

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
DECEMBER 11, 2006**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Treasurer Pratt, Clerk Ensing Millhuff, Trustees: Damstra, Proos, Sytsma and Westra. Also present: Planning Director Ferro, Parks Director Tatar, Recording Secretary Smith and seven community members.

**APPROVAL OF AGENDA**

Changed on the agenda under New Business: Item D. Resolution R-121106-3, changed from Resolution of Intent to Issue Capital Improvement Bonds - Ada Township Trails to Resolution to Determine the Township Annual Meeting Date & the Budget Preparation Schedule for FY 2007/2008.

**Moved by Westra, supported by Sytsma, to approve the agenda as presented. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA:**

**Approval of Minutes and Accept Reports/Communications**

1. Approval of Minutes: November 27, 2006; 2. Fire Call Reports - 11/06; 3. Building Permit Report - 11/06; 4. Comcast - Digital Package Pricing - 11/28/06; 5. REGIS Board Minutes - 10/25/06; 6. Ada Township - Grand Rapids Township Trail Support Letter - 11/27/06; 7. Ada Township - MDOT Five-Year Transportation Program - 11/30/06; 8. Historic Committee Report; 9. Michigan Association of Municipal Clerks - Second Level Award of the IIMC Master Municipal Clerk to Clerk Millhuff Letter - 11/28/06.

**Moved by Proos, supported by Westra, to approve items on the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS AND RECEIPTS**

Treasurer Pratt presented Warrants and Receipts in the following amounts: Hand Checks: #101 \$6,414.04; #205 \$1,087.80; #208 \$432.94; #590 \$2,864.86; #591 \$722.23; #592 \$267.26. Total Hand Checks \$11,789.13. Warrants: #101 \$16,837.53; #205 \$27,211.11; #208 \$22,273.73; #590 \$4,263.71; #591 \$122,210.83; #592 \$2,304.15. Total Warrants \$195,101.06. Total Checks and Warrants \$206,890.19.

**Moved by Westra, supported by Proos, to approve the Warrant Report of December 11, 2006, in the amount of \$206,890.19. Roll Call: Yes - Sytsma, Damstra, Haga, Ensing Millhuff, Pratt, Proos, Damstra. No - 0. Absent - 0. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Clerk Ensing Millhuff reminded everyone donations were being accepted for Operation Santa Claus through noon on December 22, 2006. Clerk Ensing Millhuff distributed a letter noting the Grand Rapids Press publication costs would substantially increase increasing substantially, since the community edition has been eliminated which would impact the budget in the next year.

Supervisor Haga distributed correspondence from the Kent County Road Commission; noting the township had received a number of phone calls regarding snow removal and KCRC is committed to snow removal, although they prioritize plowing by the types of roads. He also announced a combination work session between the board, Planning Commission, and Open Space planning board on January 17, 2006 at 4 p.m., at the Les Craig Learning Center.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

**PROPOSED DONATION OF ROSELLE PARK OBSERVATION DECK**

Planning Director Ferro and Julie Stoneman, executive director of the Land Conservancy of Michigan, explained the proposed project, which was a cooperative effort between Bob and Aleicia Woodrick and the Land Conservancy of West Michigan, to honor the Woodrick's son Rob.

**Moved by Proos, supported by Westra, to accept donation from Bob and Aleicia Woodrick and the Land Conservancy of West Michigan, as presented in the last paragraph of the memorandum, regarding the memorial observation deck at Roselle Park.** There were questions and comments about what Carlson was planning to design as well as any plaques that were planned. **Motion carried.**

**CONSTRUCTION PLANS FOR ROSELLE PARK PHASE I TRAIL PROJECT**

Parks Director Tatar explained the DNR trust fund grant for the trail and river overlook project planned to start next spring at Roselle Park. O'Boyle, Cowell, Blalock & Associates had prepared the specs and an implementation schedule. A concrete vault toilet similar to one at the DNR Knapp St. boat ramp was originally planned, but further investigation was needed because the Kent County Health Department would not approve type of toilet in the flood plain. One of the alternatives was used on the probable cost projection. **Moved by Damstra, supported by Sytsma, to approve the authorization to advertise for bids for the Phase 1 Trail Project at Roselle Park, including alternate bid 2 as part of the bid proposal. Motion carried.**

**RESOLUTION R-121106-1 - THIRD AMENDMENT TO WHOLESALE WATER AND SANITARY SEWER SERVICE AGREEMENT**

**Moved by Westra, supported by Proos, to adopt Resolution R-121106-1, this is the third amendment to the Wholesale Water and Sanitary Sewer Service Agreement. Roll Call: Yes - Damstra, Proos, Sytsma, Westra, Pratt, Ensing Millhuff, Haga. No - 0. Absent - 0. Resolution adopted.**

