

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
JUNE 9, 2008**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Pratt, Clerk Ensing Millhuff, Trustees: Damstra and Sytsma. Also present: Planning Parks Director Fitzpatrick, Recording Secretary Smith and 13 community members. Members absent: Trustees Proos and Westra.

**APPROVAL OF AGENDA**

Added to the agenda under Reports/Communications: Item 7 - Supervisor's Report. **Moved by Pratt, supported by Sytsma, to approve the agenda as amended. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA:**

**Approval of Minutes**

May 27, 2008, Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Building Permit Report - 04/08; 2. Zoning Board of Appeals Minutes - 05/06/08; 3. Region 8 Notes - 06/08; 4. Utility Advisory Board Minutes - 04/24/08; 5. MTA Legislative Update Fax - 05/16/08, 05/23/08 & 05/30/08; 6. Heliport - Frank Banko - 05/30/08; 7. Supervisor's Report - 06/08. **Moved by Damstra, supported by Pratt, to approve items on the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS AND RECEIPTS**

Treasurer Pratt presented Warrants and Receipts in the following amounts: Hand Checks: #101 \$13,087.17; #205 \$54.03; #208 \$50.72; #590 \$158.56; #591 \$158.56; #592 \$25.11. Total Hand Checks: \$13,534.15. Warrants: #101 \$23,809.20; #205 \$15,029.16; #208 \$2,968.83; #211 \$675.71; #213 \$3,145.00; #590 \$2,681.91; #591 \$10,083.18; #592 \$42.51. Total Warrants \$58,390.51. Total All Checks and Warrants \$71,924.66. **Moved by Sytsma, supported by Damstra, to approve the Warrant Report of June 9, 2008, in the amount of \$71,924.66.** A clarification was made regarding legal fees. **Roll Call: Yes - Damstra, Sytsma, Pratt, Ensing Millhuff, Haga. No - 0. Absent - Proos, Westra. Motion carried.**

**JARAN CONSTRUCTION PAY APPLICATIONS #3 and #5**

Supervisor Haga explained it had been discovered that payment had not been made for Pay Application #3, although approval was made in November, 2007. **Moved by Damstra, supported by Sytsma, to approve Pay Application #3 in the amount of \$13,616.40 and Pay Application #5 in the amount of \$3,500.** Wes Steer from OCBA, stated payment 5 was the final application that would close out the contract. Waivers of lien were previously provided, and the video issues had finally been resolved, with the warranty beginning at the time of substantial completion. **Roll Call: Yes - Ensing Millhuff, Pratt, Haga, Sytsma, Damstra. No - 0. Absent - Proos, Westra. Motion carried.**

**PUBLIC COMMENT**

Debra Howell, 7720 - 3 Mile Road, expressed opposition to the paving of Three Mile Road. Stating she has lived at the residence for four years and the dirt road was one of the reasons she chose to move there. Adding she understands safety concerns on both sides Three Mile is more than a dirt road, it's a place to meet neighbors, watch wildlife, walk, bike and commute with nature

Tom Niedzwiecki, 6655 - 3 Mile Road, stated he had owned his property since 1985 and built in 1994 and he agreed with everything what Ms. Howell and Three Mile was a beautiful road and paving would increase speeds. He added said his brother lives next-door and his cousin down the street and they do not want to see the road be paved either.

**BOARD COMMENT**

Trustee Damstra stated road funding was a big issue with a lot of discussion going on, and he wanted to make sure the Township was planning ahead and actively pursuing the issue. Also, suggested an update on the charrette be put on a board agenda in the near future.

Clerk Ensing Millhuff stated the storm on Friday, June 6, did a lot of damage in the cemetery with many large, old trees down and some foundation and possible headstones damaged. The extent of the full extent of damage cannot be known until the trees are removed. Adding, the Township does have insurance coverage for damaged headstones.

Supervisor Haga stated the storm also affected the Utility Department with a tree coming down on electric lines on Hall Street. The lift station was without power and complicated by the downed live wires. He clarified the gypsy moths were incorrectly pictured in the Supervisor's Report.

