

**ADA TOWNSHIP BOARD MEETING
MINUTES
NOVEMBER 22, 2010**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Treasurer Rhoades, Trustee Smith, Trustee Proos, and Trustee Westra, Trustee Sytsma, Deputy Clerk Deb Thompson for Clerk Burton and Supervisor Haga. Also present: Planning Director Jim Ferro, Recording Secretary Renegar, and 9 community members. Members absent: Clerk Burton.

APPROVAL OF AGENDA

Moved by Westra, supported by Proos to approve agenda. Yes – 6; No – 0; Absent – 1. Motion carried.

SPECIAL PRESENTATION: REGIS PRESENTATION

Dharmesh Jain, Ph.D., Regional GIS Director, presented the Regis New Core Service Model. Effective October 1, 2010 through September 30, 2011 the Core Service Model will be modified to be based on:

1. Core Services (readiness-to-serve with basic services)
2. Specialized Services (purchase on a need-basis)

All members may be paying for Core Services only for a significant reduction in annual dues. Core Services includes access to infrastructure; full access to and support for current applications, tools and data; limited support for data maintenance (integration, editing and updates); limited training; full access to Help Desk and technical support; a few essential cartographic products. Pay-as-you-go charges will be based on the Core Service use beyond an allocated usage cap (additional training and data editing); services requested on a project-by-project basis (advanced analysis and modeling; custom mapping; custom tools, etc.); and GPS support.

Trustee Westra questioned the 17% savings based on the \$5,000 reduction, and also whether we are being asked to present any type of modification to our budget.

Supervisor Haga stated we have to calculate our monthly rates under their new budget format. Based on the presentation haven't gone over anticipated allocation.

Planning Director Ferro stated in the past there have been very few times when Regis services have been used that go beyond the Core Services level under the new structure. Might want to budget some for the a la carte services in anticipation of minor use. Planning Director Ferro stated they use Regis on a daily basis, and use the help desk once every two or three weeks on more complicated queries.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA:

Approval of Minutes

November 8, Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Call Reports 10/10; 2. Region 8 Notes 12/10; 3. Firefighter Retirement-Rothwell 10/29/10; 4. Grand Rapids Charter Township-Region 5 Kent District Library Board Appointments 10/5/10; 5. Michigan Liquor Control Commission "Specially Designated Merchant (SDM)" and "Specially Designated Distributor (SDD)" Licenses 10/20/10. **Moved by Westra, supported by Smith to approve the Reports and Communications on the Consent Agenda.** Trustee Smith questioned the letters from the Liquor Control Commission. Supervisor Haga explained the letters are to let us know the applications are in process. **Yes – 6; No – 0; Absent – 1. Motion carried.**

APPROVAL OF WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$29,069.29; #205 \$1,618.03; #208 \$18,822.39; #590 \$89.62; #591 \$2,095.43; #592 3.63; Total all Hand Checks; \$51,698.39. Warrants: #101 \$18,438.41; #205 \$45,513.10; #208 \$4,057.19; #213 \$1,445.50; #590 \$16,680.78; #591 \$11,273.59; #592 \$3,527.11; Total Warrants: \$100,935.68. Total All Checks and Warrants: \$152,634.07.

Moved by Smith, supported by Westra to approve the Warrant Report for November 22, 2010, in the total amount of \$152,634.07. Roll Call: Yes – Proos, Westra, Smith, Rhoades, Sytsma, and Haga; No – 0; Absent – 1. Motion carried.

APPLICATION NO. 1, ROSELLE PARK IMPROVEMENT 2010

Application No. 1, Roselle Park Improvement 2010 in the amount of \$48,652. **Moved by Rhoades supported by Proos to approve the Application No. 1 for the Roselle Park Improvement 2010 to contractor Sietsema Excavators in the amount of \$48,652.** Park Director Fitzpatrick commented these numbers reflect the change orders went through at the last two meetings for processing the first payment. As of Friday most of the work is completed; the equipment has been removed from the site; will do a punch list walk-through this week and then again in the Spring for final catch-up items. Then there will be final payment in the Spring. **Roll Call: Yes – Proos, Westra, Smith, Rhoades, Sytsma, and Haga; No – 0; Absent – 1. Motion carried.**

PUBLIC COMMENT OTHER THAN AGENDA

None made.

BOARD COMMENT

Trustee Westra thanked everyone who attended father's memorial service.

Trustee Smith saw the flyer in the Cadence for the Tinsel Treats & Trolley and it was very nicely done.

