

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
SEPTEMBER 11, 2006**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Pratt, Clerk Ensing Millhuff, Trustees: Damstra, Sytsma and Westra. Trustee Proos arrived at 7:33 p.m. Also present: Planning Director Ferro, Fire/Rescue Chief DuVall, Recording Secretary Smith and six community members.

**APPROVAL OF AGENDA**

**Moved by Sytsma, supported by Pratt, to approve the agenda as presented. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA:**

**Approval of Minutes**

August 28, 2006, Regular Board Meeting

**Receive and File Various Reports**

1. Fire Call Reports - 08/06; 2. Roselle Park Background Report - 08/06; 3. Ada Drive Trail Sight Distance Report.

**Receive and File Various Communications**

1. MTA Legislative Update fax - 08/18/06, 08/25/06 & 09/01/06; 2. Comcast - lineup change - 08/24/06.

**Moved by Westra, supported by Sytsma, to approve items on the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS AND RECEIPTS**

Treasurer Pratt presented Warrants and Receipts in the following amounts: Hand Checks: #101 \$5,607.44; #205 \$1,580.21; #208 \$811.10; #590 \$2,378.12; #591 \$1,771.84; #592 \$596.57. Total Hand Checks \$12,745.28. Warrants: #101 \$13,277.65; #205 \$5,255.14; #208 \$3,037.76; #590 \$151.17; #591 \$555.27; #592 \$1,278.90. Total Warrants \$23,555.89. Total Checks and Warrants \$36,301.17.

**Moved by Westra, supported by Proos, to approve the Warrant Report of September 11, 2006, in the amount of \$36,301.17. Roll Call: Yes - Damstra, Proos, Pratt, Haga, Ensing Millhuff, Westra, Sytsma. No - 0. Absent - 0. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Trustee Damstra expressed appreciation for the information the Trustee's received on Roselle Park. Supervisor Haga noted Dr. Greg Forbes had taken the aerial picture before the work was completed, including moving dirt and seeding. The area will be flooded and filled with water. Trustee Damstra also noted since the request to place the trail millage on the November ballot had been approved he encouraged the board members to mention it to their constituents how important trails are for the community.

Trustee Westra agreed with Trustee Damstra regarding the trails and stated there was an upcoming trail committee meeting.

Supervisor Haga stated a formal report regarding the trails from the engineers would be available at the next board meeting, including potential locations. He also noted the committee referred to by Mr. Westra was not a township committee and added no township funds could be used for promoting the trail millage (including staff salaries).

Treasurer Pratt noted taxes are due this week. She stated each year a few more residents pay via credit card and there was also a lot of interest in direct deductions.

**OLD BUSINESS**

There was no Old Business.

## NEW BUSINESS

### RESOLUTION R-091106-1 - FOREST HILLS CENTRAL HOMECOMING PARADE

Forest Hills Central High School students Emily DeMeester and Brett Lesiewicz explained the parade route had been reversed to avoid the band having to make a steep hill. It will take Ada Drive to Alta Dale, into Clements Mill and back down Ada Drive. Supervisor Haga noted he had received the insurance certificate. **Moved by Sytsma, supported by Ensing Millhuff, to adopt Resolution R-091106-1, which is the Forest Hills Central Homecoming Parade. Roll Call: Yes - Sytsma, Westra, Ensing Millhuff, Haga, Pratt, Proos, Damstra. No - 0. Absent - 0. Resolution adopted.**

### RESOLUTION R-091106-2 - "POW-MIA RECOGNITION DAY"

**Moved by Westra, supported by Sytsma, to adopt Resolution R-091106-2, which is the POW-MIA Recognition Day. Roll Call: Yes - Haga, Ensing Millhuff, Westra, Sytsma, Damstra, Proos, Pratt. No - 0. Absent - 0. Resolution adopted.**

### FIRE DEPARTMENT EQUIPMENT PURCHASE - AUTOMATIC EXTERNAL DEFIBRILLATOR (AED)

Fire/Rescue Chief DuVall explained the State Health Department makes an annual inspection. This year it became a requirement that all units licensed as Medical First Responders contain Automatic External Defibrillators (AED), although previous to the inspection that information was not shared with the department. There is one licensed engine as a Medical First Responder, which will require an AED to be in compliance with the new requirements. **Moved by Proos, supported by Pratt, to approve the purchase of a new AED, in the amount of \$1,879, from Medtronic Emergency Response System.** There was discussion among board members regarding the price and the possibility of getting a lower price. **Motion carried.**

### REGIS (REGIONAL GEOGRAPHIC INFORMATION SYSTEM) PROJECT

1. INTERGOVERNMENTAL AGREEMENT WITH REGIS
2. RESOLUTION R-091106-4 - ENHANCED ACCESS TO PUBLIC RECORDS POLICY

Supervisor Haga explained Ada had been given at least two presentations regarding the REGIS program in the past. REGIS is a self-supporting subsidiary of the Grand Valley Metro Council. The Information Systems and Communications Committee had met with REGIS and reviewed the material, and were now recommending the program to the board.

**Moved by Sytsma, supported by Pratt, to approve the six-point recommendation from the Information Systems and Communications Committee to participate in the REGIS (Regional Geographic Information System) program.**

Dharmesh Jain, REGIS Director, explained Ada could experience considerable cost savings by participating in the program. He stated Ada would be one of the stake-holders of the consortium and REGIS is not just a custodian and keeper, but it is a full-service GIS provider.

Supervisor Haga noted another key component of the program was the training methodologies. Employees would be trained in the areas they need rather than a one-type-fits-all training.

Mr. Jain explained most of the data was already in the system, but it would take about six to nine months to do the utility data. The program would be ready for Ada to use within three to five months.

Clerk Ensing Millhuff stated there would be a considerable cost savings and this would enable projects now out-sourced to be done in-house. Clerk Millhuff added participation is on an annual basis.

Trustee Westra stated although while not a fan of the Metro Council, he felt the REGIS program had turned a corner in terms of organization and approach, and he encouraged them to prove the program in the first year. He also stated this is a start but there is additional work to be done regarding information and technology.

Supervisor Haga noted the resolution would be re-numbered to 04. He also stated he believed sufficient funds had been budgeted to cover this.

Trustee Westra encouraged a lease of the plotter do to technology changes.

Clerk Ensing Millhuff agreed stating a lease would allow for a faster equipment update when needed. **Roll Call: Yes - Sytsma, Westra, Ensing Millhuff, Damstra, Proos, Pratt, Haga. No - 0. Absent - 0. Motion carried and Resolution adopted.**

**RESOLUTION R-091106-3 - OPPOSING K-16 SPENDING MANDATE BALLOT PROPOSAL**

Supervisor Haga explained the MTA recommended adoption of this resolution as it would have a negative impact on local government funding and local control over their budgets. It was noted the current proposal was not beneficial to taxpayers and lacked accountability.

**Moved by Westra, supported by Sytsma, to adopt Resolution R-091106-3, which is the opposing of the K through 16 spending mandate ballot proposal. Roll Call: Yes - Westra, Damstra, Proos, Pratt, Ensing Millhuff, Haga, Sytsma. No - 0. Absent - 0. Resolution adopted.**

**OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

There was no additional public comment.

Supervisor Haga clarified the "Stop Overspending" ballot proposal had been eliminated from the agenda because the State Board of Canvassers had denied the petition and it would not appear on the November 2006 ballot.

**ADJOURNMENT**

The meeting was adjourned at 8:10 p.m.

**Respectfully submitted,**

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**Deborah Ensing Millhuff, CMC  
Ada Township Clerk**

**RS: JS**