

**ADA TOWNSHIP BOARD MEETING
MINUTES
NOVEMBER 13, 2006**

DRAFT

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Pratt, Clerk Ensing Millhuff, Trustees: Damstra, Proos and Westra. Also present: Planning Director Ferro, Fire/Rescue Chief DuVall, Recording Secretary Smith and 10 community members.

APPROVAL OF AGENDA

Moved by Proos, supported by Pratt, to approve the agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA:

Approval of Minutes

October 23, 2006, Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Call Reports - 10/06; 2. Planning Commission Report - 10/06; 3. Building Permit Report - 10/06; 4. Zoning Board of Appeals - 10/06; 5. Paradise Lake Special Assessment District - 2007 Treatment; 6. Ada Historical Society Minutes - 9/06; 7. Comcast Updates - 10/17/06, 10/24/06 & 11/1/06; 8. Kent County Road Commission 2006/2007 Winter Maintenance - 10/06; 9. MTA Legislative Update fax - 10/13/06 & 10/20/06; 10. Ada Business Association - Business Connections - 10/06; 11. REGIS Board Minutes - 8/23/06; 12. Utility Advisory Board Minutes - 9/21/06; 13. Go!Bus Activity Report - 7/9/06; 14. Open Space Preservation Advisory Board Minutes - 9/21/06.

Moved by Westra, supported by Proos, to approve items on the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS AND RECEIPTS

Treasurer Pratt presented Warrants and Receipts in the following amounts: Hand Checks: #101 \$5,911.76; #205 \$673.93; #208 \$912.36; #590 \$2,712.49; #591 \$725.55; #592 \$267.00. Total Hand Checks \$11,203.09. Warrants: #101 \$49,594.69; #205 \$31,495.78; #208 \$3,812.49; #249 \$645.00; #401 \$2,777.50; #590 \$6,073.90; #591 \$31,884.29; #592 \$2,866.66. Total Warrants \$129,150.31. Total Checks and Warrants \$140,353.40.

Moved by Damstra, supported by Westra, to approve the Warrant Report of November 13, 2006, in the amount of \$140,353.40. Roll Call: Yes - Westra, Ensing Millhuff, Haga, Pratt, Proos, Damstra. No - 0. Absent - Sytsma. Motion carried.

PUBLIC COMMENT

Lloyd Paul, 1268 Pettis Avenue, stated he was encouraged by the participation in the charrette process, and suggested the board consider including the whole township in the process. He also stated was grateful for the passage of the bike path millage and encouraged the board to act quickly and make it a priority project. He expressed concern about the closed session and as a neighbor believed he should have input. He referred to a settlement agreement which had been entered into at some time with Ms. Pettis and he had not seen the document or time-frame stating one of his concerns was the Conservation pit of Pettis & Associates, which is now being marketed for development even though reclamation has not transpired. Adding, had charts from the way the land was when the agreement was made and expressed the importance of documentation and enforcement of any settlement.

BOARD COMMENT

Trustee Damstra expressed his excitement about the outcome of the trail millage and encourage the project get started as soon as possible. Mr. Damstra inquired about the enforcement activity of the Rob Cummings/ Highlands information referred to in the Planning Commission minutes. Planning Director Ferro responded there were three different issues: large quantities of topsoil brought in; modifications to the stormwater retention area; and use by one of the lot owners of the old two-track driveway that was set aside for open space. Damstra stated this issue again brought to light the importance of enforcement. Trustee Damstra also encouraged residents to take advantage of Roselle Park now and in the winter.

Trustee Westra agreed in encouraging residents to use Roselle Park, and suggested cross-country trails be groomed. Clerk Ensing Millhuff explained park-staff were planning to do trails this winter. Trustee Westra commended Clerk Ensing Millhuff and her staff "for the outstanding manner in which the elections were conducted within Ada Township" adding he had been at the polls in another community on Election Day and the difference was night and day. He also referred to minutes of the Ada Historical Society, expressed concern about the possible expansion, and suggested a project of that scope be managed and planned by an employee of the township. Supervisor Haga responded he, Trustee Damstra, and Treasurer Pratt were meeting later in the week to discuss a variety of topics and would include the expansion item in their discussion.

Clerk Ensing Millhuff distributed copies of a Kent County MTA survey and requested board members complete the survey and return it to her. She also encouraged board members to attend a meeting with speakers on green communities on Thursday November 30th. She distributed copies of election results and stated that Ada had about a 76% turnout. Clerk Millhuff stated she would not be at the next board meeting due to an IIMC (International Institute of Municipal Clerks) conference she would be attending.

Supervisor Haga explained the processes followed regarding the trails, including preparing a budget for the remainder of the year because the millage would be included in the December tax bill. He stated there would be some expenses for engineering, insurance, and the trail committee would be reactivated in order to develop a plan. In addition, the finance committee would be involved at looking at a bonding issue.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

FIRE WORKS 2007 ADVANCE RESERVATION

Moved by Ensing Millhuff, supported by Westra, to accept the Zambelli quote for fireworks for July 3, 2007, with the November 15 deadline and 10% more product. Motion carried.

RESOLUTION R-111306-1 - ANNUAL CHRISTMAS PARADE

Moved by Westra, supported by Proos, to adopt Resolution R-111306-1, which is the Annual Christmas Parade. Roll Call: Yes - Damstra, Proos, Pratt, Haga, Ensing Millhuff, Westra. No - 0. Absent - Sytsma. Resolution adopted.

PAINTING/CARPETING TOWNSHIP OFFICES

Fire/Rescue Chief DuVall explained last year bids had been solicited for carpeting and painting for portions of the township hall. Because the timing is more critical in the second phase, the low bidders had been contacted and asked to present some more numbers for carpet and paint as well as for moving furniture. Supervisor Haga added he had discussed the issue with the Administrative Committee and had explained the cost was due to the time-frame to have the work completed during the week the office would be closed (12/23/06-1/02/07). **Moved by Pratt, seconded by Ensing Millhuff, to approve the proposals for the carpeting and painting of the office, including the quote for moving of furniture during this process, in amount of \$27,167.12.** Trustee Westra expressed concern over the cost and asked why three bids had not been received. Trustee Proos stated he agreed, especially for items over \$10,000. Clerk Millhuff stated she agreed with the Trustee's, however, since the board had approved the office closure for this purpose she was also concerned the work is completed by the time staff returned. Treasurer Pratt stated she was concerned about the short time frame in which to receive more bids and the impact it might have on getting the project finished by the needed deadline. **Motion failed.**

MOTION TO PROCEED INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION REGARDING RIETH RILEY MATTER

Moved by Westra, supported by Proos, to move into closed session to discuss pending litigation regarding the Rieth-Riley matter. Roll Call: Yes - Westra, Haga, Ensing Millhuff, Pratt, Proos, Damstra. No - 0. Absent - Sytsma. Motion carried.

Moved by Westra, supported by Pratt, to return to regular session. Motion carried.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Deborah Ensing Millhuff, CMC
Ada Township Clerk

RS: JS