

**ADA TOWNSHIP PLANNING COMMISSION
MINUTES OF THE JULY 16, 2015 MEETING**

A meeting of the Ada Township Planning Commission was held on Thursday, July 16, 2015, 7:00 p.m. at the Ada Township Offices, 7330 Thornapple River Dr., Ada, MI.

CALL TO ORDER

Meeting was called to order by Commission Secretary Easter at 7:00 p.m.

ROLL CALL

Present: Easter, Jacobs, Leisman, Lowry
Absent: Commissioners Butterfield, Korth, Lunn
Staff Present: Planning Director Ferro

APPROVAL OF AGENDA

The agenda was approved by consent.

APPROVAL OF MINUTES OF JUNE 18 MEETING

Jacobs suggested removing one of the two references to Butterfield's arrival at 7:07 pm.

Motion by Jacobs, supported by Leisman, to approve the June 18 meeting minutes, subject to removing the reference to Butterfield arriving at 7:07 pm in the list of members in attendance. Motion passed unanimously.

COMMISSION MEMBER/STAFF REPORTS

Ferro reported the Township Board will have a special meeting next Monday to consider a proposal to address Planning Department staffing needs on two fronts: 1) retaining a planning consultant, Mark Sisson, to work in the Township office for 12-16 hours per week for the next few months; 2) review a new position description for a Planner/Zoning Administrator position, and consider authorizing recruiting for filling of the position, which is targeted for early October.

Ferro also reported that Thornapple Pines Development is interested in meeting with a 3-member subcommittee to discuss issues that were raised at the May Planning Commission meeting, during their pre-application conference with the Commission. Leisman and Easter stated they were willing to serve on a subcommittee. Ferro stated he would discuss with the Chairman and coordinate scheduling a meeting.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Motion by Jacobs, second by Lowry, to adjourn the meeting at 7:13 p.m. Motion passed unanimously.

Respectfully Submitted,

Susan Burton, Township Clerk

SB/jf