

**ADA TOWNSHIP BOARD MEETING
MINUTES
MARCH 24, 2014**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Jacobs and Trustee Smith. Also present: Planning Director Jim Ferro, Parks Department Director Mark Fitzpatrick, and Recording Secretary Dorothy Renegar.

APPROVAL OF AGENDA

Supervisor Haga added under New Business C. Township Insurance.

Motion by Smith, supported by Rhoades, to approve the Agenda as amended. Yes – 7; No – 0; Absent – 0. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

March 10, 2014 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire and EMS Incident Report-2/14; 2. Building Permit Report-2/14; 3. East Precinct Activity Report-4th Quarter 2014; 4. Ada Township DDA Minutes-2/18/14; 5. GVMC Minutes-2/20/14; 6. Treasurer's Investment Report-2/14; 7. Ada Historical Society Minutes-2/13/14; 8. Kent District Library Minutes-2/20/14.

Motion by LeBlanc, supported by Proos, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$5,683.17; #205 \$75,232.57; #208 \$493.83; #590 \$437.86; #591 \$524.16; #592 \$11.73; Total all Hand Checks: \$82,383.32; Warrants: #101 \$36,629.12; #205 \$101,453.00; #208 \$1,138.10; #248 \$1,023.44; #590 \$214,760.79; #591 \$100,065.32; #592 \$5,675.30; Total Warrants: \$842,359.84. Total All Checks and Warrants: \$924,743.16.

Motion by Proos, supported by LeBlanc, to approve the Warrant Report for March 24, 2014, in the total amount of \$924,743.16. Roll Call: Yes – Smith, Jacobs, LeBlanc, Proos, Rhoades, Burton and Haga; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee LeBlanc asked about the boardwalk on ~~McCabe~~ Bailey that he noticed was damaged.

Supervisor Haga stated it was damaged during one of the snowstorms when a pickup truck with a plow ran into it. The township has to wait for the snow to melt before there can be a damage inspection underneath. A claim for the losses with their insurance company is being finalized.

Trustee Proos reported as a member of the selection committee for the new fire chief that 18 resumes were reduced down to eight, and interviews are being held this Friday (March 28); they are open to the public.

Treasurer Rhoades stated if anyone has any information about who knocked out the posts at the Covered Bridge, the Sheriff would be happy to know.

Supervisor Haga stated the Board of Review has completed their activities and had a total of 67 agricultural appeals that were heard, 41 residential, and 22 commercial. In answer to comments made regarding invoices that were on the Warrant Report at the last meeting regarding some appeals through the Tax Tribunal; he stated this consists of three appeals: a residential on Honey Creek valued at \$707.2 thousand, and the property owner appealed at \$400 thousand; the Ago Gas Station valued at \$831.8 thousand, and the property owner appealed at \$197 thousand; an office building on Cascade Road valued at \$3 million 853.7 thousand, and the property owner appealed at \$3 million.

Supervisor Haga answered Trustee LeBlanc's question from the last meeting about what percent of the Township's Taxable Value is Personal Property. For 2013 the total Taxable Value was \$923 million 802 thousand, and Personal Property was \$99 million 107 thousand, which is about 10.7%; for 2014 the total Taxable Value is at \$954 million 237 thousand, and Personal Property \$115 million 554 thousand, which is 12.1%; part of the increase relates to the IFT's

for the Nutralite plant. Also, he stated that Parks Director Mark Fitzpatrick put together a report on the flooding which shows the majority of the trails are flooding at Roselle Park, and there's concern with Leonard Field.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-032414-1, RESOLUTION TO ADOPT GENERAL APPROPRIATIONS ACT FOR BUDGETS OF ALL THE TOWNSHIP FUNDS FOR FY APRIL 1, 2014 THROUGH MARCH 31, 2015

Supervisor Haga stated this is the resolution to adopt the General Appropriations Act for budgets of all the Township funds for fiscal year April 1, 2014 through March 31, 2015. He stated page 20 shows the Capital Improvements Fund 401 which he didn't get in the budget earlier; this is the money that was approved for the contract for the engineer, engineering of Headley Street and reimbursement of the funds from Amway. He presented a revised set of budgets, with the only change that the previous fiscal year's activity had to be shown.

Motion by Smith, supported by Rhoades, to adopt Resolution R-032414-1, General Appropriations Act for Budgets of the Township Funds for FY April 1, 2014 through March 31, 2015. Roll Call: Yes – Trustees Smith, Jacobs, Proos, LeBlanc, Clerk Burton, Treasurer Rhoades and Supervisor Haga; No – 0; Absent – 0. Resolution adopted.

ROSELLE PARK RESOURCE BUILDING ARCHITECT SERVICES

Parks Director Mark Fitzpatrick stated in January about a dozen firms were sent a request for proposals to assist in the design of the building, as well as make it a cost estimate of the building at Roselle Park; it was advertised on the web site, and in the Press. Six proposals were received with prices ranging from \$9,000 to \$44,000. A sub committee selected three of these firms to be interviewed on March 14, 2014; Dixon Architectural, Integrated Architecture, and Progressive AE. He stated the Parks Committee is recommending approval of contracting with Dixon Architectural in the amount of \$9,000 for architectural services for the resource building project. The process going forward is to sit down with him and make a schedule for our approach to the planning and design process, which we hope to have done in two to three months, and be ready at that point, with a good design and good numbers, to do a funding campaign. The ideal goal is to be talking to the Board next year at this time to be approving construction.

Ken Dixon, Principal Architect, Dixon Architecture, stated he is very excited for this project, and honored to serve as the architect on the project.

Motion by Proos, supported by Smith, to approve the recommendation to contract with Dixon Architecture for the Roselle Park resource building, in the amount of \$9,000. Yes – 7; No – 0; Absent – 0. Motion carried.

TOWNSHIP INSURANCE

Supervisor Haga stated two companies asked if they could bid on this project; Burnham & Flower and HUB International, which was formerly Pinnacle Insurance Partners, and the company the Township has been with the last couple years. The proposal from HUB International (Pinnacle) was lower than last year by about \$1,670; therefore, he requested approval to use HUB for the insurance in the amount of \$29,903 for the Township plan coverage.

Motion by Proos, supported by LeBlanc, to approve the recommendation to utilize HUB International (formerly Pinnacle Partners) for our insurance coverage for fiscal year April 1, 2014 to March 31, 2015, in the amount of \$29,903. Yes – 7; No – 0; Absent – 0. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr