

**ADA TOWNSHIP BOARD MEETING
MINUTES
JANUARY 9, 2012**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Westra and Trustee Smith. Also present: Planning Director Jim Ferro, Fire Chief Jim DuVall, Recording Secretary Renegar, and 3 community members.

APPROVAL OF AGENDA

Supervisor Haga removed under New Business, Resolution R-010912-1, Consumers Energy Street Lighting Contract Change. **Motion by Proos, supported by Smith, to approve the Agenda as amended. Yes – 7; No – 0; Absent – 0. Motion carried.**

**COMMUNITY BLOCK GRANT (CDBG) PROJECTS
PROGRAM YEAR-2012-13**

Supervisor Haga asked for a motion to proceed into a public hearing. **Motion by LeBlanc, supported by Rhoades, to move into a Public Hearing. Yes – 7; No – 0; Absent – 0. Motion carried.**

Historically the CDBG funds have been used for transit services, and the township is now utilizing Hope Network. Those rides run approximately \$2,000 a month for trips in the community. The anticipated new allocation for 2012-2013 is \$6,966. Supervisor Haga stated in order not to lose the previous balances he has talked with the CDBG board regarding using the older funds first (in the amount of \$9,968.71), but has not gotten an answer back. He stated an ADA survey of our area was done as part of the update of the Parks & Recreation Master Plan, and there is the possibility some of these CDBG funds can be used for different projects suggested by that survey.

PUBLIC COMMENT

None.

Motion by LeBlanc, supported by Proos, to close the Public Hearing regarding the Community Block Grant Projects Program for 2012-2013. Yes – 7; No – 0; Absent – 0. Motion carried.

BOARD COMMENT

Trustee Westra asked if we know how many disabled persons are within Ada Township that would benefit from parks related improvements as compared to funding for the people in the community serviced by Hope Network Transit.

Supervisor Haga stated he has never heard about that type of survey being done for the Township. He stated his suggestion is to authorize the Admin Committee along with the Park Director to develop a solid program for application to the CDBG for use of the old funds.

Planning Director Jim Ferro stated there is census data from 2000 on the disabled population in the Township. He stated that in the analysis of barriers to disabled people in our parks, several of the barriers are also trip hazards for the general public. Ferro stated if they are eligible for use of the CDBG funds, not only are the disabled being serviced but the general population will be serviced as well, and it would reduce the Township's liability.

Motion made by Proos, supported by Westra, to allow the Admin Committee and the Park Director to look into pursuing use of the old funds of \$9,968.71 for projects as related to barrier free compliant items listed in the Disability Advocates Survey of December 8, 2011. Yes – 7; No – 0; Absent – 0. Motion carried.

Motion made by Westra, supported by LeBlanc, to use the projected 2012-2013 allocation of \$6,966.00 for the transit service for the disabled in Ada Township. Yes – 7; No – 0; Absent – 0. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

December 12, 2011 Regular Board Meeting

Receive and File Various Reports/Communications

1. Planning Commission Minutes-11/17/11; 2. Building Permit Report-11/11; 3. Treasurer's Investment Report-11/11; 4. Ada's DDA Minutes-12/5/11; 5. Zoning Board of Appeals Minutes-12/6/11; 6. KCRC-2012 Project-Pettis Ave-12/22/11; 7. Comcast Update-12/20/11; 8. Michigan Liquor Control Commission-License Quota Update; 9. Utility Advisory Board Minutes-10/20/11; 10. GVMC-Transportation Division Minutes-10/11; 11. Hope Network Transportation Update-12/8/11; 12. Open Space Preservation Advisory Board-11/10/11; 13. Regis Board Minutes-10/26/11; 14. Fire Department Activity Report-12/11. **Motion by Westra, supported by Smith, to approve the Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$9,780.56; #205 \$2,766.56; #208 \$954.13; #248 \$120.00; #590 \$715.87; #591 \$944.04; #592 \$84.01; Total all Hand Checks: \$15,453.17; Warrants: #101 \$23,292.62; #205 \$217,501.82; #208 \$2,985.10; #211 \$1,972.81; #590 \$125,024.84; #591 \$117,992.63; #592 \$3,185.35; Total Warrants: \$301,955.17. Total All Checks and Warrants: \$317,408.34. **Moved by Proos, supported by Burton, to approve the Warrant Report for January 9, 2012, in the total amount of \$317,408.34. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton, and Haga; No – 0; Absent – 0. Motion carried.**

CHANGE ORDER 1 BRONSON STREET PROJECT

Steve Groenenboom, Moore & Bruggink, Inc., stated the Bronson Street project will be done as soon as Consumers Energy comes in to get the lights on, and the contractor gets the last two lights installed. He noted the many changes as listed in the Change Order for additional work that was done. Groenenboom stated the increased amount is \$59,804.50, with the Kent County Road Commission's share being \$21,716.00, and Ada Township's share being \$38,088.50. **Motion by Smith, supported by LeBlanc, to approve Change Order 1 Bronson Street Project for the total cost of \$59,804.50, with Ada Township's share being \$38,088.50. Yes – 7; No – 0; Absent – 0. Motion carried.**

Trustee Proos asked several questions regarding the changes, and stated that in the future he would ask that more background information be given regarding any increases, and there should be more retention in projects.