Deputy Clerk Thompson spoke with Salvation Army regarding the pickup and they will be coming Monday, Wednesday, Thursday, and maybe Friday, at least three times a week. Also stated the elections went well; over 1,100 absentee voter ballots were sent out and had a 97% return.

Trustee Proos requested an update on the sewers.

Supervisor Haga stated a meeting was held with engineers and are authorized to finish the replacement sewer in 2012. Working as quickly as possible in coordinating with the Road Commission so there might be a savings in paving the road. From Fox Hollow to the railroad has to be in place by July 24th. A letter will be prepared with more detail on that.

Trustee Proos stated water and sewer rates were raised and it's important to let residents know Ada is still paying more and not less but we're still cheaper than anyone else. Would like to see a report at least once a month on the bridge work. Trustee Proos commented on the stop light being out at Knapp and Grand River Drive, which is a dangerous intersection, and the light needs to be kept working. Supervisor Haga stated this is probably a Kent County Road Commission issue.

Supervisor Haga made a few comments on the Meijer Railway Garden. Also received information from the City of Grand Rapids putting together a Take Back Meds program beginning December 1st, several area businesses will be involved, and this information will be put on the website.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

RESOLUTION R-112210-1, RESOLUTION AUTHORIZING USE OF SMALL CLAIMS COURT BY TREASURER'S OFFICE

Treasurer Rhoades stated this allows him to go to small claims court to pursue collection of delinquent personal property taxes. If the resolution is not in place and he was challenged it could be thrown out of court. **Moved by Westra, supported by Smith to approve Resolution R-112210-1, resolution authorizing use of Small Claims Court by the Treasurer's Office. Roll Call: Yes – Proos, Westra, Smith, Rhoades, Sytsma, and Haga; No – 0; Absent – 1. Resolution adopted.**

RESOLUTION R-112210-2, ANNUAL SANTA CLAUS PARADE

Request to conduct Annual Santa Claus Parade in Ada Township on Saturday, December 4, 2010, from 11:00 a.m. to 12:00 p.m. The parade route is leaving the Thornapple Village Plaza Parking Lot turning southwest onto Ada Drive and then right onto Thornapple River Drive, and proceeding onto the Ada Fire Station located just south of East Fulton Street on Thornapple River Drive. **Moved by Westra, supported by Rhoades to approve Resolution R-112210-2, Annual Santa Claus Parade. Roll Call: Yes – Proos, Westra, Smith, Rhoades, Sytsma, and Haga; No – 0; Absent – 1. Motion carried.**

ORDINANCE 0-112210-1, REZONING FROM RURAL RESIDENTIAL TO C-1/PUD ZONING DISTRICT, 7895 VERGENNES STREET PARCEL NO. 41-15-34-200-037, AND 410 PETTIS AVENUE SE PARCEL NO. 41-15-34-200-007

Planning Director Ferro stated in 2006 when the Master Plan was being worked on the Planning Commission felt these two parcels were an extension of the existing commercial zoning that is in place and should be rezoned to be consistent with the Master Plan. **Moved by Westra, supported by Rhoades to approve Ordinance 0-112210-1, Rezoning from Rural Residential to C-1/PUD Zoning District, 7895 Vergennes Street Parcel No. 41-15-34-200-037, and 410 Pettis Avenue SE Parcel No. 41-15-34-200-007. Roll Call: Yes – Proos, Westra, Smith, Rhoades, Sytsma, and Haga; No – 0; Absent – 1. Motion carried.**

APPOINTMENT TO BOARDS AND COMMISSIONS

Supervisor Haga presented request for confirmation of the following appointments: Board of Review – Gerald Wilterink for 1st full two year reappointment (expires 1/1/13); Fred Westdale for 3rd two year reappointment (expires 1/1/11); James Bernier for 1st two year appointment (expires 1/1/13); and corrections to appointments confirmed on October 25: Planning Commission – Robert Lowery for a 3rd three year term instead of a 2nd term; Zoning Board of Appeals – Jack Harley, for a 3rd three year term instead of a 2nd term. **Moved by Smith, supported by Sytsma to approve appointments to the Board of Review as reflected in the supervisor’s memo or November 17, as well as the Corrections to the Planning Commission and Zoning Board of Appeals as requested.** Trustee Westra mentioned maybe new appointees should appear before the Board to answer any questions. **Yes – 5; No – 1; Absent – 1. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Susan Burton
Ada Township Clerk

RS/dr