

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
DECEMBER 8, 2008**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Rhoades, and Clerk Burton, Trustees: Proos, Smith, Westra. Absent - Sytsma. Also present, Recording Secretary Alt, and 14 community members.

**APPROVAL OF AGENDA**

**Moved by Rhoades, Supported by Proos to approve the agenda as amended. Supervisor Haga removed item No. 2 from under Communications, which was the Supervisor's Report. Yes - 6; No - 0; Absent - 1. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA:**

**Approval of Minutes**

November 24, 2008 Regular Board Meeting

**Receive and File Various Reports/Communications**

**1. Planning Commission Minutes - 10/16/08, 10/23/08, 10/30/08; 2. Zoning Board of Appeals Minutes 11/4/08; 3. Second Quarter 08/09 Revenue/Expense Report - (9/30/08)-11/28/08; 4. Comcast - 11/18/08, 11/17/08; 5. Rep. Accavitti Jr., House Bill 5047 - 11/20/08; 6. GO! Bus Service Report-Jul. - Sept. 2008-11/5/08; 7. MTA Legislative update fax-11/14/08, 11/21/08, 11/26/08.**

**Moved by Westra, Supported by Rhoades to approve the minutes and accept reports and communications on the Consent Agenda. Yes - 6; No - 0; Absent - 1. Motion carried.**

**APPROVAL OF WARRANTS AND RECEIPTS**

Treasurer Rhoades presented Warrants and Receipts in the following amounts: Hand Checks: #101 **\$5,339.98**; #205 **\$1,239.85**; #208 **\$1,299.75**; #590 **\$3,052.70**; #591 **\$1,303.24**; #592 **\$362.92**. Total Hand Checks **\$12,598.44**. Warrants: #101 **\$45,290.02**; #205 **\$3,377.80**; #208 **\$1,743.20**; #213 **\$30.84**; #590 **\$65,134.92**; #591 **\$222,053.53**; #592 **\$71.25**. Total Warrants **\$337,701.56**. Total Checks and Warrants **\$350,300.00**. **Moved by Smith, Supported by Westra to approve the Warrant Report of December 8, 2008, in the amount of \$350,300.00. Roll Call: Yes -6- Proos, Westra, Smith, Rhoades, Haga, Burton. No - 0. Absent - 1. Motion carried.**

**PAY REQUEST NO. 5 KNAPP ST. TRAIL-ADA TRAILS CONTRACT 3**

**Motion to postpone approving Pay Request No. 5, Knapp Street Trail-Ada Trails Contract 3 in the amount of 149,979.45, until next meeting. Moved by Proos, Supported by Westra. Yes - 5, No - 1, Absent 1. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Trustee Proos commented on the Pettis matter; stated he is assumed it was settled. Supervisor Haga confirmed it was settled. Trustee Proos stated he would like it looked into and an updated report in reference to finances.

Trustee Westra commented on the boiled water advisory. Westra stated he would like to make sure there is an adequate timely method to respond should this occur again. Supervisor Haga stated notices were taped to doors, and the local media was faxed with the information in a timely fashion and would continue to be in the future.

Supervisor Haga gave an update on the DDA; he stated there are five applicants, and three more are needed from the business entity. Supervisor Haga did promotions at ABA board meeting, he also stated there is going to be an article in the Wednesday, January 21, 2009 Cadence. Haga stated in January Clerk Burton will have an Ada View out, and Supervisor Haga will run an article giving details of the board, the commissions and committees. Haga commented on the accident involving the park director, and one of the township vehicles. He stated no one was hurt, however the truck had extensive damage, with information in the police report and an insurance claim filed. Haga noted the updated list of email addresses and phone numbers for the board members. Haga commented on the updated hardship exemption applications for property taxes; the application is the same, but the area of the exemptions for the qualifications of hardship application is where the only change would be for the property taxes for 2009. Haga commented on Grand Rapids Township's construction on the 63<sup>rd</sup> district court building project; Grand Rapids Township would like to participate with Ada Township in the Christmas tree recycling and volunteered paying up to 50% of the cost of recycling not to exceed \$1,000. Supervisor Haga commented on the updated inquiry of the FTC from Trustee Westra.

**OLD BUSINESS**

There was no old business.

### NEW BUSINESS

#### HALL STREET LIFT STATION GENERATOR PROJECT CONTRACT AWARD.

Moved by Proos, Supported by Westra to postpone payment until next meeting (**Correction to minutes -Moved by Proos, Support by Westra to amend the reading of the first sentence under the Hall St. Lift Station Generator Project and Contract Award to read "To postpone action on the contract until the next meeting"-Minutes were amended and approved at the 01/19/09 Twp. Board Meeting. Yes: 6 No: 1 Absent: 0**). John Racik, Project Engineer for the Hall Street Lift Station was present and explained the project. Bids were reviewed and checked for accuracy. All State Electric, Inc. submitted the low bid for the Hall Street Lift Station Generator project, and awarded the job. Completion date should be June 2009. Trustee Westra requested, pursuant to his motion, to have project reporting put into place for future submission of projects. Trustee Proos stated he was against almost 50% of the project cost put into site design and other such line items and requested a better break down of the services. **Yes - 5; No - 1; Absent - 1. Motion carried.**

#### METRO PCS AGREEMENT

Moved by Proos, Supported by Westra to approve Metro PCS Agreement in the amount of \$1,750 per month. **Yes - 6; No - 0; Absent - 1. Motion carried.**

#### AMENDMENT TO STANDARDS OF CONDUCT FOR PUBLIC OFFICERS AND EMPLOYEES

Moved by Westra, Supported by Proos to adopt the amendments in section 3. **Yes - 6; No - 0; Absent - 1. Motion carried.**

#### RESOLUTION R-120808-1, RESOLUTION TO DETERMINE THE TOWNSHIP ANNUAL MEETING DATE AND THE BUDGET PREPARATION SCHEDULE FOR FISCAL YEAR 2009/2010

Moved by Westra, Supported by Rhoades to adopt Resolution R-120808-1. Roll call: **Yes - Proos, Westra, Smith, Rhoades, Haga, Burton. No - 0; Absent - 1. Motion carried.**

#### CONSERVATION EASEMENT ON PROPERTY AT 3201 EGYPT VALLEY AVE NE

Moved by Proos, Supported by Rhoades to approve the acceptance of the donated conservation easement on property at 3201 Egypt Valley Ave NE, provided the donor pays a stewardship fee in the amount of \$4,100. Westra moved to postpone until questions are answered, no support to motion; motion lies. **Yes - 5; No - 1; Absent - 1. Motion Carried.**

#### OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Kathy Meyerden stated she was present to help her son with a school project but commented in reference to the Lift Station. Supervisor Haga offered to show her the plans for the Lift Station. Mrs. Meyerden commented on the landscaping and a bike trail on Hall Street.

#### ADJOURNMENT

The meeting was adjourned at **9:01** p.m.

Respectfully submitted,

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Susan Burton  
Ada Township Clerk