## OLD BUSINESS

### ROSELLE PARK IMPROVEMENTS

Mark Fitzpatrick, Parks Director, explained the proposals for landscaping around the Woodrick Memorial Deck and the current park entrance: adding the deck landscaping is partially funded through donors. There is a master plan for the site with the goal around the silo to be developed and for making a second entrance. Wes Steer, OCBA, explained his communications with the Parks Committee and the master plan that had been created. **Moved by Damstra, supported by Sytsma, to approve the park entry project at Roselle Park as reflected in the site plan prepared by OCBA, in the amount of \$73,000.** Trustee Damstra stated he had called Rieth Riley about donating material, and they responded by referring to the settlement agreement which gives the township a discount on materials. Damstra also expressed excitement about the amount of park use by the residents. Clerk Ensing Millhuff added many of the improvements were currently on hold, but the usage of park had really taken off. She also stated there are plans for an autumn annual community event at the park. Greg Forbes, resident and Parks Committee member, stated this was an opportunity to make people aware the township is serious about development of Roselle Park and the proposed improvements are also needed for safety reasons. Supervisor Haga stated this park is a very important asset and many improvements are desired but not possible at this time due to budget constraints. There were discussions about timelines and the goal to have this project finished by the 3<sup>rd</sup> week of August in time for Ada Township to host the planned Kent County MTA meeting. Parks Director Fitzpatrick stated youth programming had also begun at the park. **Motion carried.**

## NEW BUSINESS

### ADA PARK TENNIS COURT REPAIRS

Parks Director Fitzpatrick explained repairs had been made in the past but they reappear as the ground underneath shifts. Long-term repairs need to be considered, but short-term repairs are recommended at this time. **Moved by Pratt, supported by Ensing Millhuff, to contract with Racquet Sports, in the amount of \$5,250, for repairs necessary at the Ada Park tennis courts.** Clerk Ensing Millhuff stated a sport court surface had been looked at several years ago because it is flexible and durability for outdoors, but the cost was an issue. She recommended the board consider this in a future budget. She also noted the tennis courts were part of a donation to the park 30 years ago and the township's obligation to maintain them. **Motion carried.**

### SPEED TRAILER PURCHASE

Supervisor Haga explained Ada would share the cost with Cascade and Grand Rapids Townships, with Ada's 1/3 cost being \$2,300. **Moved by Ensing Millhuff, supported by Pratt, to authorize the purchase and funding of the speed trailer, with Ada Township's share being \$2, 3000, to be utilized within the East Precinct territory for speeding issues. Motion carried.**

### 2008 MILLAGE RATES

Supervisor Haga explained Ada has historically taken the Headley rollback rates without a public hearing. **Moved by Ensing Millhuff, supported by Sytsma, to authorize the millage rate for the December tax collection under the Headley process, with the maximum allowable millage without the truth in taxation hearing: .9089 for operating; .9872 for fire/police; .2428 for parks; .3930 for lands/parks; .4936 for non-motorized trails. Motion carried.**

**GO!BUS SERVICE CONTRACT**

Supervisor Haga explained the request and why Ada wasn't getting the full \$10,000. **Moved by Damstra, supported by Sytsma, to approve the contract between the County of Kent, Township of Ada, and Interurban Transit Partnership, which is a three-part contract for Go!Bus services provided within Ada Township. Motion carried.**

**PHASE II CONTRACT AWARD ADA TOWNSHIP TRAILS (KNAPP STREET)**

Steve Groenenboom, Moore & Bruggink, talked about the current recommendation and gave an update on last year's final costs. **Moved by Ensing Millhuff, supported by Sytsma, to award Contract #3, which is Phase 2 of the trail project, to Katerberg VerHage, in the amount of \$1,195.069.** There were questions/comments by board members regarding timelines, possible contributions from the school system, the value to the community, and the use by residents. **Motion carried.**

**OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

There was no additional public comment.

**ADJOURNMENT**

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

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**Deborah Ensing Millhuff, CMC  
Ada Township Clerk**

**RS: JS**