

**ADA TOWNSHIP PLANNING COMMISSION
MINUTES OF THE APRIL 16, 2009 MEETING**

A meeting of the Ada Township Planning Commission was held on Thursday, April 16, 2009, at the Ada Township Offices, 7330 Thornapple River Dr., Ada, Michigan.

I. CALL TO ORDER

Meeting was called to order by Vice-Chairperson Gutierrez at 7:30 p.m.

II. ROLL CALL

Hoeks called the roll.

Present: Commissioners Butterfield, Easter, Gutierrez, Hoeks.

Absent: Korth, Lowry

Also present: Planning Director Ferro.

III. APPROVAL OF AGENDA

Motion by Sytsma, seconded by Hoeks, to approve the agenda as presented. Motion passed unanimously.

IV. APPROVAL OF MINUTES OF THE MARCH 19, 2009 MEETING

Motion by Sytsma, seconded by Easter, to approve the minutes of the March 19, 2009 meeting as presented.

Motion passed unanimously.

V. PUBLIC HEARINGS: None

VI. UNFINISHED BUSINESS : None

VII. NEW BUSINESS: None

VIII. REPORTS FROM COMMISSION MEMBERS/STAFF

1. Copy of March 27 Correspondence to Forest Hills Public Schools

Ferro referred the Commission members to the March 27 letter sent by the Planning Commission Chair to Forest Hills Public Schools, conveying the Commission's comments on the plan for driveway and parking changes at the Central campus.

Gutierrez commented that he felt our relationship with the School District on this project was a positive one.

2. Overview of Process for Preparing Capital Improvements Plan

Ferro provided the Commission members with an overview of the purpose, benefits, content and process for preparing a Capital Improvements Plan. He stated that the process would involve detailed information collection and compilation by Township staff, which would be presented for the Commission's review. He pointed out that important tasks for the Commission would include establishing criteria for prioritizing capital projects, and evaluating projects against these criteria. Important criteria to consider include relationship of projects to public health and safety, potential economic and fiscal benefits, and relationship to the Township Master Plan.

Ferro stated he anticipated the process should not take any longer than 6 months to complete.

3. Discussion of 2009 Planning Commission Priorities

Ferro stated that the priorities as approved at the March meeting were included in the Commission's packet, so that Commission members could verify that the final listing accurately reflects the final revisions that were made by the Commission.

In review of the project list, Commission members expressed the desire to be able to complete revisions to the riparian protection rules and zoning changes called for by the 2007 Master Plan, while concurrently working on the Capital Improvements Plan.

IX. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

X. ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Susan Burton
Ada Township Clerk
rs:jf