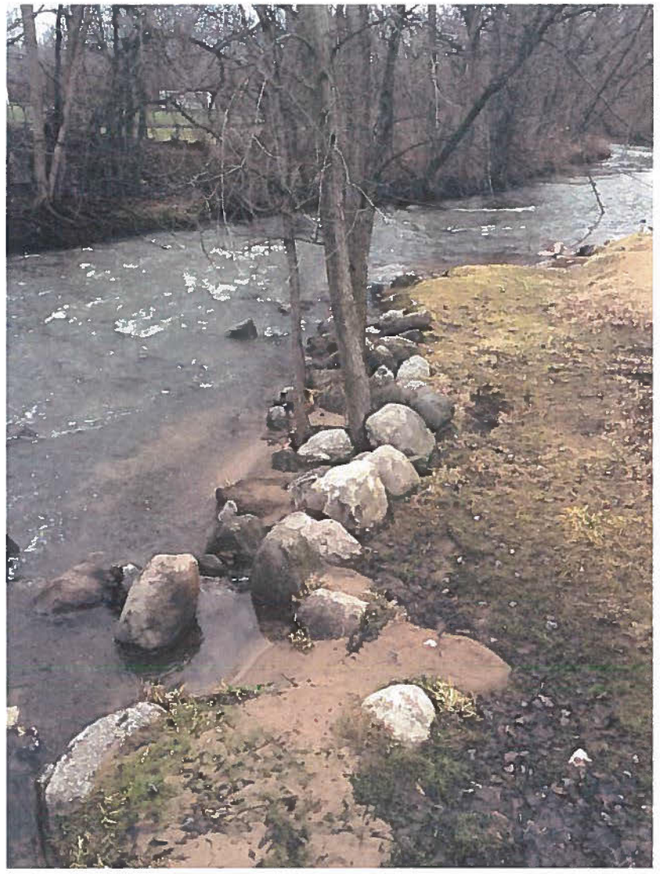

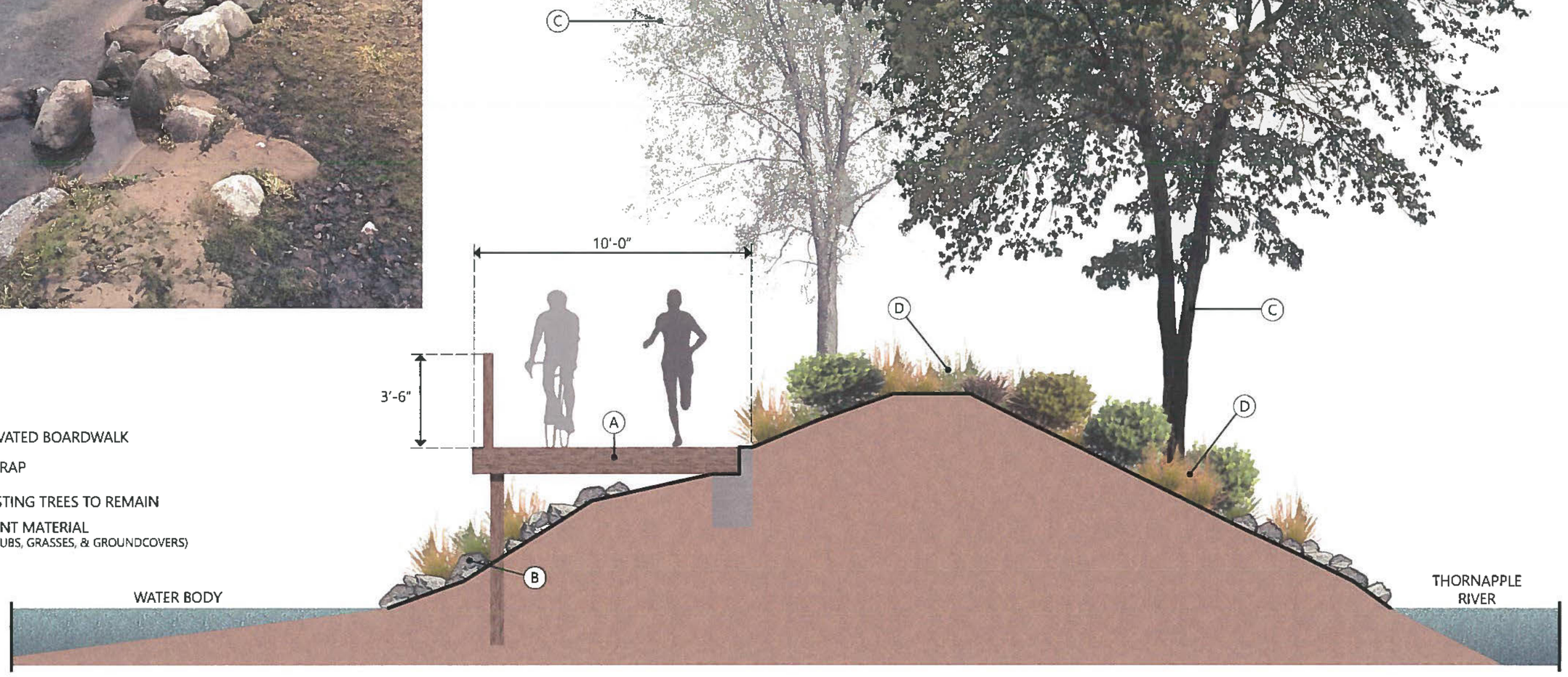

A ELEVATED BOARDWALK
B RIP RAP
C EXISTING TREES TO REMAIN
D PLANT MATERIAL (SHRUBS, GRASSES, & GROUNDCOVERS)

AREA ALONG RIVER

SETTLER'S GROVE PARK - SITE SECTION

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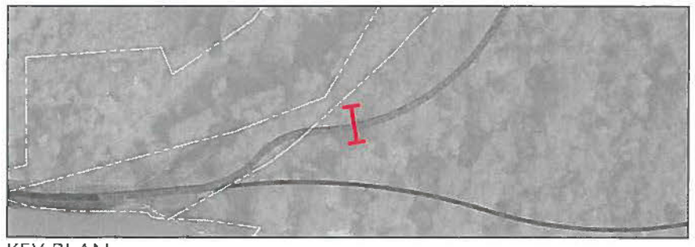
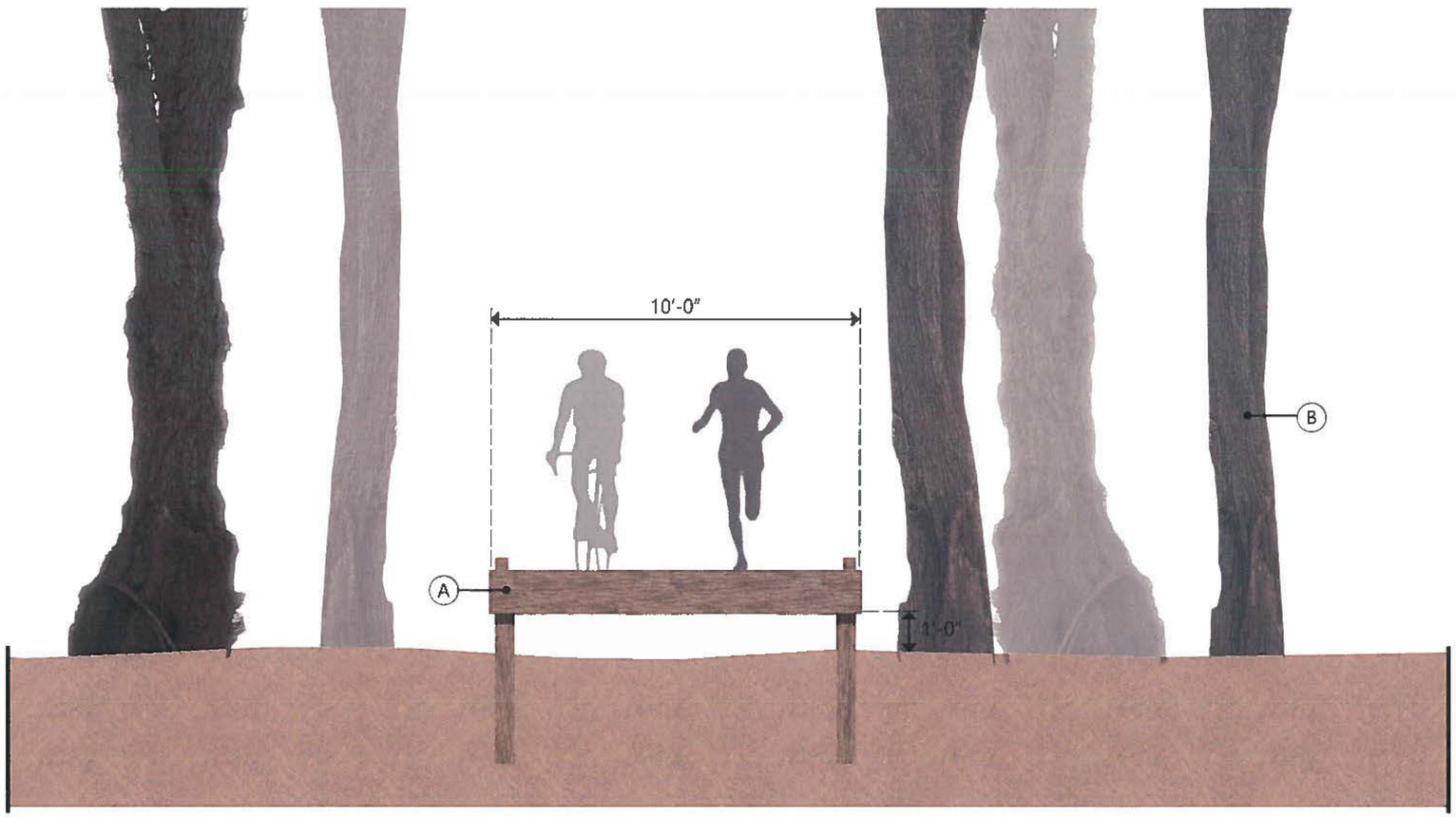


KEY PLAN



(A) ELEVATED BOARDWALK

(B) EXISTING TREES TO REMAIN

ELEVATED BOARDWALK THROUGH NATURAL AREA

SETTLER'S GROVE PARK - SITE SECTION

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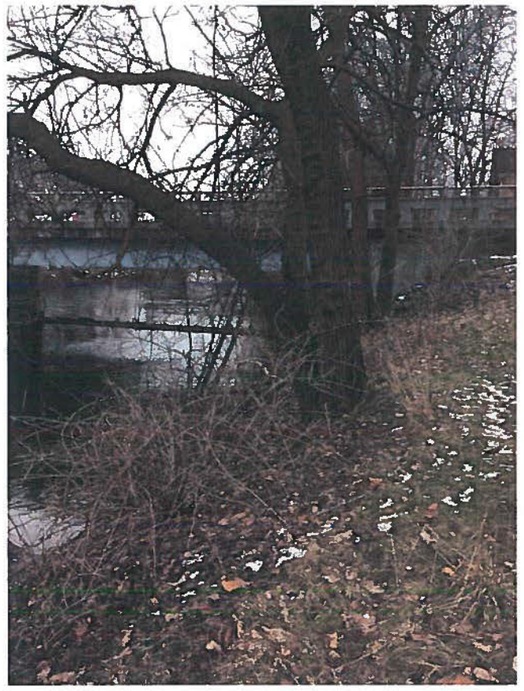

