

**ADA TOWNSHIP BOARD MEETING
MINUTES
SEPTEMBER 27, 2010**

Meeting was called to order by Clerk Burton at 7:30 p.m. Members present: Clerk Burton, Treasurer Rhoades, Trustee Smith, Trustee Proos, Trustee Sytsma and Trustee Westra. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Recording Secretary Sieracki, and 6 community members. Members absent: Supervisor Haga.

Moved by Sytsma, supported by Smith to have Clerk Burton supervise the meeting in the absence of Supervisor Haga.

Yes - 6, No - 0; Motion carried.

APPROVAL OF AGENDA

Moved by Proos, supported by Sytsma to approve agenda as presented. Yes - 6, No - 0; Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA:

Approval of Minutes

September 13, Regular Board Meeting

Receive and File Various Reports/Communications

1. Planning Commissions Minutes 8/12/10 and 8/19/10; 2. Building Permit Report 8/10/10; 3. Downtown Development Authority Minutes 8/10; 4. Open Space Preservation Advisory Board Minutes 08/10; 5. Ada Township Speedway 9/9/10; 6. Ada Township Reith-Riley 9/9/10.

Trustee Proos noted an error in the September 13, 2010 minutes, under Unfinished Business, page 2, The Leasing of Two New Vehicles. The minutes stated the Ford Escape lease figures at 24 months, 12,000 miles per year at \$215.73 per month or \$5177.52/year. The corrected annual sum should be \$2,588.76/yr. Trustee Proos also commented on the Memorandum from Planning Director Jim Ferro regarding the Reith Riley Koning Mining Operation; he doesn't support extending the deadline for completion of the mining operation. **Moved by Proos to correct car lease annual sum on page 2 of the September 13, 2010 Minutes and approve the Reports and Communications on the Consent Agenda, supported by Smith. Yes - 6, No - 0; Motion carried.**

APPROVAL OF WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$359.78; #208 \$1,167.45; Total all hand checks; \$1,527.23. Warrants: #101 \$90,160.68; #205 \$794.53; #208 \$14,336.67; #211 \$83,665.00; #590 \$63,106.39; #591 \$178,019.15; #592 \$77.40. Total Warrants: \$430,159.82. Total All Checks and Warrants; \$431,687.05. Trustee Sytsma questioned #8 on the Warrants Report about the fee for Blue Ribbon Feed Company. Parks Director Mark Fitzpatrick explained that this was for the purchase of chalk dust for the ball fields. Trustee Proos questioned the amount of \$83,665.00 in the Warrants Report; Rhoades explained the fee was for interest on the Trail Bond. **Moved by Smith, supported by Rhoades to approve the Warrant Report for September 27, 2010, in the total amount of \$431,687.05. Roll Call: Yes – Sytsma, Proos, Smith, Westra, Rhoades and Burton. No - 0 Absent -1. Motion carried.**

PUBLIC COMMENT OTHER THAN AGENDA

No public comment.

BOARD COMMENT

Treasurer Rhoades commented about the recent article in the press on September 15, 2010 concerning the Munivest Ponzi scheme which involved several Michigan Municipalities; the Ada Township Board is not involved in any part of this.

Clerk Burton commented about the MDOT Open House to be held on Monday, October 4, 2010, at 7pm at the Community Reformed Church. The Open House will provide the community with an overview of the M-21 (Fulton Street) Bridge Replacement Project over the Grand River in Ada Township.

UNFINISHED BUSINESS

BACKGROUND CHECK POLICY

Appendix A is now available for the Background Check Policy. Clerk Burton suggested the addition of Township Accountant to Appendix A which lists the township positions that handle money and accounts, and need credit checks in addition to background checks. Trustee Smith commented on item E of the Policy "Mandatory Criminal Background Checks" and wondered if all applicants would be subject to this or should the check only be run on applicants that the Township is seriously considering for employment.

Moved by Sytsma, supported by Rhoades to approve the Background Check Policy. Moved by Smith, supported by Westra to amend with a change of wording within the Background Check Policy to state "That those applicants who are final candidates for a position with the Township would be subject to a background check." 6-Yes 0-No; Amendment to the Motion carried. 6 – Yes; 0 – No; Main Motion carried as amended.