PAYMENT NO. 3 AND FINAL BRONSON STREET PROJECT

Steve Groenenboom, Moore & Bruggink, Inc., stated payment No. 3 to Lodestar Construction for the Bronson Street project is \$150,313.85 less \$10,000 retainage. **Motion by Proos, supported by Westra, to increase the retention amount to \$25,000, which would make the payment to Lodestar Construction \$125,313.85. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton, and Haga; No – 0; Absent – 0. Motion carried.**

PAYMENT FOR TEEPLE STREET

Steve Groenenboom, Moore & Bruggink, Inc., stated the original estimate for Teeple Street was \$16,000, with the Township paying 50% and the Road Commission paying 50%. He stated the total amount for the project was \$20,560.26. **Motion by Proos, supported by Westra, to pay to Lodestar Construction for the Teeple Street project the amount of \$20,560.26. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton, and Haga; No – 0; Absent – 0. Motion carried.**

CHANGE ORDER 1 ADA DRIVE FORCEMAIN

Steve Groenenboom, Moore & Bruggink, Inc., stated this is a negative Change Order with a decrease in the amount of \$38,801.55. **Motion by Proos, supported by Westra, to approve Change Order 1 Ada Drive Forcemain project in the decreased amount of \$38,801.55, payable to Georgetown Construction. Yes – 7; No – 0; Absent – 0. Motion carried.**

PAYMENT NO. 6 AND FINAL ADA DRIVE FORCEMAIN

Steve Groenenboom, Moore & Bruggink, Inc., stated this project was completed a year in advance, with the amount of \$139,977.75 due to Georgetown Construction. **Motion by Westra, supported by LeBlanc, to approve Payment No. 6 and Final Ada Drive Forcemain to Georgetown Construction in the amount of \$139,977.75. Yes – 7; No – 0; Absent – 0. Motion carried.**

Motion by Proos, supported by Smith, to amend the motion to increase the retention amount to \$25,000, which would make the payment to Georgetown Construction \$124,977.75. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton, and Haga; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

Deputy Ryan Roe, Sheriff's Department, taking over for Deputy Vogelsang, stated there were 298 police responses for Ada Township from December to now. He gave a breakdown of the responses, and stated suspicious situation reports are increasing, which means our neighborhood watch is working.

BOARD COMMENT

Trustee Westra asked about the status of the plans for the Sheriff's Department to use the Township offices.

Trustee Smith asked if it was typical for the Historical Society Museum to be closed for a couple of months.

Frank Hoover stated, in response, they do close for January and February to update their facility.

Supervisor Haga stated the township is working out the final details with the Sheriff's Department to have office hours every other Wednesday from 10:00 a.m. to 12:00 noon. He stated this information will be in the newsletter in March, will be on the web site, and notice will be posted in the offices. Haga stated AT&T is talking about reducing their cell tower rental rates to \$14,050 per month for a 5-year period and guarantee a 12% increase, and we are presently receiving \$22,056.36 per month. He asked for comments on whether this should be pursued.

Trustee Westra stated he did not think we should do this.

Trustee Proos stated if we have a contract he would recommend sticking with the contract.

NEW BUSINESS

REPLACEMENT OF OIL SEPARATOR AT STATION 1

Fire Chief Jim DuVall presented his recommendation that the bid be accepted from Ryan's Modern Sewer Cleaning to replace the oil separator at the fire station, at a cost of \$5,200. **Motion by Proos, supported by Westra, to approve the expenditure of \$5,200 for replacement of the oil separator at Station 1 with Ryan's Modern Sewer Cleaning. Motion carried.**

RESOLUTION R-010912-1, AMEND TOWNSHIP BUDGETS FOR FY 11/12, AMENDMENT #1

Motion by Westra, supported by Smith, to adopt Resolution R-010912-1, to amend the Township Budgets for FY April 1, 2011 through March 31, 2012. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton, and Haga; No – 0; Absent – 0. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 9:00 p.m.

Susan Burton
Ada Township Clerk

Date

RS/dr