

**ADA TOWNSHIP BOARD MEETING
MINUTES
MARCH 28, 2016**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Jacobs, and Trustee Hurwitz. Absent: Clerk Smith.

APPROVAL OF AGENDA

Moved by Jacobs, supported by LeBlanc, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

March 14, 2016 Regular Board Meeting

Receive and File Various Reports/Communications: 1. Fire Department Activity Report-2/16; 2. Kent County Fire Commission Fire Apparatus Insurance Coverage-3/15/16; 3. Open Space Advisory Board Minutes-1/14/16; 4. Historical Society Minutes-2/11/16; 5. Board of Review Activity Report-3/16.

Moved by Proos, supported by Hurwitz, to approve the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$27,555.30; #205 \$1,973.17; #208 \$153,238.40; #590 \$16,708.06; #591 \$16,708.05; #592 \$5.26; Total all Hand Checks: \$216,188.24. Warrants: #101 \$25,511.71; #205 \$8,543.44; #208 \$1,448.07; #248 \$32.70; #401 \$19,975.18; #590 \$5,951.95; #591 \$12,715.82; #592 \$238.28; Total Warrants: \$74,417.15. Total All Checks and Warrants: \$290,605.39. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for March 24, 2016 in the total amount of \$290,605.39. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Proos, Rhoades, and Haga; No - 0; Absent - Smith. Motion carried.**

PUBLIC COMMENT

Penni Speets Zurgable, Librarian, Kent District Library Cascade Branch, stated she is very excited about the work being done in Ada, and is hopeful there will be a branch of KDL here in Ada.

BOARD COMMENT

Trustee Proos asked if financing for the building and purchase of the land in Ada would be a Kent District Library purchase, or would the Township be responsible for that; how would it even begin to be realized. Supervisor Haga stated his understanding was the township would have to build the facility and there might be some reimbursement for rent or a lease to the library with the library providing the materials, books, educational classes, and the activities of the library.

Trustee Proos asked if there has been any activity or listing or what roads need to be repaired in the Township. Supervisor Haga replied that the proposal and options had just been received from the Road Commission and priorities will need to be selected.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-032816-1, BUDGET ADOPTION FOR FY 2016/2017

Supervisor Haga stated a public hearing and work session had been held, and this is the Resolution to adopt for the next fiscal year, which begins April 1st. **Moved by LeBlanc, supported by Proos, to approve Resolution R-032816-1, Budget Adoption for FY 2016/2017. Roll Call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Rhoades, and Haga; No - 0; Absent - Smith. Motion carried.**

GENERAL FUND BUDGET TRANSFER TO CAPITAL PROJECT FUND

Supervisor Haga stated a transfer of funds is necessary for expenses incurred for fiscal year 2015/2016 as there are no funds in the Capital Improvements Fund at this time. He stated the request is for \$77,000 be transferred from the General Fund (101) to the Capital Project Fund (401) to cover invoices paid to Moore & Bruggink for \$52,003.08 and the expenses for FY 2015/2016 for \$25,000. When the bonding process is set up and finalized this will be refundable from the proceeds of the bond issue. **Motion by Proos, supported by Jacobs, to approve the General Fund Budget Transfer to Capital Project**

Fund in the amount of \$77,000.00. Roll Call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Rhoades, and Haga; No - 0; Absent - Smith. Motion carried.

CONSUMERS POWER EASEMENT FOR TWO D LLC (NONNA CAFÉ) REQUEST

Ron Cook, Owner, Nonna Café, stated the request is for an easement that allows Consumers Energy to perform directional boring in order to install underground electrical to the back of 594 Ada Drive (Nonna Café). The service will run underground from the electrical pole on Bronson Street through the parking lot behind buildings 596 and 590 Ada Drive (Nonna Café). He stated the electrical lines will be as far as possible from the property line of the Ada Township office. **Moved by LeBlanc, supported by Proos, to approve an easement for Two D LLC to allow Consumers Energy to perform directional boring in order to install underground electrical service to the back of 584 Ada Drive. Roll Call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Rhoades, and Haga; No - 0; Absent - Smith. Motion carried.**

KENT COUNTY ROAD COMMISSION BUILDING OFFER FOR PURCHASE

Supervisor Haga stated the Road Commission is looking to dispose of the garage at the end of Fase Street. He stated the building could be used for Township storage, extension of Parks, neighborhood playground, and general open space, community building and other uses.

Steve Warren, Director, Kent County Road Commission, stated the Ada garage is part of over 700 acres of land owned by the Kent County Road Commission throughout the County, and they are going through the process of deciding whether it is better to sell some of those properties and get them on the tax roll or find another owner. There is about 10,000 square feet of open storage in the building; the Township has expressed interest in this property, and we would like to see the Township purchase the property. We have made an offer to sell the property to the Township in the amount of \$400,000.

There were questions about property size, zoning, potential purposes for the land, appraisal, and timing.

Moved by LeBlanc, supported by Rhoades, to pursue an appraisal in concert with the Kent County Road Commission. Motion amended by Proos, supported by Rhoades, to develop a letter of intent in an amount not to exceed \$400,000 to purchase the property, based on Board approval and results of the appraisal. Motion to amend carried. Main motion, as amended, carried.

OPPORTUNITY FOR PUBLIC COMMENT

BettyJo Crosby, Grand River Drive, stated everything that is going on in Ada is potentially quite exciting, but she was troubled with all the trees that are coming down. She asked who is the go-to person to talk to about what is going on in the village. There needs to be someone to make sure that things are getting done because Supervisor Haga cannot oversee everything. Supervisor Haga stated the person to talk to would be, first, the Planner, and second, himself. He stated he did do some research about looking at a township manager or deputy supervisor, but that has gotten delayed.

Supervisor Haga asked if there was anyone present from the taxpaying agencies that received a letter regarding the Public Hearing to be held at the next Board meeting about the Tax Increment Financing Plan.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr