

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
NOVEMBER 8, 2010**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Treasurer Rhoades, Trustee Smith, Trustee Proos, and Trustee Westra, Trustee Sytsma, Deputy Clerk Deb Thompson for Clerk Burton and Supervisor Haga. Also present: Planning Director Jim Ferro, Recording Secretary Renegar, and 11 community members. Members absent: Clerk Burton.

**APPROVAL OF AGENDA**

**Moved by Sytsma, supported by Rhoades to approve agenda. Yes – 6; No – 0; Absent – 1. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA:**

**Approval of Minutes**

October 25, Regular Board Meeting

Receive and File Various Reports/Communications

1. Planning Commission Minutes 9/16/10; 2. Sheriff Report-East Precinct Activity 7/9/10; 3. Zoning Board of Appeals Minutes 7/9/10, 9/14/10, 10/5/10; 4. Comcast, Channel Lineup 10/14/10; 5. DDA Minutes 10/4/10, 10/13/10; 6. Kent District Library Minutes 9/16/10, 9/27/10; 7. Utility Advisory Board Minutes 8/19/10; 8. Regis Minutes 9/29/10; 9. GO! Bus Activity Report-July-September 2010. **Moved by Westra, supported by Rhoades to approve the Minutes and accept Reports and Communications on the Consent Agenda.** The Board asked brief questions on the Planning Commission Minutes 9/16/10, Item #1, Page 3, regarding the day care center and a joint work session with Amway. **Yes – 6; No – 0; Absent – 1. Motion carried.**

**APPROVAL OF WARRANTS**

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$2,513.32; #205 \$567.46; #208 \$2,014.91; #590 \$2,934.72; #591 \$1,195.30; #592 317.15; Total all Hand Checks; \$9,542.86. Warrants: #101 \$171,245.35; #205 \$3,234.13 #208 \$2,046.17; #211 \$4.70; #213 \$3.73; #248 850.00; #590 \$91,104.21; #591 \$154,393.19; #592 \$242.88. Total Warrants: \$423,124.36. Total All Checks and Warrants: \$432,667.22. **Moved by Proos, supported by Smith to approve the Warrant Report for November 8, 2010, in the total amount of \$432,667.22. Roll Call: Yes – Proos, Westra, Smith, Rhoades, Sytsma, and Haga; No – 0; Absent – 1. Motion carried.**

The Board briefly discussed the East Precinct Telecom billing.

The Board also discussed the Farmers Market event which should be listed as Tinsel, Treats & Trolley.

**PUBLIC COMMENT OTHER THAN AGENDA**

None made.

**BOARD COMMENT**

Trustee Westra noted there are a lot of donation items stacked up and around the Salvation Army drop boxes. Questioned if there is a way to alert the Salvation Army when those containers are starting to get full and put a sign that says mattresses and box springs are not acceptable.

Deputy Clerk Thompson noted Clerk Susan Burton's husband will be coming home from the hospital tomorrow and Hospice will be preparing the family. Trustee Sytsma agreed to organize any meals for the Burton family.

**UNFINISHED BUSINESS**

There was no unfinished business.

## NEW BUSINESS

### **RESOLUTION R-110810-1, TO APPROVE A PRELIMINARY PUD PLAN FOR BIG STEPS LITTLE FEET, 9,360 SQUARE FOOT DAY CARE CENTER ON A 2.03 ACRE SITE AT 7030 FULTON STREET AND PART OF 7041 BRONSTON STREET, PARCEL NO. 41-15-28-477-039 AND 009**

Planning Director Jim Ferro presented an overview of the PUD plan along with a colored rendering of the proposed building. The Planning Commission Board unanimously recommended approval of the preliminary PUD plan by the Township Board. Big Steps Little Feet presently licensed for 98 children. **Moved by Westra, supported by Proos to approve Resolution R-110810-1, the preliminary PUD plan for Big Steps Little Feet planned unit development. Roll Call: Yes-Haga, Rhoades, Proos, Smith, Westra. No – Sytsma. Absent – Burton. Resolution adopted.**

### **CHANGE ORDER 2 – ROSELLE PARK IMPROVEMENT 2010**

Trevor Bosworth of O'Boyle, Cowell, Blalock & Associates presented items on Change Order No. 2: Item #1 – Break, load, and dispose of concrete foundations off site; Item #2 – Place 8' concrete culvert extension including backfill and compaction; Item #3 & #4 – Drain clearing work. Place 60 CY of 2"-4" crushed stream bottom stone; Item #5 – Delete four j-hooks and cross veins from the stream route. Contract will increase by \$5,869.00 to total of \$79,696.00 and will add seven days for a completion time of November 19, 2010. **Moved by Proos, supported by Sytsma to approve Change Order No. 2 to the Roselle Park Improvement 2010 project. Yes – 6; No – 0; Absent – 1. Motion carried.**

### **FIREWORKS PERMIT**

Fire Chief Jim DuVall has requested a fireworks permit for Melrose Pyrotechnics to hold a fireworks display at 2736 Honey Creek on December 18, 2010. They have supplied a diagram of the proposed display site which meets the National Fire Protection Association guidelines, a list of previous displays, and the property owner has supplied a certificate of insurance for \$1,000,000 for the display. **Moved by Westra, supported by Rhoades to approve the Fireworks Permit for 2736 Honey Creek on December 18, 2010. Yes – 6; No – 0; Absent – 1. Motion carried.**

### **EQUIPMENT DISPOSAL AUTHORIZATION**

Supervisor Haga presented request to authorize disposal of the 1998 Jeep by sealed bid process. This vehicle is being replaced by a 2011 Ford Escape. **Moved by Smith, supported by Rhoades to approve disposal of the 1998 Jeep township vehicle. Yes – 6; No – 0; Absent – 1. Motion carried.**

### **RESOLUTION R-110810-2, TO MODIFY AGREEMENT FOR TOWNSHIP LAW ENFORCEMENT**

Supervisor Haga presented the proposal to modify the Law Enforcement Agreement. The proposal will cut costs by eliminating one Community Service Officer, two Sergeants and one Detective. Expect this action to reduce costs of operation of the East Precinct of the Kent County Sheriff Department by about \$409,000.00 in 2011. **Moved by Rhoades, supported by Proos to approve Resolution R-110810-2, to modify the agreement for Township Law Enforcement. Roll Call: Yes – Sytsma, Proos, Westra, Smith, Haga, and Rhoades. No – 0; Absent – Burton. Resolution adopted.**

## OPPORTUNITY FOR PUBLIC COMMENT

Gentleman from Ada Pointe commended the Board for trying to save the Township money and questioned whether this cutback would affect the community watch. Supervisor Haga stated there will still be one community police officer in all the neighborhood watches in the three communities.

## ADJOURNMENT

The meeting was adjourned at 8:34 p.m.

Respectfully submitted,

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Susan Burton  
Ada Township Clerk

RS/dr