

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
SEPTEMBER 8, 2008**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Pratt, Clerk Ensing Millhuff, Trustees: Damstra, Proos, Sytsma and Westra. Also present: Recording Secretary Smith and four community members.

**APPROVAL OF AGENDA**

**Moved by Westra, supported by Pratt, to approve the agenda as revised. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA:**

**Approval of Minutes**

August 25, 2008, Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Planning Commission Minutes – 07/17/08 & 07/29/08; 2. REGIS Board Minutes – 06/25/08; 3. MTA Legislative Update Fax - 08/15/08 & 08/22/08; 4. Utility Advisory Board Minutes – 06/19/08; 5. Supervisor's Report – 08/08.

**Moved by Westra, supported by Proos, to approve items on the Consent Agenda.** Trustee Westra asked about township representation at various meetings and suggested an alternate be designated for attendance at times the appointed person cannot attend. Trustee Sytsma thanked Supervisor Haga for the Supervisor's Report, and she encouraged participation for the river clean-up event on September 22. **Motion carried.**

**APPROVAL OF WARRANTS AND RECEIPTS**

Treasurer Pratt presented Warrants and Receipts in the following amounts: Hand Checks: #101 \$3,410.55; #205 \$636.84; #208 \$1,021.01; #211 10,724.00; #590 \$2,744.91; #591 \$2,253.81; #592 \$844.54. Total Hand Checks: \$21,635.26. Warrants: #101 \$34,785.51; #205 \$1,540.20; #208 \$3,700.06; #211 \$315.00; #590 \$263.14; #591 \$4,001.50; #592 \$3,483.07. Total Warrants \$48,088.48. Total All Checks and Warrants \$69,723.74. **Moved by Proos, supported by Westra, to approve the Warrant Report of September 8, 2008, in the amount of \$69,723.74.** There were questions/clarifications regarding trail repairs east of Adacroft and east of the pump station, Ada Historical Society music on the lawn, breakdown of legal fees, and advertisers for farmers market. **Roll Call: Yes – Sytsma, Proos, Damstra, Westra, Ensing Millhuff, Pratt, Haga. No – 0. Absent – 0. Motion carried.**

**KNAPP STREET TRAIL**

Steve Groenenboom, Moore & Bruggink, gave an update on trail items to be completed, with a completion date of October 17, adding the sink hole on Grand River Drive trail was in the process of being repaired. He reported on the Consumers Energy and AT&T issues and explained townships no longer have the authority to request the moving of equipment out of the right-of-way without payment for those relocations, stating the securing of easements helped reduce the cost to the township.

**CONSUMER ENERGY ELECTRIC RELOCATAION**

**AT&T TELEPHONE BOXES AND CABLE WORK**

**CONTRACTOR PAY APPLICATION #2, ADA TRAILS CONTRACT 3**

**Moved by Sytsma, supported by Proos, to approve the three payments of \$7,032.53 to Consumers, \$20,614.10 to AT&T and \$134,705.30 to Katerberg VerHage.**

Trustee Proos commented on the signs on Honey Creek and thanked Mr. Groenenboom for using the AA form. Trustee Westra expressed concern for the AT&T work order document and invoice, especially in regard to the labor and contractor cost. **Moved by Westra, supported to strike the payment amount for AT&T until receipt of detailed costs and confirmation this was not going toward UVERS.** Trustee Westra suggested the possibility of paying a percentage in order to get the work done and then paying the balance upon completion and answers to the questions. Trustee Proos responded he didn't think the township could afford to wait as the trail was already behind and this would hold it up longer. Trustee Sytsma expressed concern about "dumping" the issue upon Mr. Groenenboom, adding she didn't want to spend legal fees on the issue. Steve Groenenboom explained his thought process and frustration in dealing with the issue. Supervisor Haga gave the background of the initial bill and subsequent increases in amounts and talked about the project. He stated he had a meeting scheduled with Planning Director Ferro and AT&T. He thought it was important to keep the trail project moving and get it completed. Trustee Proos and Clerk Millhuff suggested paying the bill but requesting an itemized invoice. Trustee Damstra asked for clarification of locations. Steve Groenenboom explained the statement from the local representative stated if AT & T didn't spend all the money it would be returned to the township. **Motion to amend motion failed. Moved by Westra, supported by Sytsma, to amend the main motion to request an itemized bill from AT&T for the work to be performed. Motion to amend carried. Main motion, as amended, carried.** Trustee Proos suggested a contingency for running late or over cost or a bonus for early completion.

**PUBLIC COMMENT**

Deb Emery, Fase Street, asked when the work on the Thornapple River Drive project would be complete. Supervisor Haga replied the original August 29 date had been changed to September 20, adding he was going to request street sweeping and repairs caused by the traffic during the detour.

**BOARD COMMENT**

Proos reported Rieth Riley appeared to be doing what they were supposed to be doing. One section of clay would not be able to be dug, speeding up the process. Over half of Phase 2 was dug, and they were beginning to dig in the middle. Dead trees had been removed. He stated it was important to keep watching.

Treasurer Pratt reminded residents there were only a few days left to pay Summer taxes.

Clerk Ensing Millhuff announced the Roselle Park Open House and Riverfest are scheduled for October 4 from 10 a.m. to 4 p.m. Stating Parks Director Fitzpatrick has done a wonderful job and continues to work hard to get volunteers and get all the projects in the parks completed: adding the township was very lucky to have Mr. Fitzpatrick.

Supervisor Haga reminded board members and residents he was looking for people to serve on boards and commissions.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

**RESOLUTION R-090808-1 – FOREST HILLS CENTRAL HIGH SCHOOL HOMECOMING PARADE**

Supervisor Haga stated the insurance certificate was needed and the permit would not be issued until the certificate was received.

**Moved by Proos, supported by Sytsma, to adopt Resolution R-090808-1, the Forest Hills Central High School Homecoming Parade, with the requirement the certificate of insurance would be provided.** Trustee Westra inquired why no one was present and stated the board has had a custom of not approving this type of request without the courtesy of the requestor's presence. Trustee Damstra agreed the board needed to stay consistent with someone present for road closure request. There was discussion among board members regarding waiving the requestor's presence. **Moved by Westra, supported by Ensing Millhuff, to postpone action on Resolution R-090808-1, which is the Forest Hills Central High School Homecoming Parade, until the next board meeting. Motion carried.**

**OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

There was no additional public comment.

**ADJOURNMENT**

The meeting was adjourned at 8:36 p.m.

Respectfully submitted,

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Deborah Ensing Millhuff, CMC  
Ada Township Clerk

RS: JS