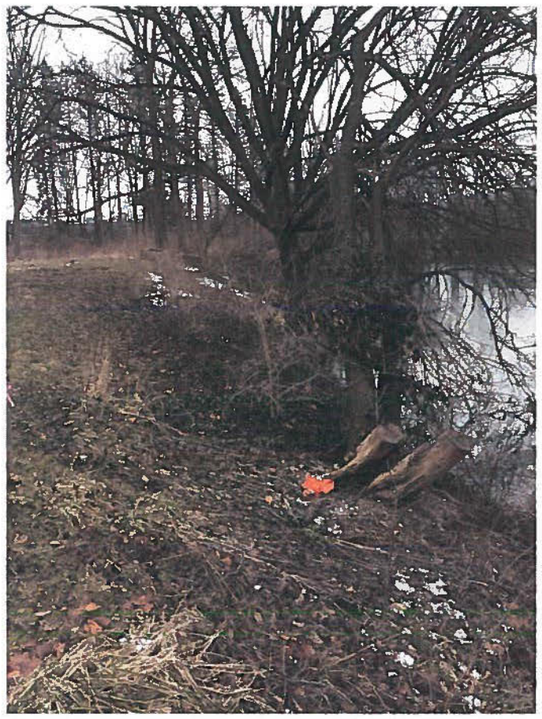

SETTLER'S GROVE PARK - SITE PHOTOS

FEBRUARY 2017

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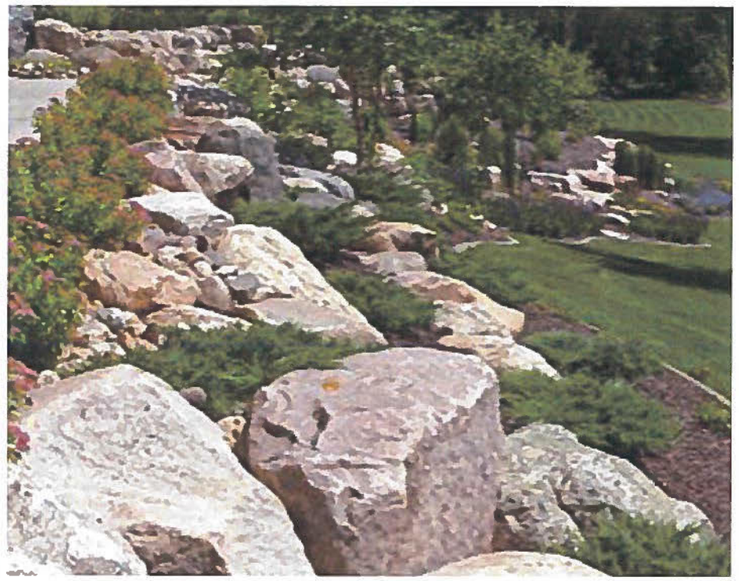

RETAINING WALL

SETTLER'S GROVE PARK - BENCHMARK IMAGERY

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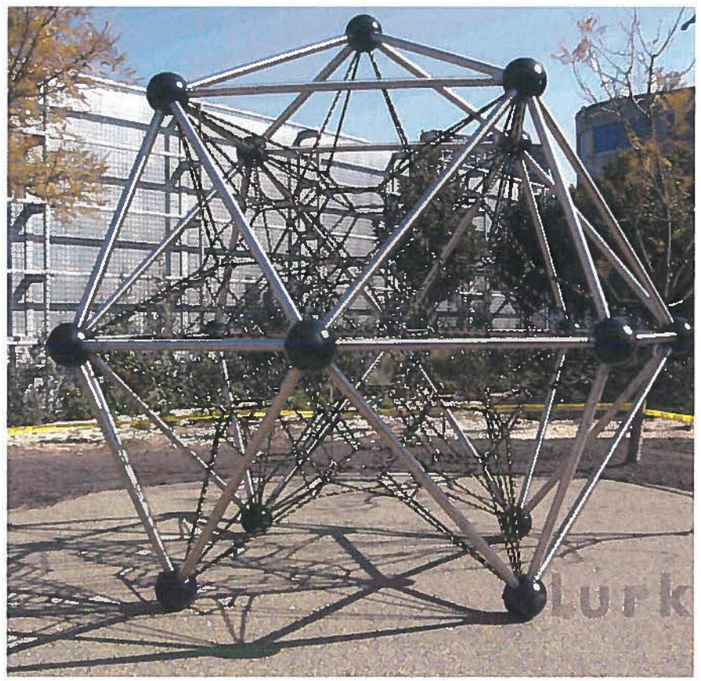

PLAY STRUCTURES

SETTLER'S GROVE PARK - BENCHMARK IMAGERY

FEBRUARY 2017

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Settler's Grove Park Preliminary Cost Estimate

March 1, 2017

General Park Improvements				
Item	**Quantity**	**Unit**	**Unit Price**	**Total**
Demolish Existing Pavement/Building	1	LS	$60,000.00	$60,000.00
Concrete Sidewalk	5,920	SF	$6.00	$35,520.00
Asphalt Trail	810	SY	$12.00	$9,720.00
Rough Grading	1	LS	$125,000.00	$125,000.00
Stone Retaining Wall	2,275	SFF	$35.00	$79,625.00
Unit Pavers on Concrete Base at Trail Head	80	SF	$18.00	$1,440.00
Park Signage	1	LS	$20,000.00	$20,000.00
Seatwall at Trail Head	35	LF	$125.00	$4,375.00
Composite Deck Overlook	590	SF	$60.00	$35,400.00
Elevated Walkway at Drainage Swale (Composite)	400	SF	$60.00	$24,000.00
Elevated Walkway at Stone Wall (Composite)	115	SF	$60.00	$6,900.00
Rip Rap at Drainage Swale	40	TON	$18.00	$720.00
Landscape Boulder at Drainage Swale	10	TON	$350.00	$3,500.00
3.5" Caliper Tree	35	Each	$425.00	$14,875.00
8' Ht. Ornamental Tree	25	Each	$425.00	$10,625.00
Planting Area (60% Shrubs, 20% Perennials, 20% Groundcovers per Square Foot)	3,695	SF	$12.00	$44,340.00
Prairie Planting Area	12,540	SF	$0.50	$6,270.00
Seeding	1	LS	$80,000.00	$80,000.00
Landscape Mulch (Shredded Hardwood)	35	CY	$42.00	$1,470.00
Large Tree Removal	20	Each	$550.00	$11,000.00
Small Tree Removal	35	Each	$175.00	$6,125.00
Moving & Repurposing School House	1	LS	$80,000.00	$80,000.00
Perimeter Lighting	1	LS	$50,000.00	$50,000.00
Utilities	1	LS	$25,000.00	$25,000.00
Irrigation	1	LS	$70,000.00	$70,000.00
Fountain Aerator	1	LS	$18,000.00	$18,000.00
Bike Rack	6	Each	$500.00	$3,000.00
Litter Receptacle	3	Each	$1,200.00	$3,600.00
Recycling Receptacle	3	Each	$1,200.00	$3,600.00
Bench	5	Each	$1,750.00	$8,750.00
			TOTAL	**$1,048,515.00**

Park Entrance/Sculpture Plaza Improvements				
Item	**Quantity**	**Unit**	**Unit Price**	**Total**
Unit Pavers on Concrete Base	520	SF	$18.00	$9,360.00
Concrete Curb (6" Ht.)	45	LF	$24.00	$1,080.00
Park Sign	1	LS	$1,200.00	$1,200.00
Landscape Boulder	2	TON	$350.00	$700.00
Landscape Edging (Steel)	45	LF	$4.00	$180.00
Planting Area (60% Shrubs, 20% Perennials, 20% Groundcovers per Square Foot)	160	SF	$12.00	$1,920.00
Landscape Mulch (Shredded Hardwood)	2	CY	$42.00	$84.00
Bike Rack	2	Each	$500.00	$1,000.00
Litter Receptacle	1	Each	$1,200.00	$1,200.00
Recycling Receptacle	1	Each	$1,200.00	$1,200.00
			TOTAL	**$17,924.00**

School House Plaza Improvements				
Item	**Quantity**	**Unit**	**Unit Price**	**Total**
Unit Pavers on Concrete Base	1,795	SF	$18.00	$32,310.00
Ornamental Railing at Retaining Wall	85	LF	$125.00	$10,625.00
Concrete Steps	20	LF	$25.00	$500.00
Retaining Walls	210	LF	$250.00	$52,500.00
Landsape Boulder	4	TON	$350.00	$1,400.00
Planting Area (60% Shrubs, 20% Perennials, 20% Groundcovers per Square Foot)	140	SF	$12.00	$1,680.00
Landscape Mulch (Shredded Hardwood)	2	CY	$42.00	$84.00
Exterior Handrailing	80	LF	$125.00	$10,000.00
Bike Rack	4	Each	$500.00	$2,000.00
Litter Receptacle	2	Each	$1,200.00	$2,400.00
Recycling Receptacle	2	Each	$1,200.00	$2,400.00
Café Table	7	Each	$750.00	$5,250.00
Café Chairs	14	Each	$350.00	$4,900.00
			TOTAL	**$126,049.00**

Plaza Overlook & Play Area				
Item	**Quantity**	**Unit**	**Unit Price**	**Total**
Concrete Curb at Play Area	125	LF	$24.00	$3,000.00
Concrete Curb at Planting Areas (6" Ht.)	80	LF	$24.00	$1,920.00
Concrete Pavement	2,755	SF	$12.00	$33,060.00
Concrete Ramp	460	SF	$15.00	$6,900.00
Stair Exterior Railing	85	LF	$125.00	$10,625.00
Concrete Steps	665	LF	$25.00	$16,625.00
Ramp Retaining Walls	160	LF	$250.00	$40,000.00
Ramp Exterior Railing	180	LF	$125.00	$22,500.00
Planting Areas (60% Shrubs, 20% Perennials, 20% Groundcovers per Square Foot)	145	SF	$12.00	$1,740.00
Landscape Mulch (Shredded Hardwood)	2	CY	$42.00	$84.00
Play Equipment	1	LS	$50,000.00	$50,000.00
Certified Playground Mulch	2,190	SF	$1.75	$3,832.50
Litter Receptacle	2	Each	$1,200.00	$2,400.00
Recycling Receptacle	2	Each	$1,200.00	$2,400.00
Café Table	4	Each	$750.00	$3,000.00
Café Chairs	16	Each	$350.00	$5,600.00
Bench	2	Each	$1,750.00	$3,500.00
3.5" Caliper Tree	1	Each	$425.00	$425.00
			TOTAL	**$203,686.50**

Outdoor Entertainment Area Improvements				
Item	**Quantity**	**Unit**	**Unit Price**	**Total**
Composite Decking	1,000	SF	$60.00	$60,000.00
Landscape Boulder	75	TON	$350.00	$26,250.00
			TOTAL	**$86,250.00**

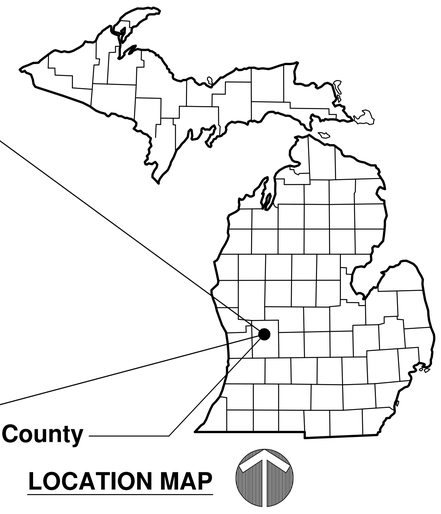
Additional Trail to the Northeast				
Item	**Quantity**	**Unit**	**Unit Price**	**Total**
Composite Boardwalk (East of Park Area)	16,920	SF	$60.00	$1,015,200.00
Asphalt Trail	180	SY	$32.00	$5,760.00
Foot Bridge	1	LS	$250,000.00	$250,000.00
Crushed Stonedust Trail	140	CY	$45.00	$6,300.00
Large Tree Removal	15	Each	$550.00	$8,250.00
Small Tree Removal	25	Each	$175.00	$4,375.00
			TOTAL	**$1,277,260.00**

TOTAL	**$2,759,684.50**
10 % Contingency	**$127,726.00**
SUBTOTAL	**$2,887,410.50**
10% Soft Costs/Professional Fees	**$288,741.05**
Borings, Permitting, Surveying	
GRAND TOTAL:	**$3,176,151.55**

Gateway Improvement Project

Ada Township, Michigan

Project Location:
4950 Knapp Street NE
Ada Township, Michigan



LOCATION MAP

Sheet Index

T1	TITLE SHEET
C1	SITE LAYOUT, GRADING, & LANDSCAPE PLAN
C2	GATEWAY SIGN DETAILS
C3	SITE DETAILS

VIRIDIS Design Group
313 North Burdick Street, Kalamazoo, Michigan 49007
1430 Monroe Avenue, NW #210 Grand Rapids, Michigan 49505

TITLE SHEET

GATEWAY IMPROVEMENT PROJECT
ADA TOWNSHIP, MICHIGAN

Issued For:

