

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
FEBRUARY 10, 2014**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Jacobs and Trustee Smith. Also present: Planning Director Jim Ferro, Director of Parks & Recreation Mark Fitzpatrick, Fire Chief Jim Duvall, Recording Secretary Dorothy Renegar, and 5 community members.

**APPROVAL OF AGENDA**

**Motion by Rhoades, supported by LeBlanc, to approve the Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

January 27, 2014 Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Planning Commission Minutes-1/16/14; 2. Treasurer's Investment Report-12/31/13; 3. Comcast Update-1/28/14; 4. 2014-2016 Right Place Strategic Plan; 5. Regis Board Minutes-11/27/13.

**Motion by Smith, supported by Proos, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$16,021.55; #205 \$3,100.86; #208 \$878.55; #211 63,103.13; #590 4,364.93; #591 \$2,009.29; #592 \$562.95; Total all Hand Checks: \$90,041.26; Warrants: #101 \$18,156.67; #205 \$10,959.25; #208 \$86,943.90; #211 \$361.83; #590 \$91,634.09; #591 \$92,212.97; #592 \$32.39; Total Warrants: \$300,301.10. Total All Checks and Warrants: \$390,342.36.

**Moved by LeBlanc, supported by Smith, to approve the Warrant Report for February 10, 2014, in the total amount of \$390,342.36. Roll Call: Yes – Smith, Jacobs, LeBlanc, Proos, Rhoades, Burton and Haga; No – 0; Absent – 0. Motion carried.**

**PUBLIC COMMENT**

Jim Saalfeld, Kent County Commissioner, gave an update on Kent County Commission. He stated the County Road Commission, by the end of January, had spent 80% of its \$4 million dollar budget for snow removal on County roads, and 114% of its \$3 million dollar budget on State roads in its contract with the State. If this trend continues it could affect road projects this summer. The Road Commission has used 66.5 thousand tons of salts, 60% of its supply, and there should be enough to last the winter. The Parks Master Plan has been updated and approved, and is available online; Standard & Poors has reaffirmed the AAA bond rating for Kent County; the millage subcommittee recommended renewal of the senior millage for 2014-2021, and it will be on the election ballot in the August Primary; Grand Ball Park Zoo had attendance of over 455,000 for the year. He stated they had a surplus of \$8,000 on a \$161 million dollar budget. He talked briefly of personnel changes on the board in Districts 4, 5 and potentially District 6.

**BOARD COMMENT**

Trustee Proos asked for an update on "Envision Ada"; and about fund raising for the Ada Village design project.

Planning Director Jim Ferro stated the DDA just received and reviewed an outline of potential terms between Amway and Ada. He stated this has not yet been presented to Amway.

Treasurer Rhoades reminded everyone that taxes are due on Friday, February 14<sup>th</sup>.

Trustee Smith stated she attended the MTA conference and it was very well done.

Clerk Burton stated as a representative of the Township Board on the Zoning Board of Appeals (ZBA), she had asked Trustee LeBlanc to give a presentation to that board on the functions of ZBA Boards. She stated it was very educational, and thanked Trustee LeBlanc for his input.

Supervisor Haga stated he also attended the MTA conference and agrees it was very good; there are numerous presentations that can be viewed on the MTA web site. He stated they have received 18 resumes for review from candidates to replace the retiring Fire Chief, and he would like to have one more community resident on the committee to assist in reviewing the resumes.

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

### **FIRE WORKS PROPOSAL FOR 2014**

Fire Chief Jim DuVall stated four RFP's were sent out requesting quotes for a display on July 4, 2014 with an option for 2015 and 2016. Zambelli Fireworks, which has been doing firework displays for the Township for over 17 years, was the only company to send in a bid. Chief DuVall recommended going with Zambelli Fireworks, at \$12,000 each year for 2014, 2015 and 2016.

**Moved by Proos, supported by LeBlanc, to approve the Fire Works Proposal with the larger display for 2014 (3 Years) from Zambelli Fireworks in the amount of \$12,000 each year. Yes – 7; No – 0; Absent – 0. Motion carried.**

### **RESOLUTION R-012714-1, BRONSON STREET CLOSURE FOR ARTS IN ADA 2014**

Planning Director Jim Ferro presented the Resolution for the Ada Council for the Arts to conduct Arts in Ada Day on Saturday, May 10, 2014, from 9:00 a.m. until 4:00 p.m., on Bronson Street between Ada Drive and the ally on River St. He stated they will be making application to the Kent County Road Commission to close Bronson Street for this event. Also, they will be providing the insurance certificate.

**Moved by Proos, supported by Jacobs, to approve Resolution R-021014-1, Bronson Street Closure for Arts in Ada 2014. Roll Call: Yes – Smith, Jacobs, LeBlanc, Proos, Rhoades, Burton and Haga; No – 0; Absent – 0. Resolution adopted.**

### **MOWING AND TRIMMING SERVICES FOR TOWNSHIP PROPERTIES**

Supervisor Haga stated requests were sent out to lawn care companies to bid on a three-year contract for services on Township properties, and three bids were received.

**Motion by Smith, supported by LeBlanc, to approve the amended contract with Thornapple Lawn in the amount of \$102,308, and include the Optional services in the amount of \$12,888. Yes – 5; No – 2; Absent – 0. Motion carried.**

There was a lengthy discussion by the Board, with Mark Fitzpatrick speaking on behalf of the Parks, Jim DuVall speaking on behalf of the Fire Station lawns and general areas in the Village, and Clerk Burton on behalf of the cemeteries, of the quality of work Thornapple Lawn has performed in the last three years. Scott Rissi from Thornapple Lawn spoke of their continued efforts to do a great job for the Township.

Optional items for the 3-Year contract, Roselle Park, Fire Station #1, Fire Station #2, Township Hall and Averill Museum were also discussed, with Thornapple Lawn offering the care of these optional locations at \$12,888.00 per year for the contract. Board members agreed that including the options in the new contract would be beneficial to the Township due to the freeing up of staff to do other things.

**Motion by Rhoades, supported by LeBlanc, to amend the original motion to include the Optional services as presented in the proposal, in the total amount of \$12,888. Yes – 5; No – 2; Absent – 0. Motion carried.**

## OPPORTUNITY FOR PUBLIC COMMENT

Scott Rissi thanked the Board for their decision, and stated they look forward to working with the Township again.

Richard Marmion, resident of Ada and member of Kent County Water Conservation, stated three permits to allow fracking on leased land have recently been issued in the state; he is working on an updated map showing the leasing of land in Michigan; and discussed related legislation in Lansing. In response to his question about any action on the issue of Fracking by the Township, Supervisor Haga stated our Planner, Jim Ferro has been looking into the matter, but it hasn't been brought to the Planning Commission yet.

## ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

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Susan Burton, CMC  
Ada Township Clerk

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Date

RS/dr