NEW BUSINESS

KORTH FAMILY FOUNDATION PROPERTY DONATION

Planning Director Ferro gave a summary of the property to be donated to Ada Township. The Korth family plans to purchase part of the neighboring DeGood property and donate a portion, roughly 47' x 90', to the Township for the Averill Museum. This additional property will afford the museum space for future expansion or activities. Trustee Westra inquired about the tax implications for the donated property; Ferro explained the property will be a small loss to the tax base. Trustee Westra also expressed his concern that the value of the easement to the property donor is greater than the value of the donated property to the Museum, especially due to its small size. Park Director Fitzpatrick commented that any additional property to the museum would be of benefit; Clerk Burton agreed, stating there are many uses for the small parcel of land being donated. Trustee Smith asked if the Historical Society was in favor of the donation and Fitzpatrick commented that at a recent meeting at the Museum the lack of space was discussed as an issue. Trustee Proos commented that "the museum is being offered approximately 4,000 sq.ft. of land and we should consider this to be a nice gesture by a man who cares about the Township of Ada." **Moved by Proos, supported by Sytsma to confirm acceptance of the donated parcel to the Township for the Averill Museum, from the Korth Family Foundation. 5-Yes 1-No; Motion carried.**

RESOLUTION R-092710-1, MDOT CONTRACT FOR IMPROVEMENT PROJECT M-21 NON-MOTORIZED TRAIL

A corrected copy of the Resolution was distributed to the Board stating construction of additional width would be on the **north side** of the Replacement Bridge in order to accommodate a 14-foot wide non-motorized facility. Trustee Proos clarified this section of the bridge would be for walking and biking. The total deposit the Township is responsible for, \$244,900, will be billed for in two separate payments of \$122,450 each, the first within 30 days after receipt of bids for the project. The remainder of the deposit to be paid by the Township will be due no later than April 15, 2011. **Moved by Smith, supported by Westra to adopt Resolution R-092710-1 MDOT Contract for Improvement Project M-21 Non-Motorized Trail.**

Roll Call Yes - Westra, Smith, Sytsma, Proos, Rhoades, Burton. No - 0. Absent 1. Resolution adopted.

RESOLUTION R-092710-2, CLASSC LIQUOR LICENSE APPLICATION

Steven and Laura Davies of 8355 Baileau Oaks Dr. requested a Class C Liquor License for their restaurant Rix 301 to be located in the former Thornapple Village Grill located at 445 Ada Dr. SE, Ada, MI. The license would be for restaurant use only within the Village of Ada in accordance with Ada Township Ordinance. Rix 301 is scheduled to be open within the next 6 months. Trustee Sytsma inquired as to how the Davies came up with the name Rix 301; they explained that the name has historical significance to the founder of Ada Township and the 301 of Ada's zip code. **Moved by Proos and supported by Sytsma to adopt Resolution R-092710-2 Class C Liquor License Application. Roll Call Yes – Smith, Westra, Sytsma, Proos, Rhoades, Burton. No - 0. Absent 1. Resolution adopted.**

RESOLUTION-092710-3, ROAD CLOSURE REQUEST GRAND RAPIDS TRIATHALON

Andrew Vidro, President and Ann Swanson, Treasurer and Secretary of Tris4Health, LLC, 808 Valley NW, Grand Rapids, MI 49504 made a request to have various road closures within the Township of Ada for the Grand Rapids Triathlon scheduled for Saturday June 25, 2011. The representatives of Tris4Health explained that this event is a USAT sanctioned event, with no other held like this within a 90 mile radius of Ada. The event is promoted nationally and would bring business to Ada. Trustee Westra stated any event brought to the area is a good thing. Trustee Proos stated he had no problem approving the Resolution but stressed the importance of having Certificates of Insurance in place and approval of the Kent County Sheriff's Department. Parks Director Fitzgerald mentioned the Business Association and neighbors need to

know about the planned event and should be able to give their input as well. Trustee Westra stated communication is the number one way to ensure success of the event. There ensued discussion by the applicants and the Board concerning the length of time Buttrick Ave. would need to be closed, 4:00 am to 4:00 pm, versus closure instead on a section of Thornapple River Drive, approximately 7:00 am to 9:30 am. Also discussed was the need by the applicants to have approval of this Resolution in able to proceed with planning of the event with other stakeholders. **Moved by Westra and supported by Proos to adopt Resolution 092710-3, Road Closure Request Grand Rapids Triathlon. Amendment by Proos, supported by Rhoades to grant final approval contingent on returning to the Board with subsequent approvals regarding preferred road closures and timing from the Sheriff's Department and Kent County Road Commission, Certificate of Insurance, and contacts with neighbors. Yes – 6, No – 0; Amendment carried. Roll call: Yes-Sytsma, Smith, Westra, Proos, Rhoades, Burton. No - 0. Absent 1. Resolution as amended adopted.**

OPPORTUNITY FOR PUBLIC COMMENT

No public comment.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Susan Burton
Ada Township Clerk

RS/hs