**RESOLUTION R-121106-2 - GENERAL FUND BUDGET AMENDMENT #1 FOR FISCAL YEAR APRIL 1, 2006 THROUGH MARCH 31, 2007**

Supervisor Haga explained the changes. **Moved by Westra to adopt Resolution R-121106-2., supported by Pratt, to adopt Resolution R-121106-2, which is the General Fund Budget Amendment #1 for fiscal year April 1, 2006 through March 31, 2007. Roll Call Yes - Proos, Sytsma, Westra, Pratt, Ensing Millhuff, Haga, Damstra. No - 0. Absent - 0. Resolution adopted.**

**RESOLUTION R-121106-3 - RESOLUTION TO DETERMINE THE TOWNSHIP ANNUAL MEETING DATE & THE BUDGET PREPARATION SCHEDULE FOR FY 2007/2008**

**Moved by Sytsma, supported by Damstra, to adopt Resolution R-121106-3, which is a resolution to determine the township annual meeting date and the budget preparation schedule for 2007/2008. Roll Call: Yes - Sytsma, Westra, Pratt, Ensing Millhuff, Haga, Damstra, Proos. No - 0. Absent - 0. Resolution adopted.**

**PROPOSED DONATION OF THORNAPPLE RIVER FRONTAGE BY JOHN GILMORE**

Planning Director Ferro explained John Gilmore owned approximately 12 ½ acres on M-21 between M-21 and Thornapple River Drive, east of Ada Drive, and he had offered to donate about 2.3 acres of the property to the township. The property is largely wetland and/or floodplain. Ferro didn't feel an environmental assessment was necessary as the property had never been developed. **Moved by Westra, supported by Sytsma, to accept the donated property as proposed by Mr. Gilmore, with funding to complete the necessary survey work for the approximately 2.3 acres. Moved by Proos, supported by Ensing Millhuff, to amend the motion to include expense for the survey not to exceed \$1,000. Motion to amend carried.** Trustee Sytsma noted the Open Space Advisory Board was thrilled about this donation. Clerk Ensing Millhuff added there was another small piece of property owned by MDOT abutting the 2.3 acres and the township could pursue obtainment of that piece as well. Supervisor Haga added he had walked the property, was aware of the processes Mr. Gilmore went through with the DEQ, and thanked Mr. Gilmore for his donation to the township. **Main motion, as amended, carried.**

**MOTION TO SET HEARING DATE ON THE MATTER REGARDING REVOCATION OF LIQUOR LICENSE ISSUED TO DUDLEY'S PARTY STORE, INC. IN ACCORDANCE WITH TOWNSHIP ORDINANCE**

Supervisor Haga noted in the interest of retaining the liquor license for Ada Township, he thought it would be in order to set a hearing date. **Moved by Westra, supported by Ensing Millhuff, to set a public hearing date**

**on January 8, 2007, regarding revocation of the liquor license issued to Dudley's Party Store, Inc. Motion carried.**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2007-2008 PUBLIC INPUT DATE SCHEDULE**

**Moved by Damstra, supported by Sytsma, to set January 8 as the public input date for the annual Community Development Block Grant program. Motion carried.**

**BOARD OF REVIEW APPOINTMENTS**

**Moved by Sytsma, supported by Ensing Millhuff, to approve the appointments to Board of Review as recommended by the township supervisor. Motion carried.**

**EGYPT VALLEY COUNTRY CLUB VS. ADA TOWNSHIP - MICHIGAN TAX TRIBUNAL MATTER - MOTION TO PROCEED INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION REGARDING THE EGYPT VALLEY COUNTRY CLUB MATTER**

**Moved by Westra, supported by Ensing Millhuff, to proceed into closed session regarding Egypt Valley Country Club v Ada Township - Michigan Tax Tribunal matter. Roll Call: Yes - Damstra, Proos, Sytsma, Westra, Pratt, Ensing Millhuff, Haga. No - 0. Absent - 0. Motion carried.**

**PETTIS VS. ADA TOWNSHIP - MOTION TO PROCEED INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION AND LEGAL OPINION(S) REGARDING THE PETTIS MATTER**

Attorney Ron Redick, Mika Myers, explained there was one particular matter that needed a board decision, but he couldn't explain the exact nature of it without divulging confidential information. **Moved by Proos, supported by Sytsma, to proceed into closed session regarding the Pettis v Ada Township matter to discuss pending litigation and legal opinions. Roll Call: Yes - Sytsma, Westra, Damstra, Proos, Haga, Pratt, Ensing Millhuff. No - 0. Absent - 0. Motion carried.**

**Moved by Westra, supported by Proos, to return to open session at 9:20 p.m. Motion carried.**

**OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

There was no additional public comment.

**ADJOURNMENT**

The meeting was adjourned at 9:21 p.m.

**Respectfully submitted,**

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**Deborah Ensing Millhuff, CMC  
Ada Township Clerk**

**RS: JS**