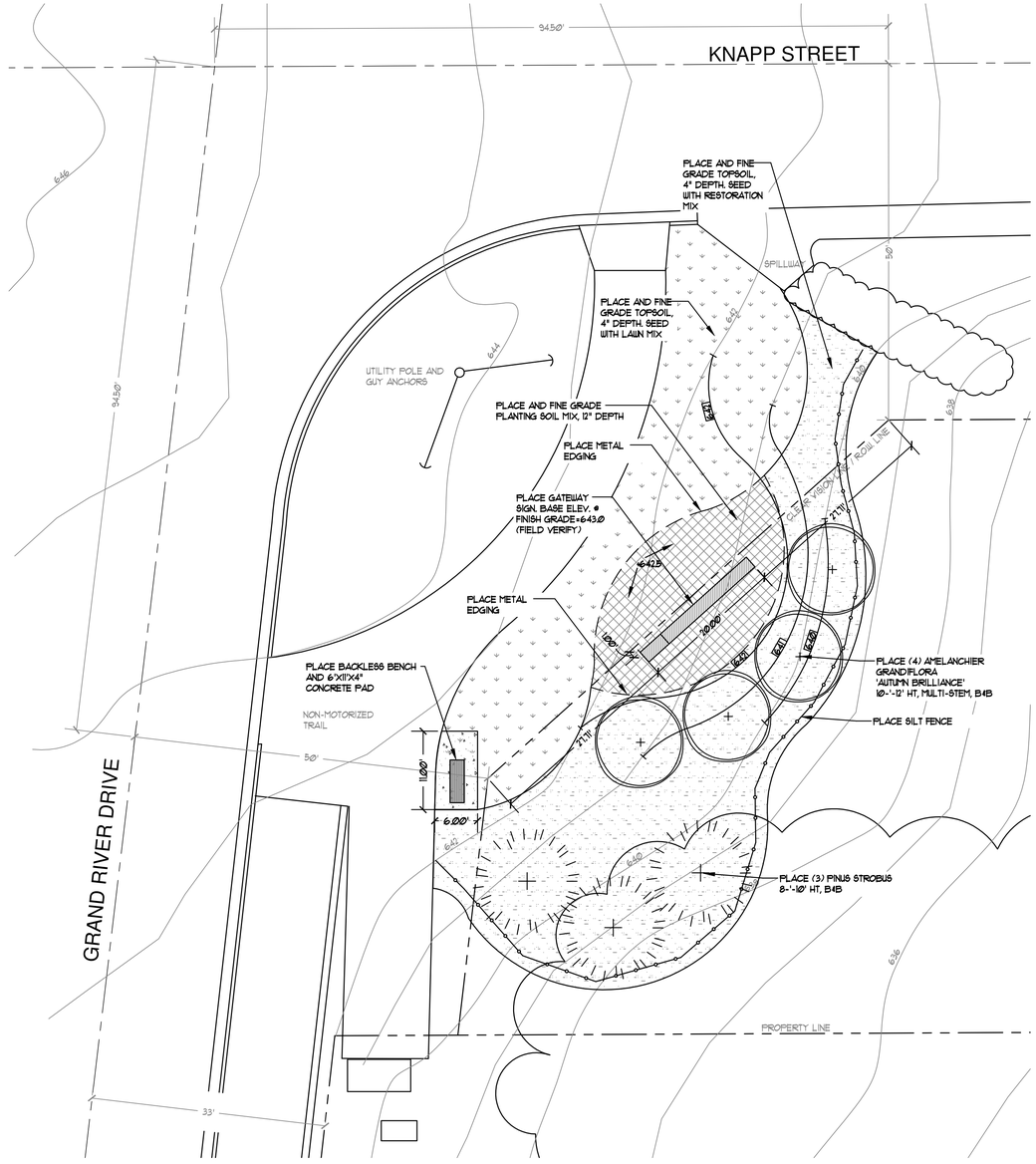
Owner Review	3-3-17
Bidding	3-X-17

Sheet

T1

1 EXISTING CONDITIONS PLAN

1" =10'



2 SITE LAYOUT, GRADING, & LANDSCAPE PLAN

1" =10'

GENERAL NOTES

1. VERIFY ALL UNDERGROUND UTILITIES PRIOR TO BEGINNING WORK. 72 HOURS BEFORE YOU DIG CALL 811. ANY UTILITIES DISTURBED BY CONSTRUCTION SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE.
2. ANY DISCREPANCIES BETWEEN THESE PLANS AND ACTUAL FIELD CONDITIONS SHOULD BE REPORTED TO THE CONSTRUCTION MANAGER IMMEDIATELY FOR RESOLUTION.
3. PLACE 4" MINIMUM TOPSOIL, FINE GRADE SEED ALL AREAS DISTURBED BY CONSTRUCTION ACTIVITY.
4. PROTECT ALL EXISTING FEATURES TO REMAIN. CONTRACTOR SHALL REPAIR AND/OR REPLACE ANY EXISTING FEATURES DAMAGED BY CONSTRUCTION ACTIVITY.
5. EXISTING TRAIL SHALL NOT BE CLOSED OR OBSTRUCTED BY CONSTRUCTION ACTIVITY WITHOUT WRITTEN AUTHORIZATION FROM OWNER.
6. ALL TOPSOIL AND EXCESS CUT & FILL MATERIAL SHALL BE REMOVED FROM THE SITE.
7. EROSION SHALL BE CONTROLLED AS REQUIRED BY LOCAL, STATE OR FEDERAL AUTHORITIES HAVING JURISDICTION.
8. ALL IMPROVEMENTS TO BE STAKED IN FIELD FOR OWNER REVIEW PRIOR TO CONSTRUCTION. CONTRACTOR SHALL NOTIFY OWNER'S REPRESENTATIVE 48 HOURS HOURS IN ADVANCE.
9. CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL PERMITS FROM AUTHORITIES HAVING JURISDICTION REQUIRED TO COMPLETE THE WORK.

VIRIDIS Design Group
313 North Burdick Street, Kalamazoo, Michigan 49007
1450 Monroe Avenue, NW #210 Grand Rapids, Michigan 49505

GATEWAY IMPROVEMENT PROJECT

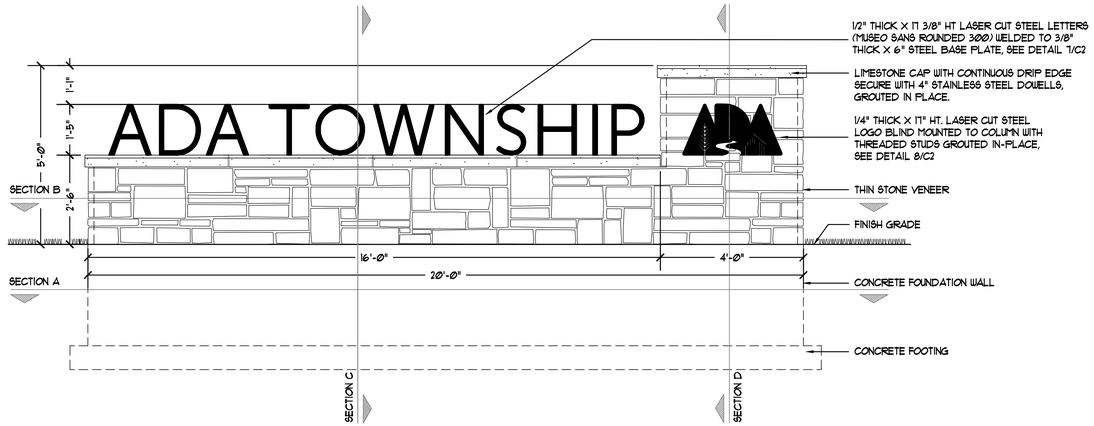
ADA TOWNSHIP, MICHIGAN

Issued For:

Owner Review	3-3-17
Bidding	3-X-17

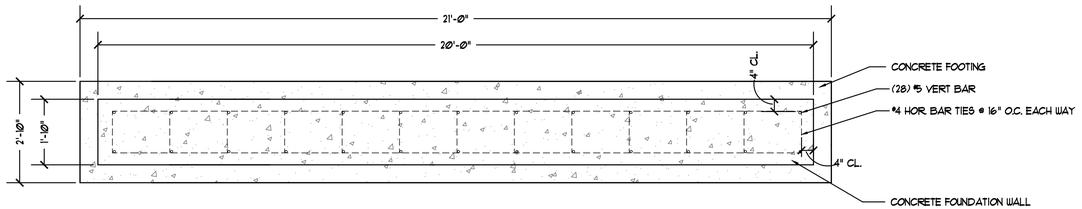
Sheet

C1



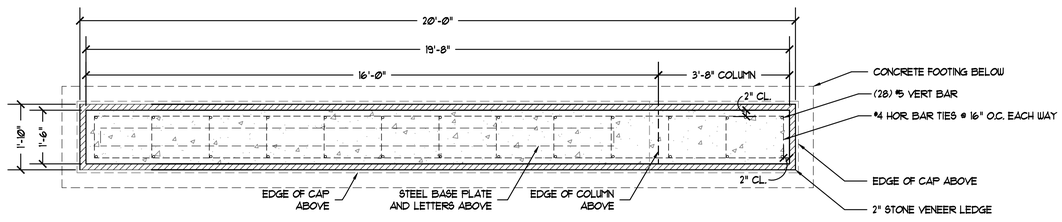
1 GATEWAY SIGN- ELEVATION

1/2" =1'-0"



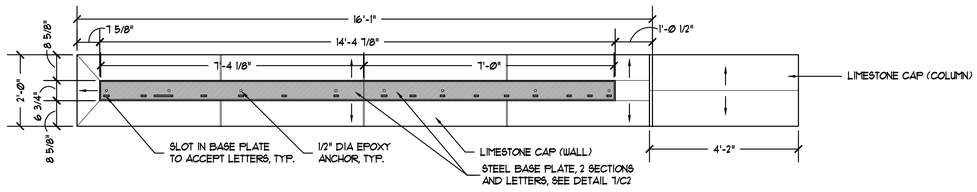
2 PLAN SECTION A

1/2" =1'-0"



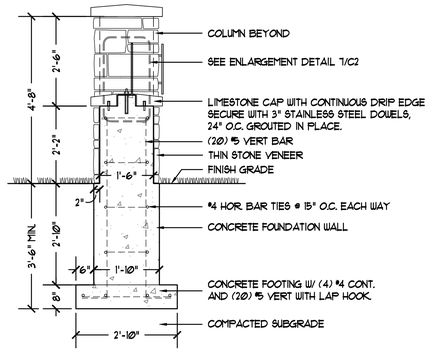
3 PLAN SECTION B

1/2" =1'-0"



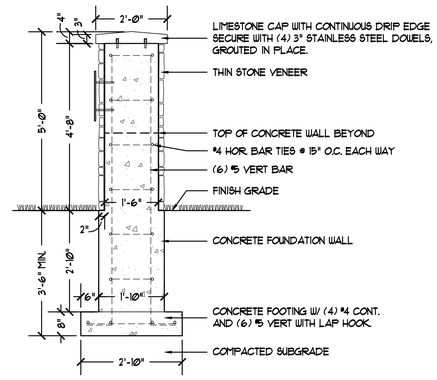
4 LIMESTONE CAP AND BASE PLATE PLAN

1/2" =1'-0"



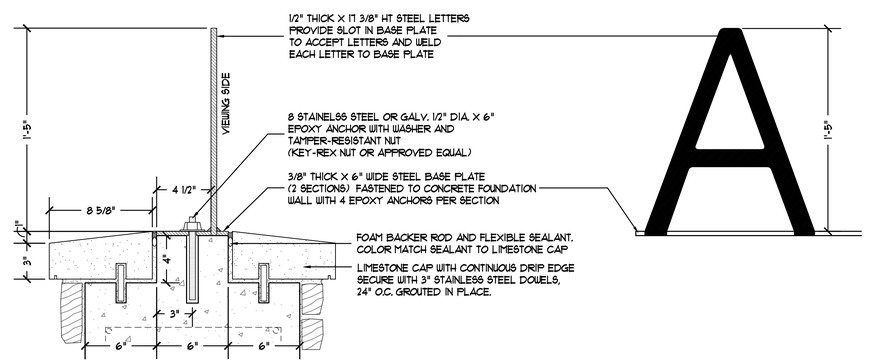
5 SIDE SECTION C

1/2" =1'-0"



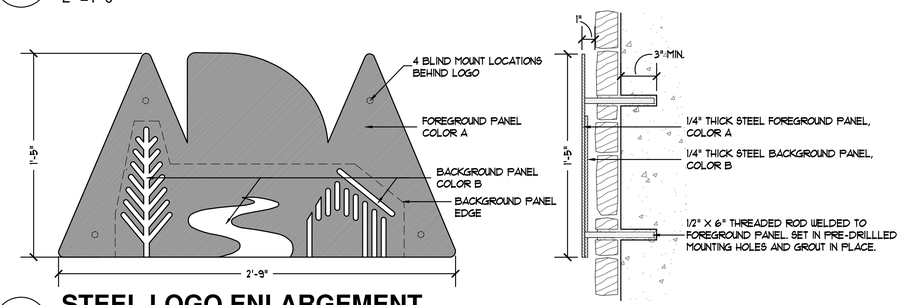
6 SIDE SECTION D

1/2" =1'-0"



7 STEEL LETTER ENLARGEMENT

2" =1'-0"



8 STEEL LOGO ENLARGEMENT

2" =1'-0"

SIGN GENERAL NOTES:

1. PRIOR TO FABRICATION, CONTRACTOR SHALL SUBMIT 3 HARD COPY SETS OF SHOP DRAWINGS TO THE ARCHITECT FOR REVIEW. AT A MINIMUM, SHOP DRAWINGS SHALL INCLUDE:
   a. PLAN, ELEVATION AND DETAILS OF SIGN AND ANCHORING/FASTENER SYSTEM WITH MATERIAL SPECIFICATIONS AND DIMENSIONS.
   b. COLOR SAMPLES FOR OWNER SELECTION
2. CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FROM ADA TOWNSHIP
3. ARCHITECT WILL PROVIDE CONTRACTOR WITH DIGITAL FILE OF THE LETTERING AND LOGO.
4. STEEL LETTERS, LOGO, AND BASE PLATE TO HAVE HIGH PERFORMANCE PAINT COATING, SEE SPECS. PAINT ALL EXPOSED FASTENERS TO MATCH.

VIRIDIS Design Group
313 North Burdick Street, Kalamazoo, Michigan 49007
1430 Monroe Avenue, NW #210 Grand Rapids, Michigan 49505

GATEWAY SIGN DETAILS

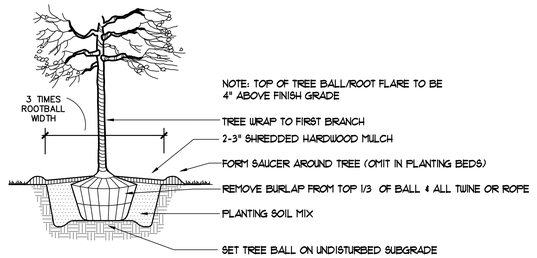
GATEWAY IMPROVEMENT PROJECT
ADA TOWNSHIP, MICHIGAN

Issued For:

Owner Review	3-3-17
Bidding	3-X-17

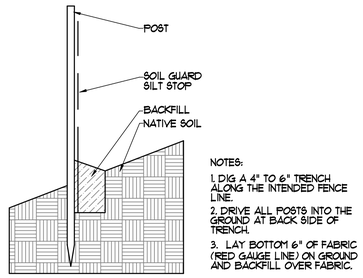
Sheet

C2



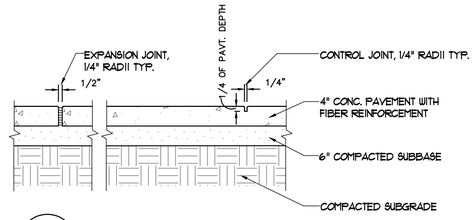
1 Tree Planting Detail

NOT TO SCALE



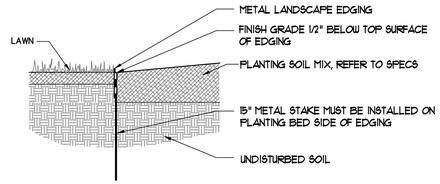
2 Silt Fence Detail

NOT TO SCALE



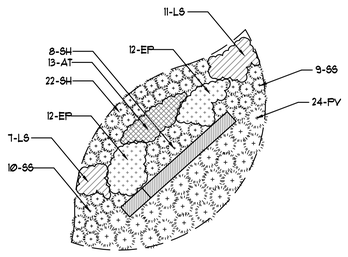
3 Section– Concrete Pavement

NOT TO SCALE



4 Metal Edging

NOT TO SCALE



PLANT LIST:

	SYM.	BOTANICAL NAME	COMMON NAME	SIZE	COM.
PERENNIAL FORBS & GRASSES	AT	Asclepias tuberosa	Butterfly Milkweed	#1 Cont.	18" O.C.
	EP	Echinacea purpurea 'Pixie Meadowbrite'	Pixie Meadowbrite Purple Coneflower	#1 Cont.	18" O.C.
	LS	Liatris spicata 'Kobold'	Kobold Prairie Blazingstar	#1 Cont.	18" O.C.
	PV	Panicum virgatum 'Shenandoah'	Shenandoah Switch Grass	#1 Cont.	36" O.C.
	SS	Schizachyrium scoparium 'Standing Ovation'	Standing Ovation Little Bluestem	#1 Cont.	24" O.C.
	SH	Sporobolus heterolepis ' Tara'	Dwarf Prairie Dropseed	#1 Cont.	24" O.C.

5 Sign Planting (By Owner)

SCALE: 1"=10'

VIRIDIS Design Group
313 North Burdick Street, Kalamazoo, Michigan 49007
1430 Monroe Avenue, NW #210 Grand Rapids, Michigan 49505

SITE DETAILS

GATEWAY IMPROVEMENT PROJECT
ADA TOWNSHIP, MICHIGAN

Issued For:

Owner Review	3-3-17
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C3

3 March 2017

Gateway Improvements
Ada Township, Michigan

Opinion of Probable Costs - Owner Review Set

Item	Qty.	Unit	Unit Price	Total
Sign Package (Bid)				
Mobilization & General Conditions	1	LS	$ 1,050.00	$ 1,050.00
Permitting Allowance	1	LS	$ 500.00	$ 500.00
Masonry Sign Wall	20	LF	$ 260.00	$ 5,200.00
Lazer Cut Letters and Logo	20	LF	$ 150.00	$ 3,000.00
Multi-Stem Background Trees	4	EA	$ 350.00	$ 1,400.00
Buffer Planting - Evergreens	3	EA	$ 400.00	$ 1,200.00
Bench with Concrete Pad	1	EA	$ 2,100.00	$ 2,100.00
Grading	1	LS	$ 1,800.00	$ 1,800.00
Topsoil	40	CY	$ 20.00	$ 800.00
Turf Seeding and Fine Grading	1,200	SF	$ 0.20	$ 240.00
Restoration Seeding and Fine Grading	2,000	SF	$ 0.15	$ 300.00
SESC Controls	1	LS	$ 800.00	$ 800.00
			Subtotal	**$ 18,390.00**
			10% Contingency	**$ 1,839.00**
			Construction Total	**$ 20,229.00**
Native Plant Restoration Package (By Owner)				
Buffer Planting - Shrubs	11	EA	$ 30.00	$ 330.00
Native Seeding - Upland	3,300	SF	$ 0.05	$ 165.00
Native Seeding - Wet-to-mesic and stormwater	3,100	SF	$ 0.05	$ 155.00
Sign Foundation Plantings (#1 Container)	128	EA	$ 8.00	$ 1,024.00
Hardwood Mulch (3" depth)	5	CY	$ 28.00	$ 140.00
Site Prep	4,000	SF	$ 0.15	$ 600.00
Misc Debris Removal	30	CY	$ 30.00	$ 900.00
			Subtotal	**$ 3,314.00**
			10% Contingency	**$ 331.40**
			Construction Total	**$ 3,645.40**

BEAVER CREEK MARSH | STAKLEDGE

CHARCOAL | STAKLEDGE

CHILTON | STAKLEDGE

CHILTON RUSTIC | STAKLEDGE

AVAILABLE IN THIN ONLY

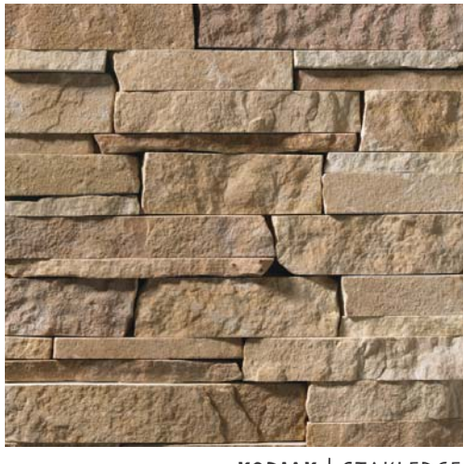
COHO | STAKLEDGE

AVAILABLE IN THIN ONLY

COPENHAGEN | STAKLEDGE

FOND DU LAC BUFF | STAKLEDGE

FOND DU LAC SILVER | STAKLEDGE



KODIAK | STAKLEDGE

LANNON BUFF | STAKLEDGE

LANNON GREY | STAKLEDGE

AVAILABLE IN THIN ONLY

RICHMOND LEDGE | STAKLEDGE

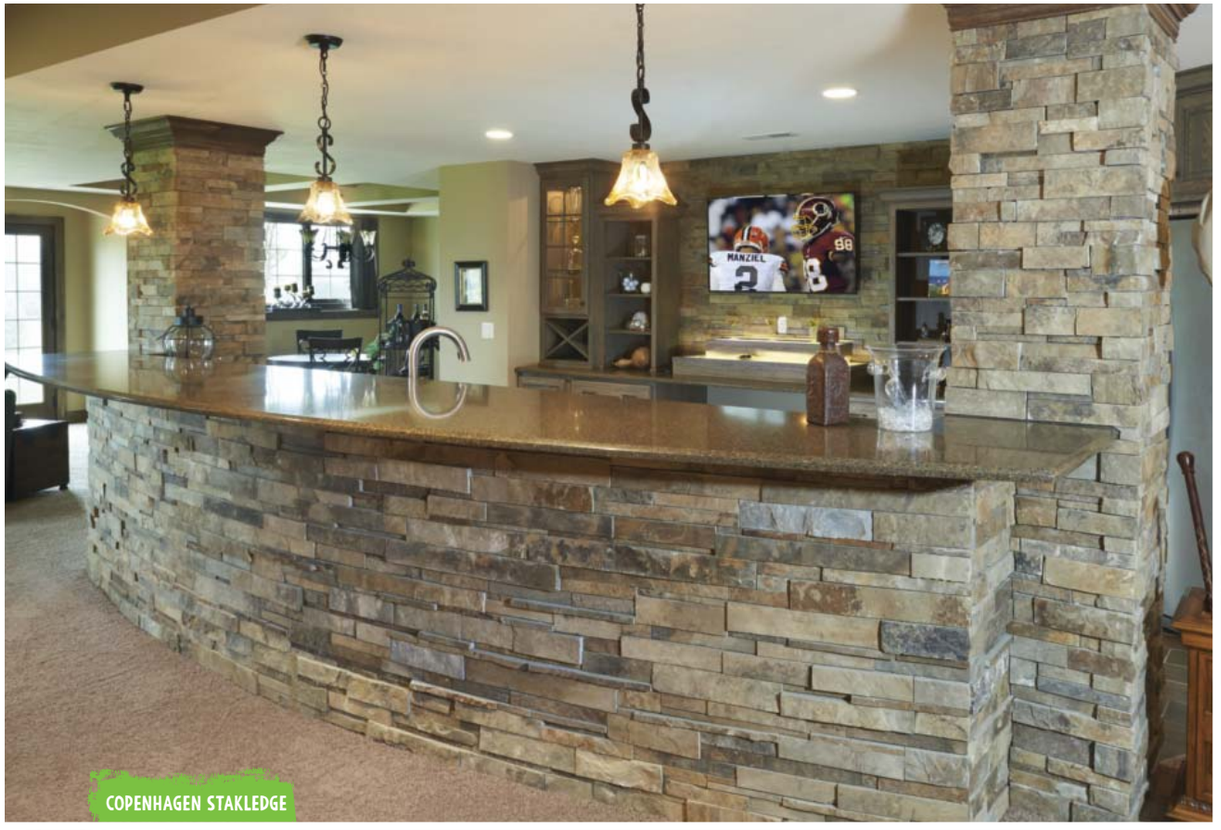
AVAILABLE IN THIN ONLY

STEELHEAD | STAKLEDGE

AVAILABLE IN THIN ONLY

VICKSBURG | STAKLEDGE

WILSEY BAY | STAKLEDGE



COPENHAGEN STAKLEDGE

COHO

CHILTON RUSTIC STAKLEDGE

CHARCOAL STAKLEDGE

RICHMOND LEDGE

Ada Township Parks & Recreation Department

Park Director's Report

For March 9, 2017

Submitted by Parks & Recreation Department Director Mark Fitzpatrick

Updates on Administrative Items

The Community Parks, Recreation and Land Preservation Plan was approved by the Advisory Board on February 9, with the Township Board approving the Plan on February 27. The Plan was submitted to the MI DNR on February 28. Still pending are certified minutes from both Board meetings. Some edits were made to the Plan and the revised document is posted on the web site: http://adamichigan.org/uploads/township/Parks-Recreation/Ada-Township-Parks-Recreation-and-Land-Preservation-Plan.pdf

