

**ADA TOWNSHIP BOARD MEETING
MINUTES
MARCH 25, 2013**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee Proos, Trustee Jacobs, Trustee Smith, and Trustee LeBlanc. Also present: Planning Director Jim Ferro, Deputy Ryan Roe, Recording Secretary Dorothy Renegar, and 4 community members.

APPROVAL OF AGENDA

Motion by Rhoades, supported by Smith, to approve the Agenda as presented. Yes – 7; No – 0; Absent – 0. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

March 11, 2013 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Call Reports-2/13; 2. Treasurer's Investment Report-1/31/13; 3. Township Credit Card Usage; 4. Hope Network Transportation Report-2/13; 5. GVMC- Policy Committee Minutes-1/16/13; 6. Open Space Preservation Advisory Board Minutes-2/14/13; MTA Legislative Update Fax-3/8/13, 3/15/13; 8. Compensation Commission Resolution.

Trustee Proos noted a correction for the Minutes of March 11, 2013 under Board Comment. His statement was: "if the water tower is going to be painted two different colors it should have been included in the initial bid."

Motion by Smith, supported by Jacobs, to approve the Minutes, Reports and Communications and correction to the March 11, 2013 Board minutes under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$6,617.42; #205 \$238.73; #208 \$370.92; #590 \$55,172.01; #591 \$277.37; #592 \$16.85; Total all Hand Checks: \$62,693.30; Warrants: #101 \$11,965.76; #205 \$2,949.83; #208 \$6,664.90; #211 \$5,925.00; #213 \$125.00; #248 \$150.00; #590 \$4,672.44; #591 \$16,154.69; #592 \$6,549.83; Total Warrants: \$55,157.45. Total All Checks and Warrants: \$117,850.75.

A request that more information be included with line items was made.

Moved by Jacobs, supported by LeBlanc, to approve the Warrant Report for March 25, 2013, in the total amount of \$117,850.75. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton and Haga; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

Planning Director Jim Ferro, stated in regards to the expense for staff lunch made by Trustee Proos on the Warrant Report, the lunch was not held at the Schnitz, it was a box lunch that was brought into the office for a meeting held over the lunch hour, the staff was required to attend; and it could have otherwise been held during work time and it would have been far more expensive to the Township to hold it during work hours.

BOARD COMMENT

Trustee Smith asked for an explanation as to why the Compensation Commission did not grant a raise to the Trustees; are they not happy with them?, do they not feel they are doing their job?; they are not here for the money, just being valued.

Supervisor Haga stated he was not involved in the process, and all he has are the minutes that were processed in their deliberations. He stated he provided them with a copy of the Michigan Township Association salary information, and that's one of the documents they refer to.

Clerk Burton stated Thursday, March 28, 2013, 7:00-8:30 p.m., there will be a program at the Gerald R Ford Presidential Museum entitled "Funding Local Government in Michigan: A Broken System?" sponsored by the Gerald R Ford School of Public Policy. She stated it is open to the public but it is suggested anyone RSVP if they plan to attend. She reminded everyone the next Board meeting will start at 7:00 p.m..

Trustee LeBlanc stated a while ago the Board talked about having a joint meeting with the Planning Commission and asked if anything had been done toward that end. He stated it is helpful for the Board and Planning Commission to meet once a year, and strongly suggest we do that. Also, he stated he would like to get a copy of the Employee Handbook in order to have a better understanding of the rules.

Trustee Proos stated the Compensation Commission has given the trustees only one raise in nine years; he's not in it for the money, but his time is valuable too.

Supervisor Haga handed out a letter regarding a general update of the Pettis matter, which has not yet been resolved. The Court of Appeals has sent a notice to Pettis' attorney informing him they have until April 1st to file a cross-appeal or the case will be involuntarily dismissed. He stated the DDA hopes to begin interviews on April 15th with the consulting firms responding to the RFP for a village design study. Also, he stated an application request has been received for the Class C liquor license for the Victory Club, and has also received another inquiry on the remaining license.

When Trustee Jacobs asked how the public will know about the schedule for the interviews, Supervisor Haga responded the schedule will be posted, will go out on email distribution, and will be on the web site.

UNFINISHED BUSINESS

RESOLUTION R-032513-1, RESOLUTION TO ELIMINATE THE REFUNDS OF OVERPAYMENTS OF TAXES UNDER \$5.00

Treasurer Rhoades stated since the last meeting he has searched through the General Property Tax Act P.A. 206 and also P.A. 11 regarding overpayments and has found nothing in the statute regarding this.

Motion by LeBlanc, supported by Burton, to approve Resolution R-032513-1, Resolution to Eliminate the Refunds of Overpayments of Taxes under \$5.00. Roll Call: Yes – Rhoades; No – Smith, LeBlanc, Proos, Jacobs, Burton and Haga; Absent – 0. Resolution defeated.

NEW BUSINESS

RESOLUTION R-032513-2, FY 2013-2014 TOWNSHIP BUDGETS

Supervisor Haga noted after a work session and public hearing the estimated taxable value used for the budget preparation purposes was \$914,326,213.00; following the Board of Review completion the total taxable value was \$924,966,539.00. He updated the medical/dental insurance to the amounts the Board had approved.

Moved by Rhoades, supported by Smith, to approve Resolution R-032513-2, FY 2013/2014 Township Budgets. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton and Haga; No – 0; Absent – 0. Resolution adopted.

RESOLUTION R-032513-3, RESOLUTION OF INTENT TO MAKE CERTAIN PRIVATE ROAD IMPROVEMENTS; RATIFICATION OF PRIOR TOWNSHIP ACTION; TENTATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT; NOTICE OF PUBLIC HEARING

At the March 11, 2013 Meeting, the Board had a presentation from Mr. Homier asking the Township to establish a Special Assessment District for a private road which contains eight properties. Supervisor Haga stated there are other communities that establish special assessment districts on private roads.

Moved by Proos, supported by Jacobs, to approve Resolution R-032513-3, Resolution of Intent to Make Certain Private Road Improvements. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Burton and Haga; No – Rhoades; Absent – 0. Resolution adopted as amended.

Treasurer Rhoades objected that the project would be "opening the door" for more such projects, stating there are approximately 54 miles of private roads in the township whose owners could make similar requests.

Trustee Jacobs suggested the Board write a policy limiting Special Assessment Districts to a certain number or time.

Trustee Proos stated in the event of a default on one or more lots, the Township should have the ability to re-coup in some fashion and all expenses incurred should be paid as part of the lien.

Moved by Smith, supported by LeBlanc, to amend Resolution R-032513-3, to include the date of April 8, 2013, 7:00 p.m. as the public hearing date. Yes – 7; No – 0; Absent – 0. Motion carried.

APPROVAL OF 2013-2019 CAPITAL IMPROVEMENTS PLAN

Planning Director Jim Ferro stated that based on revisions made to the budget at the budget hearing, some changes were made in the CIP, and corrected copies were included in the board packets.

Motion by Proos, supported by LeBlanc, to approve adoption of the 2013-2019 Capital Improvements Plan. Yes – 7; No – 0; Absent – 0. Motion carried.

The Board was told Treasurer Rhoades is working on a fund balance policy, which will be very important for the planning of future CIP's.

APPROVAL OF FY 2013-2014 PROPERTY CASUALTY INSURANCE COVERAGES

Supervisor Haga stated the premiums have only increased 1.3 %, and that it is good insurance.

Motion by Proos, supported by Jacobs, to approve the 2013-2014 Property Casualty Insurance Coverage with Pinnacle Insurance in the amount of \$31,573.00. Yes – 7; No – 0; Absent – 0. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr