

**ADA TOWNSHIP BOARD MEETING
MINUTES
FEBRUARY 11, 2008**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Pratt, Clerk Ensing Millhuff, Trustees: Damstra, Proos and Westra. Trustee Sytsma arrived at 7:35 p.m. Also present: Planning Director Ferro, Recording Secretary Smith and six community members.

APPROVAL OF AGENDA

Moved by Proos, supported by Westra, to approve the agenda as presented. Motion carried.

**PUBLIC HEARING - BROWNFIELD PLAN FOR BROWNFIELD REDEVELOPMENT ZONE
WITHIN THE TOWNSHIP OF ADA**

Moved by Westra, supported by Ensing Millhuff, to proceed into public hearing to discuss the Brownfield Plan redevelopment zone within the township of Ada. Motion carried.

Rick VanDellen, from Alticor, and John Byl with Warner, Norcross & Judd, explained Alticor's opportunity to get a 10-year contract to make cleanser. The plan would involve a \$10 million investment in equipment and the hiring of approximately 26 employees. John Byl added a site remediation had been completed several years ago at a cost of \$8 million. Adoption of the Brownfield Plan would permit Alticor to apply for a State of Michigan business tax credit.

There was no public comment.

Board members had questions/comments about the impact on the township's revenue, potential future employees, Phase I and II reports, contamination clean-up, length of the anticipated contract and the amount of the investment.

Moved by Proos, supported by Westra, to close the public hearing. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA:

Approval of Minutes

January 28, 2008, Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Call Report - 12/07 & 01/08; 2. Supervisor Report; 3. Senator Levin - General Information - 01/09/08; 4. U. S. Dept. of Interior - Jim Decker - 01/17/08; 5. GO! Bus Report; 6. REGIS Board Minutes - 11/28/07; 7. MTA Legislative Update Fax - 01/25/08; 8. Comcast - Programming Information - 01/17/08; 9. ABA News - 01/2008.

Moved by Westra, supported by Damstra, to approve items on the Consent Agenda. Trustee Damstra commented on and asked for clarification on the GO!Bus Report and the number of people using the system and the costs. Trustee Sytsma asked about the difference between a "missed trip" and a "no show" regarding the Go!Bus and if payment was still required for either. **Motion carried.**

APPROVAL OF WARRANTS AND RECEIPTS

Treasurer Pratt presented Warrants and Receipts in the following amounts: Hand Checks: #101 \$9,673.99; #205 \$1,621.63; #208 \$1,250.27; #590 \$2,916.35; #591 \$915.87; #592 \$225.44. Total Hand Checks \$16,603.55. Warrants: #101 \$12,450.41; #205 \$2,498.53; #208 \$1,355.30; #211 \$78,552.20; #590 \$12,765.24; #591 \$7,232.32; #592 \$4,494.53. Total Warrants \$119,348.53. Total Checks and Warrants \$135,952.08. **Moved by Proos, supported by Westra, to approve the Warrant Report of February 11, 2008, in the amount of \$135,952.08.** Supervisor Haga noted the expense on the last page for Central Interconnect was for attempted maintenance on the sound system, not for computer maintenance. **Roll Call: Yes - Sytsma, Westra, Damstra, Proos, Pratt, Ensing Millhuff, Haga. No - 0. Absent - 0. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Treasurer Pratt reminded residents Thursday, February 14, was the last day to pay winter '07 taxes.

Trustee Westra stated he had the opportunity to attend the Michigan Land Use Leadership Academy sponsored by MSU, and he encouraged fellow board members to participate.

Clerk Ensing Millhuff stated she received her verification renewal for the Master Citizen Planner from MSU and encouraged board members to look into the courses offered adding; the first 4th of July Committee meeting is planned for February 26, and a band is still needed.

Supervisor Haga reminded board members of the work session regarding the budget scheduled for 6 p.m. on February 20.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

ADOPTION OF BROWNFIELD AUTHORITY BY-LAWS

Supervisor Haga explained there had not been any activity on the Brownfield from the original appointments and the by-laws had not been adopted.

Planning Director Ferro stated there was correspondence from legal counsel describing the original issue identified when the draft by-laws were reviewed three years ago and the recommended changes. One recommended change was regarding the distinction between officers of the authority and officers of the board and the potential conflict for those officers of both boards who could be put in the position of voting on their own compensation. The second recommended change was regarding indemnification of board members and officers. The draft by-laws had been reviewed and recommended by the Brownfield Authority Board.

Moved by Proos, supported by Sytsma, to approve the adoption of the Ada Township Brownfield Redevelopment Authority by-laws as presented. Motion carried.

ADOPTION OF BROWNFIELD PLAN

Supervisor Haga noted a correction on Planning Director Ferro's memorandum of February 19, 2008 which stated action was planned for this meeting on the PA198, explaining the action planned for this meeting is a public hearing and adoption of the Brownfield Plan only. **Moved by Westra, supported by Pratt, to adopt the Brownfield Plan as recommended by the Brownfield Redevelopment Authority of Ada Township. Motion carried.**

PETITION OF ADA TOWNSHIP TREASURER TO STRIKE PERSONAL PROPERTY FROM TAX ROLLS

Treasurer Pratt explained taxes still on the roll date back to 2002, and the amount applied to Ada Township was \$281.07. Letters had gone out to the various taxing authorities, adding all due diligent had been applied to collect the taxes. **Moved by Proos, supported by Sytsma, to adopt the waiver and consent authorizing the supervisor to acknowledge and strike the personal property from the tax rolls, with the township's amount being \$281.07. Motion carried.**

RESOLUTION R-021108-1 - BUDGET AMENDMENT #1 TO 'FY 07/08 BUDGET

Supervisor Haga explained one major adjustment was made to separate the engineers' expenses from the construction expenses, and this resolution would allow internal adjustments to be made.

Moved by Sytsma, supported by Proos, to adopt Resolution R-021108-1, which is Amendment #1 to the budget for fiscal year April 1, 2007 to March 31, 2008.

There was discussion among board members regarding establishing a capital improvement plan, long-term expenditures, establishing a special committee to work on capital improvement and long-term expenditures or referring it to the Administrative Committee and feedback from the charrette process,

Roll Call: Yes - Pratt, Ensing Millhuff, Damstra, Westra, Sytsma, Haga, Proos. No - 0. Absent - 0. Resolution adopted.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Planning Director Ferro introduced Dennis DeKok, a new member of the Brownfield Authority Board.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Deborah Ensing Millhuff, CMC
Ada Township Clerk

RS: JS