- The FY 2017-18 budget is moving through the drafts and approval process.
- Staffing updates:
  - The Park Director position has been upgraded to the same pay grade as other Township department heads, effective in FY 17-18.
  - Rob McCormick will return on April 11. He is doing some coordination of the softball programs off site.
  - Mark Russell will be returning next week to start prepping softball fields.
  - Laura Sniderman is being hired as the new coordinator for the Kid's Garden Program. This is a part time, seasonal position.
  - A summer internship position is being posted this week. The position runs May through August with a focus on youth recreation programs and park stewardship.
  - Park staff reviews will be conducted in March.
  - A new ½ time clerical position was request for the FY 17-18 budget.
- A pre-start meeting with the mowing/edging contractor is set for this week. Their contract starts mid-March.
- The Forest Hills Community Expo is set for Saturday, March 18. We will have the parks and open space displays set up there. Staff and volunteers are needed to assist.
- Mark met with Ashley Jolman, Executive Director of the Ada Business Association to discuss opportunities for better communications, marketing, volunteers and sponsorships.
- The annual spring Ada-Cascade Clean-Up Day is set for May 20. It will be held at Forest Hills Central High School this year. No location is set for the fall event yet.

Updates on Park and Preserve Facilities

Note: The unusual warm weather not only reduced winter sports and maintenance activities, but it has increased park visitor use for February and March. We are experiencing "behaviors" in the parks related to both spring weather and colleges off on spring break.

Roselle Park

- Port-a-johns have all been removed from the park so all visitors are using the building as the main restroom. This is shifting some visitors to use the new parking a lot more too.
- The building is getting more use by rental groups (non-profits, local businesses and community groups). We are also using it more for our programs including school groups and family programs. We are booking programs in the facility and rentals through the summer and into the fall already. Review of the rental pricing structure and policies for hosting private groups is still in process.

- Upcoming improvement projects for the building include: renovation of the wall separating the corridor from the kitchenette area and assessment of the acoustics in the meeting room. The "Rain Chain" was replaced with a steel one after the original broke several times. Other projects on site include replacing deck boards on the steps of the Woodrick Deck and planning for a raingarden between the building and driveway.
- The river levels remain high as well as the impacts of snow melt and heavy rain runoff leaving the north part of the property with flooded conditions. The flooding issues will be addressed this sting as part of the Master Plan update.
- A sub-committee is being put together to start the process of updating the Master Plan. This group will meet in March and then again with Wes Steer of OCBA in the spring and summer. Past versions of the master plans are attached.

Ada Township Park

- The park has been very active with the nice weather days we have been having.
- Shelter and gazebo reservations for April through October are underway. Most of the shelter reservations for the spring and summer Saturdays are filled.
- The shelter and gazebo facilities are being prepared to open at the end of March.
- Work on the softball field starts early March with games starting March 21.
- Improvement projects being set up include repairs to the tennis courts and paved trail systems. Request for bids are being prepared.
- AYSO will start using the soccer field in April.
- A rental for an athletic field two nights a week for Ultimate Frisbee by local high school students is being set up.

Leonard Field Park

- Work on the softball field starts early March with games starting late March.
- Quotes are being taken to raise and level the concrete sidewalk by the overlook deck. This is part of our Accessibility Transition plan.

Grand River Natural Area

- A meeting was held in February with Ada and Cascade personnel to review the erosion issues along the river shore adjacent to the bike path. Outcomes include short term fencing along the edge of the trail for visitor safety, getting assessments by the MI DEQ and the Township engineer for possible alternative routes of the trail, and a need to further evaluate the connections to other trails. All assessments are to be done this year, which will require both Ada and Cascade trail committees to re-visit trail plans related to this site. This will also need a focused review by the Parks, Recreation and Land Preservation Advisory Board to review the long term development priorities for this preserve (i.e. master plan).

Carl Creek Crossings Preserve

- The Kent County Road Commission will be replacing the culvert under the driveway.
- Work on further removal of invasive plants and introduction of native plants is targeted for this year.

Carl Creek Wetland Preserve

- The site master plan is to be updated this year to prepare for site development work in 2018.
- Work on further removal of invasive plants is targeted for this year.

Knapp Corners Preserve

- The site improvement plan is being finalized and should go out for bids soon with development work later this year.
- A volunteer work schedule is being set to do the planting of the native plants for the site.

Settler's Grove Park

- This is the proposed riverfront park in the Village. Construction of the access road, roadside parking and pedestrian pads will be constructed this summer. A potential grant to the DNR is under review to assist with other site amenities to be developed in 2018.

Bike Paths / Non-Motorized Trails

- A second board walks was damaged by a car this winter. These are being repaired by Thomet Construction.
- The trail fund is limited in resources which in turn has limited budgeting for trail maintenance and repairs as well as establishing a clear timeline for development of new sections of bike paths.
- We have not yet seen a report from Moore & Bruggink assessing the trail conditions.

Updates on Recreation and Education Programs

- A RFP is to be developed and sent out for an assessment of recreation facilities, amenities, program offerings and needs. That is expected to go out this spring with results back in the summer to aid in future planning.
- The Parks & Recreation Department Spring-Summer brochure has been completed. It was sent out in the Spring Adaview. A copy is attached.
- Program registrations are now open for spring and summer youth programs: day camps, ½ programs and the Kid's Garden.
- Spring/summer adult softball team registration forms have been sent out and registrations started. League games start in April.
- Spring middle school leagues are being set up to start March 21.
- Several school and pre-school field trips are set up at both Ada Park and Roselle Park for the spring.
- The pre-school Discovery Days are being held one day a month at Ada Park.
- The yoga sessions did not get enough attendance and have been cancelled for the season. This correlates with our marketing and registrations needs noted in the 5-year Plan.
- AYSO is set to rent soccer fields at Ada Park this spring for youth soccer.
- The Kid's Garden program starts in late April. Registration is open.
- The February family program on Woodpeckers at Roselle Park had good attendance. A program on Reptiles and Amphibians is set for March 23rd.
- The GR Triathlon is set to for June 11, 2017.
- We hosted a focus group session at Roselle Park on March 1 for the MSU Extension Sea Grant program assessing Great Lakes education and literacy.
- We are hosting the annual meeting of the West Michigan Conservation Network, the region group of the Stewardship Network, Thursday, March 9 at Roselle Park. They will have a special presentation on the restoration project on the Grand River in Grand Rapids. It is open to the public.

Save the date...

forest hills COMMUNITY EXPO!

Saturday,
March 18, 2017
9:30am - 2:30pm

Held at
Ada Christian School
6206 Ada Drive

- Free Admission
- Food from Area Restaurants
- Neighborhood Business Displays
- GRAND RAPIDS G☆R☆G GYMNASTICS Kidzone Play Area
- Door Prizes
- Live Entertainment
- And more...

$500
FOREST HILLS BUCKS
GRAND PRIZE

foresthillsexpo.com

2017 Expo Sponsors

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PATRIOT REALTY

CHEMICAL BANK

Roselle Park Master Plan 2011

Ada Township, Michigan

O'Boyle, Cowell, Blalock & Associates, Inc.

September 2011

0 200 400 600

NORTH

Low-impact nature trail, typ.

Private property

Proposed native prairie restoration

Fen preservation area

Proposed bench

Proposed vegetative screening

Proposed benches

Private property

Floodplain forest preservation area

Proposed boardwalk

Wetland preservation and enhancements

Bike path

Private property

Aquatic habitat enhancements and management

Silo observation tower and climbing wall

Proposed park entrance and parking

Daylighted stream

Enlargement Plan Area

Existing Restrooms and Resource Building

Existing park entrance and parking

Grand River

Grand River Avenue

Natural succession education area

Proposed Bench

Bridge

Proposed native prairie restoration

Proposed low impact path to river lookout

8' wide barrier-free asphalt path

Wetland enhancements and seeding

Aquatic and water fowl enhancements and management

Proposed low-impact nature trail

Bridge

Wetland preservation and enhancements

Low-impact nature trail, typical

Proposed elevated wetland observation deck

Wildlife management area

Barrier-free river overlook

Seasonal restroom building and bench

Canoe landing

Boulder edge warning along top of bank

Proposed bank stabilization

Swallow nesting habitat preservation

Bench

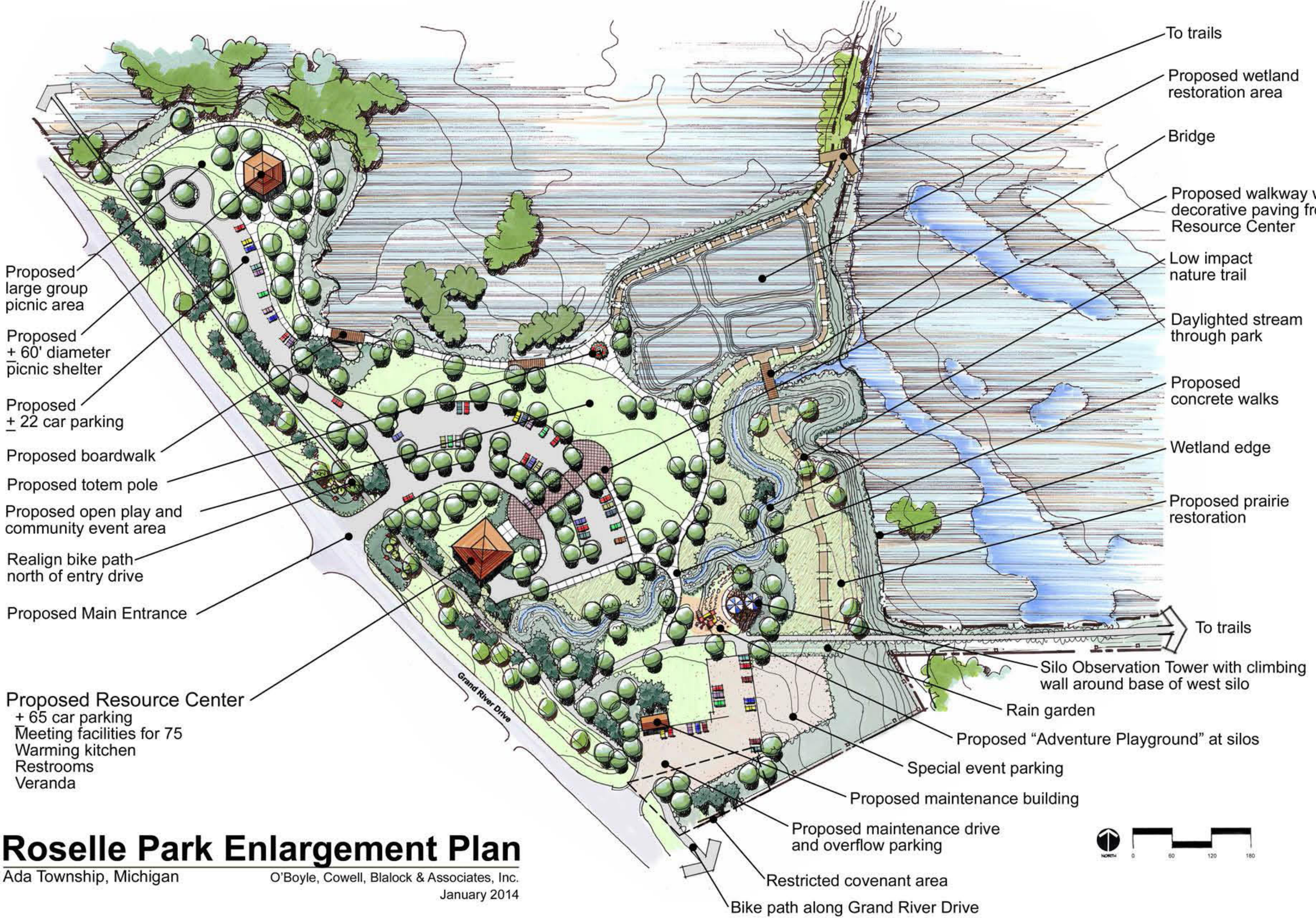
Aquatic and water fowl enhancements and management

Bench

Wetland restoration, seeding and management

8' wide barrier-free asphalt path

Woodrick Memorial Wildlife Observation Deck



Roselle Park Enlargement Plan

Ada Township, Michigan

O'Boyle, Cowell, Blalock & Associates, Inc.
January 2014

Trail System Review for the Ada Township Grand River Natural Area and the Cascade Township McGraw Park

February 10, 2017

A meeting was held February 10th to assess the river bank erosion impeding the safety and longevity of the paved trail, and to review alternatives for remediation of the related issues.
In attendance: Ada Township Supervisor George Haga, Ada Parks Director Mark Fitzpatrick, Cascade Township Manager Ben Swayze, Cascade Township Community Development Director Steve Peterson.

The following topics were reviewed:

*Condition of the pavement for the entire trail section
*Status of river bank erosion alongside trail
*Critical areas along the trail where the bank has eroded close to the trail
*Remediation alternatives related to bank stabilization, trail re-routing, alternative surfaces for the trail, including potential costs.
*Long term objectives of the trail system
*Next steps in the assessment and remediation process

Follow-up items and next steps in the assessment and remediation process

*Enhance safety of the site by placing additional fencing between the trail and river bank at the critical areas.

(Ada Park staff to do new fence; Ada Park staff and Cascade grounds staff to maintain the site).

*Have the site reviewed by the MI DEQ to assess potential alternatives to the trail within the river floodplain and conformity with wetland regulations. This includes reviewing options of re-routing sections of the trail, use of boardwalks and permitting requirements.

(Ada Park Director to contact the DEQ)

*Revisit long term goals for the two properties and trail plans related to the site. Determine specific objectives for the trail systems in the two properties.

(Review of trail systems and long range plans by the Cascade Township Trail Committee and planning teams, the Ada Township Trail Committee and the Ada Township Parks, Recreation and Land Preservation Advisory Board.)

*Once objectives for the trail system in these two properties is re-established, to have an Engineering Study done to assess the scope of the recommended project and associated costs.

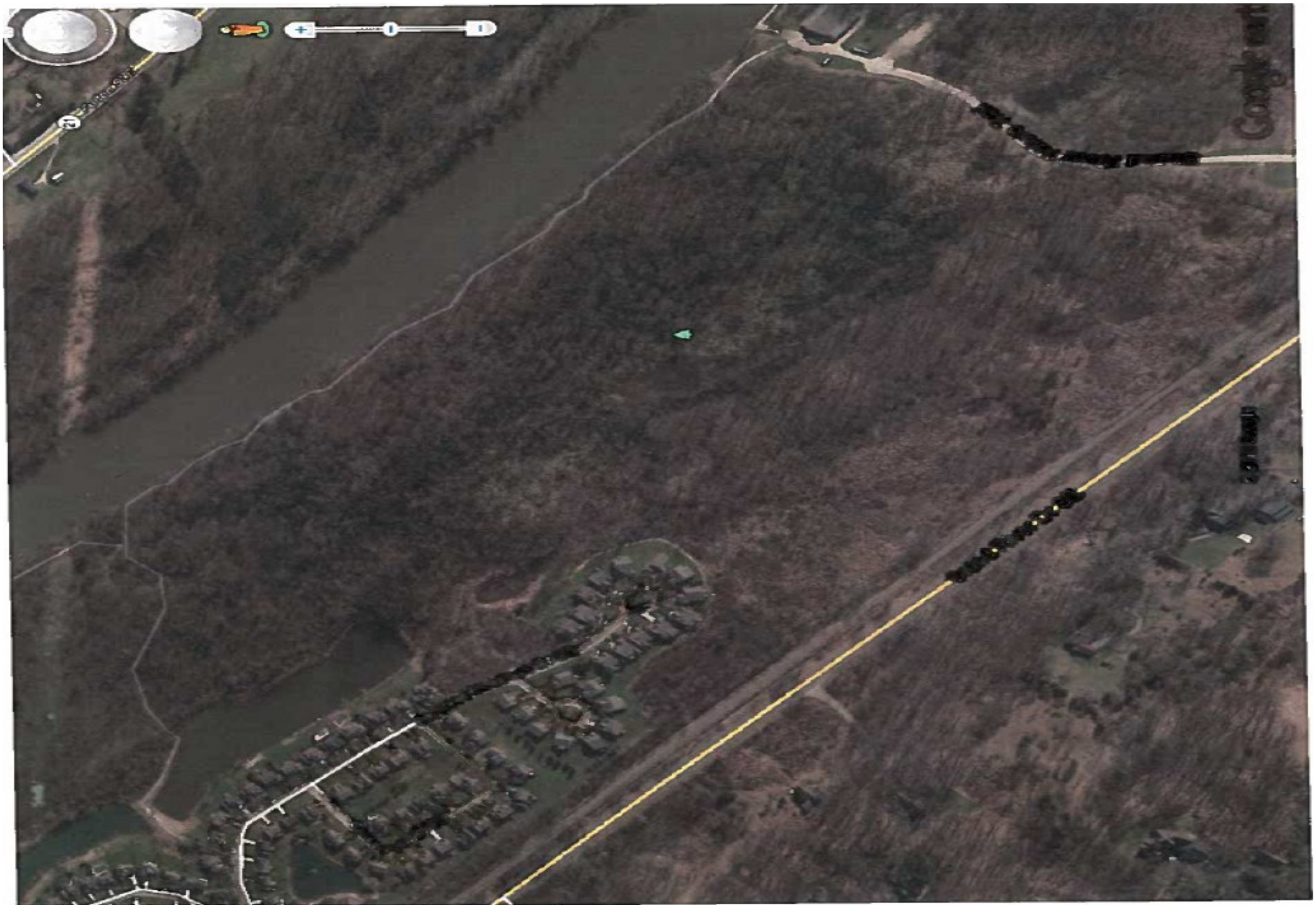
Time frame:

*Safety initiatives to be done a.s.a.p. and remain ongoing; patching to be done in summer of 2017.
*DEQ review to be done as soon as a site visit can be set up (late winter 2017)
*Reviews by trail committees and planning teams to be schedule and conducted throughout 2017.
*Engineering study potentially in the fall of 2017
*Potential repair work conducted in 2018.

Attachments:

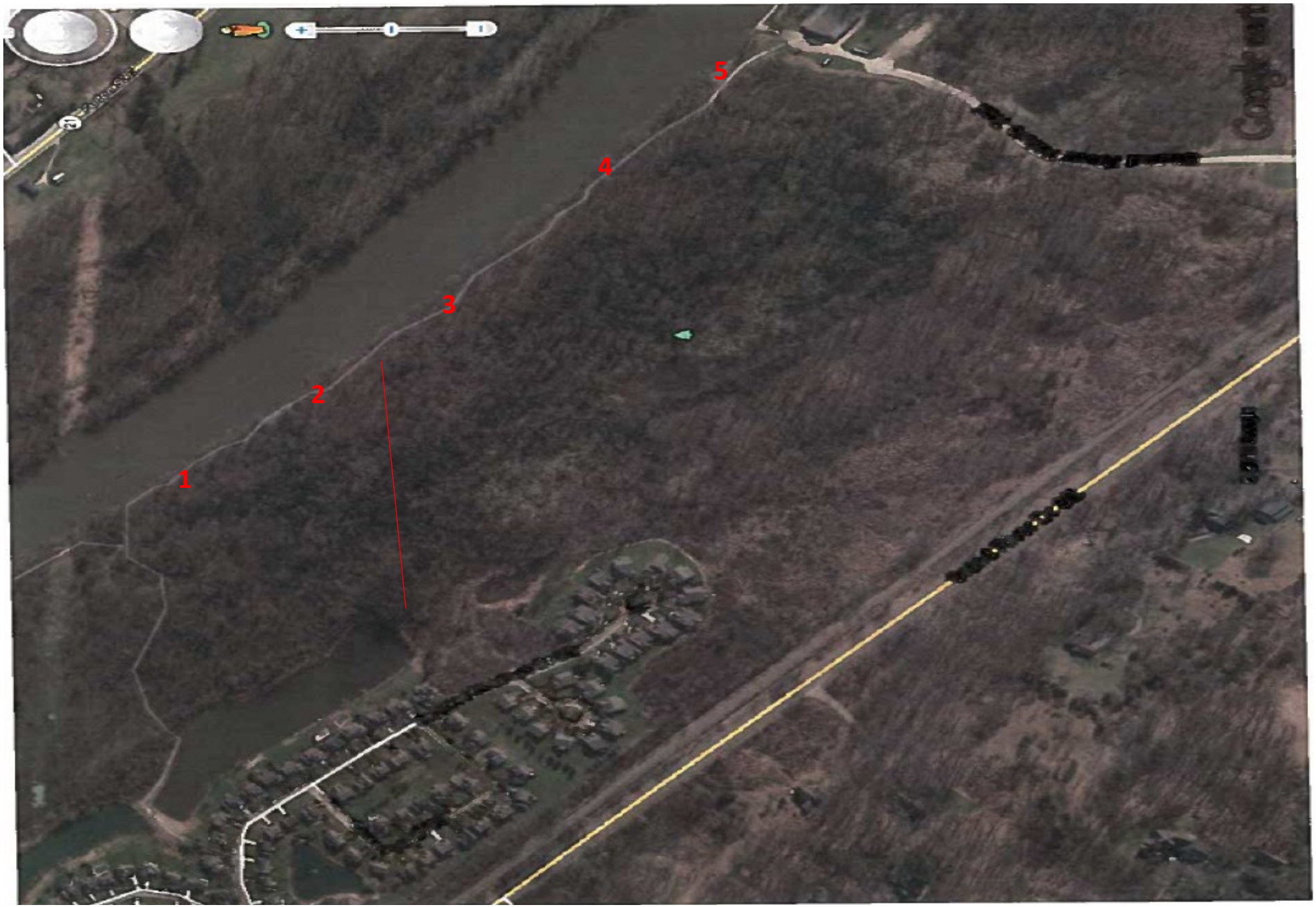
*Packet with park and trail images
*2013 report from Cardno/JFNew on bank erosion and stabilization

Grand River Natural Area—McGraw Park



Grand River Natural Area—McGraw Park

Grand River Natural Area—McGraw Park



TOWNSHIP

ADA

Parks & Recreation Department

SPRING - SUMMER 2017

Mission: *"To provide all community members with diverse recreational opportunities including access to premier natural, historical and cultural areas that enhance our quality of life and inspire the preservation of nature."*

ADA TOWNSHIP PARKS AND PRESERVES:

Leonard Field Park & Ada Covered Bridge
7490 Thornapple River Drive 2 acres. Softball field, bike path, Thornapple River overlook.

Ada Township Park & Locke Arboretum 1180 Buttrick Ave. 57 acres Parks office, Learning Center and Arboretum. Athletic fields, tennis courts, playground, pond, trails, picnic areas.

Roselle Park 1010 Grand River Dr. NE. 247 acres. Restrooms, meeting room, picnic area, playground, paved and non-paved tails, observation decks, natural areas, Grand River shoreline.

Grand River Natural Area Grand River Drive SE, 110 acres. Enter via Ada Park. Trails, bike path, Grand River shoreline.

Carl Creek Crossings Preserve 6230 Grand River Drive. 8 acres. Trails, creek access. No facilities.

Other Regional Parks
Chief Hazy Cloud Park (21 Pettis Ave) and **Siedman Park** (8155 Conservation Rd) are both located in Ada Township. They are part of the Kent County Parks system. For details see: www.accesskent.com or call (616) 336-7275.

FACILITY USE:

Park Hours: Park grounds are open to the public dawn to dusk, seven days a week.
Dog Policy: Township ordinances require dogs to be on a leash and cleaned up after in all parks.
Motorized recreation vehicles are not allowed.
Alcohol is not allowed in the parks or park facilities.
Walking & Bike Paths: Paved trails are located throughout the Township and in all the Parks. Maps available.

FACILITY RESERVATIONS AND RENTALS:

Contact the Park office for scheduling and fees.

Ada Park Shelter & Gazebo Rentals: Facilities available April through October. For rates, availability, use policies or reservations, contact the Park office.

Roselle Park Meeting Room: Available on a limited basis for education programs, non-profit groups, Ada community groups and local businesses.

The Ada Covered Bridge is not rented out for private use.

Athletic Fields: Baseball & soccer fields at Ada Park and Leonard Field are used in the spring, summer and fall for area leagues and instructional programs. Contact the Park office for information, schedules or reservations.

Basketball & Tennis Courts at Ada Park are open to the public except during scheduled lessons and programs. Check with the office for schedules or to reserve a time.

Memorial gifts, donations: From memorial trees and benches to playgrounds and other facilities, there are many ways to support the Parks. Please contact the Park office for details.

PARKS & RECREATION DEPARTMENT CONTACT INFORMATION:

Phone: (616) 676-0520 • Fax: (616) 676-5870 • E-mail: mfitzpatrick@adatownshipmi.com • Web site: www.adatownshipmi.com
Office in Ada Park: 1180 Buttrick Ave, Ada, 49301 • Mailing address: P.O. Box 370, 7330 Thornapple River Dr., Ada, 49301
E-News: To receive news and updates via e-mail, send a request to: mfitzpatrick@adatownshipmi.com

SPECIAL EVENTS

Grand Rapids Triathlon

Sunday, June 11

Running, biking and swimming! A chance for athletes of all skill levels to compete on scenic riverside course, perfect for the novice through the seasoned tri-athlete. USA Triathlon Sanctioned. Road Closures at Buttrick and Thornapple River Drives. www.grandrapidstriathlon.com.

4th of July Events

Tuesday, July 4 **Ada Village**

Festivities include: Parade at 10:00 a.m., line up starts at 9:00 a.m. Kids line up at the front of the parade; 9:45 a.m. Activities from 11:00 a.m. until 3:00 p.m. with rides, food and music. Fireworks at dusk.

"Beers at the Bridge" Leonard Field Park

Friday evenings, June 23, July 21, August 18

"Kent County Parks Tour"

Sunday July 30 **Roselle Park**

"August in Ada"

Friday August 5 **Ada Township Park**

10:00 a.m. – 2:00 p.m. Children's Fair sponsored by the Ada Business Association with games, crafts, food, fun and entertainment.

Grand River-Run

Saturday, Sept. 30 **Roselle Park**

Features three exciting runs: an 8K timed hybrid race on both paved and non-paved trails, a 5K timed race on the paved trail, and a 2K family-friendly fun run/walk. Details at: www.GRANDriver-RUN.com.

OTHER AREA PARKS AND RECREATION SERVICES:

Forest Hills Public Schools Community Services
www.enjoylearning.com (616) 493-8950

Mary Free Bed YMCA
www.grymca.org (616) 285-9077

Thornapple Valley Baseball League
www.tvbl.org
tvblbaseball@gmail.com

American Youth Soccer Organization
www.ayso-soccer.com

Lowell Schools Community Education
www.lowellschools.com (616) 987-2550

Kent County Parks
www.accesskent.com (616) 336-7275

North Country Trail Association
www.northcountytrail.org (866) 445-3628

FAMILY PROGRAMS

"Michigan Reptiles & Amphibians"

Thursday, March 23
7:00 – 8:00 p.m.
$5/person **Roselle Park**

This special presentation by the Outdoor Discovery Center will feature live native turtles, snakes, frogs, and lizards. Learn how reptiles & amphibians differ from other animals & how to identify them. Pre-registration required as seating is limited.

READING THE NIGHT SKY

Thursday, August 10
7:00 – 8:00 p.m.
$5/Adult $3/Youth **Roselle Park**

An orientation to seasonal stars, constella tions, planets and meteor showers plus other objects we see in the night sky. Indoor presentation and demonstrations followed by an outdoor sky watch.

ADULT PROGRAMS

Ada Adult Summer Softball Program

Summer league applications and team entry fees are due **March 17.** For an application contact the Park Office at 676-0520 or rmccormick@adatownshipmi.com. The entry fee is $725 per team which includes softballs, umpires fees, team awards, MASA sanction fees and league tourna ment. League play starts on May 1, 2017. Fall softball program runs August – October.

YOGA SESSIONS

Mondays, April – June CANCELED, call for info
10:00 a.m. – 11:00 a.m.
$10 per session **Roselle Park Building**

A mindful vinyasa style yoga flow of breath and movement offering guided modifications and assistance designed for everyone and every body type. Pre-register through the park office.

VOLUNTEER OPPORTUNITIES:

Volunteer opportunities are available to assist with grounds, gardens, trails, habitat stewardship, data management, clerical and youth programs. Contact the Park office for an application, interview or schedule of events.

YOUTH PROGRAMS

Pre-registration requested by calling 616-676-0520 or email mfitzpatrick@adatownshipmi.com. Contact the Park office for a registration packet.

Discovery Days

Ages 3-5
10 a.m. – 12 noon $5/youth/session
Pre-schoolers and guardian to have a fun adventure together in the parks with hands-on activities, nature crafts, and guided discovery experiences outdoors.

Signs of Spring
Wed. April 12 Ada Park
Days are getting longer & a little warmer, look & listen for the earliest signs of spring.

Plant a Seed
Wed. May 10 Ada Park
Discover what plants need to grow & take a walk to look for seeds & baby plants. Plant a seed & take it home to watch it grow.

Too Many Turtles
Tues. June 13 Roselle Park
Learn how some turtles "dance" for their dinner, dress up like a turtle, and explore the wetlands to look for turtles.

Wiggly Worms
Tues. July 11 Ada Park
Worms eat dirt & help plants to grow. Take a "worm walk" to look for worms in the woods and make a wooden bead "worm" to take home.

Water Fun
Thurs. Aug 3 Roselle Park
Cool off with water games, then see what lives in the streams & wetlands at the park.

Young Explorers

Ages 5-7
10 a.m. – 12 noon
$5/youth/session
Parents may drop off or join their youth for a fun morning of out door activities, nature study and crafts.

Bonkers for Bikes
Wed. June 14 Roselle Park
Bring your bike and helmet to the park! Get some safety tips and see if your helmet fits. Practice your skills on an obstacle course and ride the park trails.

Fishing Fun
Wed. July 12 Ada Park
Learn how to bait your hook & cast your line, then search for the best spot to hook a "big one" at the Ada Park pond. Fishing poles & bait supplied or bring your own.

Rock Hounds
Wed. Aug 2 Ada Park
Investigate rocks & fossils of all shapes & sizes. Learn how they were formed & start your own rock collection.

Junior Naturalists

Ages 8-11
1:00 - 3:00 p.m.
$5/youth/session
Each program includes hands-on nature and science activities, snacks, and outdoor adventure based outings.

Bike-A-Thon
Wed. June 14
Roselle Park
Bring your bike & helmet to the park – learn about bike safety & ride the bike path for 5 miles.

Fishing Frenzy
Wed. July 12
Ada Park
Learn about fishing equipment & where the "big fish" like to live. Go fishing at the Ada Park pond. Fishing poles & bait supplied or bring your own.

Rocks & Fossils
Wed. Aug. 2 Ada Park
Learn how rocks are formed from the strong forces of heat, water, and pressure. Search for quartz crystals & fossils hidden in rocks & soil.

Outdoor Adventurer

Ages 10-13 9:30 a.m. – 12:30 p.m.
Sites & fees vary
Outdoor adventure activities including games, nature and science learning, and snacks.

Saddle Up!
Thur. June 15
At Double C Stables $50
Get up close & personal with the horses at the Double C Ranch! Learn about grooming, feeding, & how to care for a horse, then saddle up to perfect your riding skills. Recommended for first time & beginning riders. All equipment provided.

River Trip!
Thurs. July 13
On the Grand River $25
Learn paddle strokes, water safety, & boat control, then canoe down the Grand River to practice your new skills. Canoe, paddle, & safety gear included.

Adventure Challenge
Tues. August 1
At Roselle Park $10
Learn teamwork & have fun as you try to complete a series of sports & problem-solving challenges. You & your team will follow a map as you run, bike, and climb through the park to the finish line!

YOUTH PROGRAMS

Pre-registration requested by calling 616-676-0520 or email mfitzpatrick@adatownshipmi.com. Contact the Park office for a registration packet.

Summer Day Camps

Ages 6-11 **Various Dates**
9:30 a.m. – 2:30 p.m. **Ada & Roselle Parks**
Three-day sessions from 9:30 a.m. to 2:30 p.m. with exciting themes and fun activities. Fees range $60-$80.

Sports Spectacular
June 20-22 **Ada Park** What sports do you like? Play some of your favorite sports or try something new as we go from flag football to tennis to softball to soccer and even pickle ball.

Arts in the Park
June 27-29 **Ada Park**
Find the artist inside you! Try painting, drawing, sculpture, and other art media. Create some cool artwork to take home.

Wet & Wild
July 18-20 **Ada & Roselle**
Explore ponds, river, and wetlands. Go fishing & look for aquatic insects & animals. Get wet & play water games.

Pioneer Days
Aug 8-10 **Ada Museum**
Take a step back in time at the Averill Museum & Barn in Ada to explore life in the 1800's. Learn about pioneer era toys, tools, and food. Play pioneer games & sing songs from those "good ole'days".

Eyes on Survival
Aug 15-17 **Ada & Roselle**
Could you survive in the Michigan woods? Be prepared when you go out in the woods – learn how to use a map & compass, make a shelter, build a fire, and other survival skills.

"Water" Eco-Adventure Camp

Ages 10-13
9:30 a.m. – 3:00 p.m.
June 25–27 **$120**
Spend 3 days getting your feet wet as you explore west Michigan's amazing water-based ecosystems. Have fun as you bike, canoe, and hike to investigate Carl Creek, the Grand River, and Pickerel Lake using scientific methods & hands-on learning. !

***Requires your own bike & helmet.*

Ada Village Kids' Garden

Ages 9-12 **Tuesdays**
Next to Ada Community Church
This unique gardening program runs April 18 to October 10. Learn to grow & manage a garden, you're your harvested produce at the Farmers Market and contribute to a food pantry. Attend selected dates to earn Jr. Master Gardener certificate. $150 for the full season.

Bike Decoration Day

Friday July 3
10 a.m. to 12 noon **Ada Park**
Bring your bike to Ada Park to decorate it just in time for the 4th of July Parade! Helpers and materials will be available. For 4 – 12 year olds with parent or guardian. $5/bike.

Schools Based Programs

Opportunities for preK-12 schools range from guided field trips learning projects to shelter facilities for rent. Contact the Park office for details, curriculum, fees and scheduling.

Boy and Girl Scout Programs:

Scout groups are welcome to the resources of Ada Parks & staff to help complete badge requirements, have field trip outings, conduct service projects or rent a facility. Contact the Park office for details, fees and scheduling.

Girl Scout Day Camp

June 12-15
1:00 – 3:30 p.m. **Ada Park**
Girls entering 1st – 5th grades can earn badges and patches daily as they explore the outdoors. Non-registered Girl Scouts are welcome. Contact: Jessica Maddox jrmaddox@gmail.com.

GIRL SCOUTS

PARKS & RECREATION DEPARTMENT CONTACT INFORMATION:

Phone: (616) 676-0520 • Fax: (616) 676-5870 • E-mail: mfitzpatrick@adatownshipmi.com • Web site: www.adatownshipmi.com
Office in Ada Park: 1180 Buttrick Ave, Ada, 49301 • Mailing address: P.O. Box 370, 7330 Thornapple River Dr., Ada, 49301
E-News: To receive news and updates via e-mail, send a request to: mfitzpatrick@adatownshipmi.com

Ada Township
Parks & Recreation Department

2017 Summer Youth Programs
Information and Registration Packet

Day Camps
½ Day Programs
Discovery Pre-School
Adventure Outings
Kid's Garden

Thank you to our Community supporters!

Ada Business Association & Forest Hill Foods

Ada Township Parks & Recreation Department
P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301
Phone: 616-676-0520 Fax: 616-676-5870
Email: mfitzpatrick@adatownshipmi.com web: www.adamichigan.org

Ada Township Parks & Recreation Department

2017 Summer Youth Programs

General Information

Day Camp Adventures are 3-day sessions for 6-13 year olds, offered throughout the summer where kids can get outside, make new friends, learn new skills and have fun! Most camps are held at Ada Township Park with some days at Roselle Park. The Pioneer Days Camp is held at the Ada Museum, and the Eco-Adventure Camp uses both parks plus an off-site location.

Session 1: **Sports Spectacular**	**June 20-22**
Session 2: **Arts in the Park**	**July 27-29**
Session 3: **Wet and Wild**	**July 18-20**
Session 4: **Pioneer Days**	**August 8-10**
Session 5: **Eyes on Survival**	**August 15-17**
Water Eco-Adventure Camp	**July 25-27 (ages 10-13)**

***The schedule, fees, and registration form for these programs is attached.**
***Costs range from $80 - $120 per child, depending on the camp.**
***Half-day options are available for younger campers.**
***Some scholarships are available.**

Half-day Programs offer a morning of fun outdoor exploration, nature study and crafts for various age levels.

Discovery Days	**Ages 3-5 with a parent**
Young Explorers	**Ages 5-7**
Junior Naturalist	**Ages 8-11**
Outdoor Adventurers	**Ages 10–13**

The schedule, fees, and registration form for these programs is attached.
Costs range from $5-$50 per child, depending on the program.

Ada Village Kids' Garden is a unique gardening program for **ages 9-12**. The entire season runs April 18 through Sept. 26. Participants will learn to grow food, manage a garden, sell produce at the Farmer's Market & contribute to a food pantry. An optional 4-H Junior Master Gardener (JMG) certification is also offered through a partnership with the MSU Kent County Extension!

A separate registration packet is available through the Park office.

Ada Township Parks & Recreation Department
P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301
Phone: 616-676-0520 Fax: 616-676-5870
Email: mfitzpatrick@adatownshipmi.com web: www.adamichigan.org

Ada Parks & Recreation Summer Youth Programs

To register:

***Review the enclosed information** for program details, schedules and fees.
***Contact the park office** for any question, concerns or special needs.

***Complete the attached registration form** for each child being registered.

***Submit registration form with payment:**

By mail to:
Ada Township Parks and Recreation Department
P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301

In Person:
Bring payment and registration to:
The Ada Township office: 7330 Thornapple River Dr.
Or the Ada Park office: 1180 Buttrick Ave.

*Payment can be made with cash, money order or check: **payable to Ada Township**.
*We cannot take credit card payments at this time.

Support Information:

Discounts and Scholarships:

***Ada Township residents may receive a 10% discount** on programs with fees over $10.
***Scholarships are available** to cover 50% of Day Camp program fees.
To qualify, participants must be enrolled in the reduced/free lunch program at their school. Scholarships are limited to one per summer per family. To apply for a scholarship, contact the Ada Park office: 616-676-0520.
The Scholarship Fund is made available by the **Ada Business Association**.
Additional contributions to the Scholarship Fund are always welcome.
*Participants may receive the Ada resident discount OR a scholarship, but not both.

Confirmation:

*Once your form and payment is submitted, you will receive confirmation that you are registered.
*****One week before each program, you will receive an e-mail with program details and equipment list.

Wait List:

If a session is full, your child will be placed on a wait list. You will be notified when openings occur.

Cancellation Policy:

Cancelations by the Parks Department due to special circumstances such as extreme weather, will be re-scheduled or refunded. If your child cannot come to the re-scheduled date, you may use your fee towards the cost of another program.
Cancellations by participants prior to the program start date will be refunded minus a processing fee or the fees paid may be used towards the cost of another program.
No refunds will be given for cancellations or absence once a program has begun.

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Email: mfitzpatrick@adatownshipmi.com web: www.adamichigan.org

(3-Day Long) Day Camp Programs

Summer Day Camp Adventures for ages 6-11

Tuesdays through Thursdays, 9:30 a.m. – 2:30 p.m.
$80/child for the 3 full days; $60/child for 3 half-days (optional for ages 6-8)
*Scholarships available

Session 1: Sports Spectacular **June 20-22** **Ada Park**
Play some of your favorite sports or try something new as we go from baseball to volleyball, flag-football, soccer and even pickle ball.

Session 2: Arts in the Park **June 27-29** **Ada & Roselle Parks**
Find the artist inside you! Try painting, drawing, sculpture, and more. Create some cool artwork to take home.

Session 3: Wet and Wild **July 18-20** **Ada & Roselle Parks**
Explore ponds, river, and wetlands. Go fishing and look for aquatic insects and animals. Get wet and play water games!

Session 4: Pioneer Days **August 8-10** **Averill Historical Museum**
Take a step back in time at the Averill Museum and Barn to explore life in the 1800's. Learn about pioneer toys, games, tools, chores, clothing, music, and food.

Session 5: Eyes on Survival **August 15-17** **Ada & Roselle Parks**
Could you survive in the Michigan woods? Be prepared when you go out in the woods – make a shelter, build a fire and learn other survival skills.

Outdoor Adventurer Camp for ages 10-13

"Water" Eco-Adventure Camp **July 25-27** **3 Days – 3 Locations**
9:30 a.m. - 3:00 p.m. **$120/youth** **Scholarships available*
Spend three days getting your feet wet as you explore west Michigan's amazing water-based ecosystems! Have fun as you bike, canoe, and hike while investigating Carl Creek, the Grand River, and Pickerel Lake using scientific methods and hands-on learning.
Requires your own bike and helmet. All other supplies are provided.

Ada Township Parks & Recreation Department
P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301
Phone: 616-676-0520 **Fax: 616-676-5870**
Email: mfitzpatrick@adatownshipmi.com **web: www.adamichigan.org**

Half-Day Programs

Discovery Days for ages 3-5 with parent/guardian 10:00 a.m. – 12:00 p.m. $5/child

Pre-schoolers and their parent/guardian enjoy a fun, nature discovery experience together in the park with games and a craft.

Too Many Turtles **Tuesday June 13** **Roselle Park**
Learn how some turtles "dance" for their dinner, dress up like a turtle, and walk in the Park to look for turtles big and small.

Wiggly Worms **Tuesday July 11** **Ada Park**
Worms eat dirt and help plants to grow! Take a "worm walk" to look for worms in the woods and make a "wooden bead" worm to take home.

Water Fun **Thursday August 3** **Roselle Park**
Cool off with water games, see what lives in the streams & wetlands at the Park.

Young Explorers for ages 5-7 10:00 a.m. – 12:00 p.m. $5/child

Parents may drop off or join their youth for a fun morning outdoors with nature study, hands-on activities and crafts.

Bonkers for Bikes **Wednesday June 14** **Roselle Park**
Bring your bike and helmet to Roselle Park – get some safety tips, practice your skills on an obstacle course, and ride the Park trails.

Fishing Fun **Wednesday July 12** **Ada Park**
Learn how to bait your hook and cast your line, then search for the best spot to hook a "big one" in the Ada Park pond. Fishing poles and bait supplied or bring your own.

Rock Hounds **Wednesday August 2** **Ada Park**
Look at rocks & fossils of all shapes & sizes. Learn how they were formed & start your own rock collection.

Junior Naturalists for ages 8-11 1:00 – 3:00 p.m. $5/child

Youth will enjoy hands-on nature, science activities, games and new friends.

Bike-a-thon **Wednesday June 14** **Roselle Park**
Bring your bike and helmet to learn about bike safety and ride the bike path.

Fishing Frenzy **Wednesday July 12** **Ada Park**
Go fishing at the Ada Park pond! Poles and bait supplied or bring your own.

Rocks & Fossils **Wednesday August 2** **Ada Park**
Learn how rocks are formed and search for quartz crystals & fossils hidden in rocks & soil.

Outdoor Adventurers for ages 10 – 13 9:30 a.m. – 12:30 p.m. Locations/costs vary

Challenge yourself as you explore the outdoors in new ways and learn some fun outdoor skills.

Saddle Up! **Thurs. June 15** **Double C Ranch** **$50/youth**
Learn everything you ever wanted to know about horse care, gear, & riding, then saddle up to perfect your riding skills. Suggested for first time & beginning riders. All equipment provided.

Adventure River Trip **Thurs. July 13** **McGraw Park** **$25/youth**
Enjoy a river adventure as you paddle a canoe down the Grand River starting at Michael McGraw Park and paddle to Knapp St. landing. Learn paddle strokes, boat control, water safety and teamwork followed by a fun trip down the river.
Canoes, paddles and safety gear provided.

Adventure Challenge **Tues. August 1** **Roselle Park** **$10/youth**
Run & bike through the park as you solve challenges with your team.

Ada Township Parks & Recreation Department
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Phone: 616-676-0520 Fax: 616-676-5870
Email: mfitzpatrick@adatownshipmi.com web: www.adamichigan.org

Ada Township Parks & Recreation Department
2017 Summer Youth Programs Registration Form

Please use one form per person

Camper Last Name _____ First Name _____ Date of Birth _____ Gender _____ Today's Date _____

Parent/Guardian Last Name _____ First Name _____

Street Address _____ City _____ State _____ Zip Code _____

Primary Phone _____ Secondary Phone _____ Email _____

Emergency Contact First Name _____ Last Name _____ Relationship _____

Primary Phone _____ Secondary Phone _____ Authorized to pick up? Y/N

Health Information:
Please list any medical, physical, emotional or behavioral conditions that we need to be aware of:
(continue on back, if needed) _____

Program Registration Fees and Payment:

Program Name	Program Dates	Fees			
	Sub Total				
10% Discount for Ada residents on programs over $10	**Discount OR Scholarship**		Date Paid	Cash/Check #	Confirm. #
	Total Due				

Payment due with registration. Checks payable to Ada Township.

General Liability and Release:
I grant permission for my child to participate in programs and activities provided by Ada Township Parks & Recreation Department, except as noted. The health information I provided is correct to the best of my knowledge. I agree to assume the risk of such activities and agree to hold harmless Ada Township, its staff and representatives from any loss or damage to my personal property and/or loss or injury to my participating child. I authorize the Ada Township Parks and its representatives to use photographs of my child for promotional purposes.

Signature of Parent/Guardian _____ **Date:** _____

Ada Township Parks & Recreation Department
P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301
Phone: 616-676-0520 Fax: 616-676-5870 Email: mfitzpatrick@adatownshipmi.com

You are invited to the

1st West Michigan Conservation Network's Annual Meeting and Recognition Event

Thursday, March 9th, 5:00–8:00 p.m.
Roselle Park
1010 Grand River Drive NE, Ada MI 49301
(WMCN Partner meeting from 2:30 – 4:30 p.m.)

Now is the time for us to say "thank you" for your accomplishments and support. It will be an evening with good food, good friends, and a very special presentation by Wendy Ogilvie on the Grand River Revitalization and Rapids Restoration Project that will inspire us. Ada Township's Roselle Park is a fantastic slice of preserved natural habitat on the Grand River and includes 240 acres of land and over one mile of frontage on the Grand River. Be one of the first to visit the newly constructed Roselle Park Building.

This is a FREE event and we have a limit of 70 people. We hope you can join us and please RSVP and sign up to bring a side dish at the link below:
www.SignUpGenius.com/go/70A0C4CA8A72BA75-cisma

Questions contact:
Drew Rayner at drew.rayner@macd.org
or Ginny Wanty at 616.481.4220

West Michigan
CONSERVATION
NETWORK