

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
MARCH 26, 2012**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Westra, and Trustee Smith. Also present: Planning Director Jim Ferro, Recording Secretary Dorothy Renegar, and 5 community members.

**APPROVAL OF AGENDA**

**Motion by Rhoades, supported by Smith, to approve the Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

March 12, 2012 Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Fire Call Reports-2/12; 2. Building Permit Report-2/12; 3. Investment Report-1/12, 2/12; 4. Ada DDA Minutes-2/26/12; 5. Comcast Update Letters-3/2/12; 6. Open Space Preservation Advisory Board Minutes-2/9/12; 7. Region 8 Notes-3/12; 8. Nevin Zolenski-3 Mile Rd/Egypt Valley Intersection-3/19/12; 9. Kent County-Septic Subcommittee Report-12/11; 10. Hope Network Transit Services-3/6/12; 11. Kent County Solid Waste Management Plan Amendment/Public Comment Extension-3/16/12; 12. Ada DDA-Bronson Street Parking-3/5/12. **Motion by Westra, supported by LeBlanc, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$3,652.53; #205 \$170.27; #208 \$170.27; #590 \$76.62; #591 \$76.62; #592 \$17.03; Total all Hand Checks: \$4,163.34; Warrants: #101 \$9,679.71; #205 \$19,693.69; #208 \$1,130.35; #213 \$559.10; #248 \$513.01; #590 \$21,806.82; #591 \$6,194.77; #592 \$124.60; Total Warrants: \$59,704.06. Total All Checks and Warrants: \$63,867.40. **Moved by Proos, supported by Burton, to approve the Warrant Report for March 26, 2012, in the total amount of \$63,867.40. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton and Haga; No – 0; Absent – 0. Motion carried.**

**PUBLIC COMMENT**

Brian Schiffelbein, 734 Bronson Street, stated he was the only person who did not sign the petition for the extra parking spaces, but believed Bronson Street has turned out well. He had trouble with the construction crew not notifying him of their schedule, resulting in several days of inconvenience with parking. Schiffelbein stated the original plans for Bronson Street should be adhered to because they were the plans the Board approved.

**BOARD COMMENT**

Trustee Westra stated he objected to the purchase of ipad II's for the Board members instead of the latest ipad III's. He stated we should have been reimbursed by the construction company for the repair work that was done on Schiffelbein's property. Westra stated he attended a meeting at the Kent County Road Commission regarding solid waste disposal. He attended the Planning Commission meeting regarding AT&T and erection of a cell tower at Forest Hills Eastern, at which time the decision was postponed so that a subcommittee could do further research.

Clerk Burton stated election packets are available to Board members who will be running for another term as for the Township Board. The forms need to be submitted to the Clerk's office by 4:00 p.m., May 15<sup>th</sup>.

Trustee LeBlanc commented on the parking spaces on Bronson Street, questioning whether a study should have been done to determine if those seven parking spaces are actually needed. He asked if Regis is listed in the budget, and stated he feels Regis is worthwhile to the Township, but is very costly. He stated we should be able to negotiate a contract for their services.

Supervisor Haga stated there are two line items under utilities, and one under Planning which show Regis will be paid \$25,368.50 for 2011/2012, and the contract runs through October.

Trustee LeBlanc noted the Region 8 newsletter in the packets and asked if dues are paid to them; Supervisor Haga responded no.

Treasurer Rhoades noted a Museum Network booklet he had received, and there are booklets available for the public.

Supervisor Haga stated the Annual Meeting was held last Saturday with five residents in attendance. He stated on March 20<sup>th</sup> there was an emergency at the Fulton Street lift station which required the lift pump to be re-built, and there is another pump with seals that are leaking which will also need to be re-built.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

##### **RESOLUTION R-032612-1, FY 2012/2013 BUDGET ADOPTION (GENERAL APPROPRIATIONS ACT-PA-621)**

Supervisor Haga stated a public hearing was held regarding the budget.

**Motion by Rhoades, supported by Proos, to adopt Resolution R-032612-1, FY 2012/2013 Budget Adoption (General Appropriations Act PA-621). Roll call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton and Haga; No – 0; Absent – 0. Resolution adopted as amended.**

A comment was made concerning the assessor's salary, and last year it was agreed to hold compensation at a certain amount. Supervisor Haga responded the assessor was provided a 1.6% raise as approved for all employees, and stated the Assessing department is a good operating department.

**Motion by Smith, supported by Westra, to amend Resolution R-032612-1, FY 2012/2013 Budget Adoption (General Appropriations Act PA-621) to correct the Treasurer's salary to \$59,429, and to show the assessor with a 2.5% increase to \$52,066. Yes – 7; No – 0; Absent – 0. Motion carried.**

Comments by the Board followed, one questioning giving \$100,000 to the DDA, another that there should be better communication between the DDA and the Board, and one comment commending the DDA on the Farmer's Market.

##### **ORDINANCE O-032612-1, ORDINANCE AMENDMENT TO PROVIDE FOR ZONING COMPLIANCE**

Planning Director Jim Ferro stated the zoning ordinance amendment is for zoning compliance permits prior to proposed land use changes. He stated this certificate is a common zoning administration tool to help ensure that property owners are aware of applicable zoning rules before they undertake construction. Ferro stated the Board needs to decide if they wish to establish an application fee for a permit application.

**Motion by LeBlanc, supported by Burton, to approve Ordinance O-032612-1, Ordinance Amendment to provide for Zoning Compliance. Roll call: Yes – Burton, Rhoades, LeBlanc, Proos, and Haga; No – Westra and Smith; Absent – 0. Ordinance amendment adopted.**

Questions were asked by the Board about floor plans, fees, and publicity needed for the amendment requirements, with Planning Director Ferro responding that information will be put in the newsletter, on the web site, and the Advance newspaper.

##### **TOWNSHIP INSURANCE POLICY ENHANCEMENT APPROVAL**

Supervisor Haga presented the insurance policy enhancements. He noted this involves the following: (1) Inverse Condemnation/Takings which provides coverage if a judgment is rendered against the Township for taking of property; (2) Public Officials Non-monetary Defense which provides coverage if the Township is sued, but no damages are requested; and (3) Reject Terrorism Coverage, which is part of the Federal Terrorism Act, and a claim would only be paid out if the Federal Government declares the "act" was a terrorist attack.

**Motion by Proos, supported by Westra, to approve the Township Insurance Policy Enhancement for (1) Inverse Condemnation/Takings with an increase of \$500 for coverage of \$500,000/\$1,000,000; (2) Public Officials Non-monetary Defense with an increase of \$160 for coverage of \$25,000/\$500,000; and (3) Reject Terrorism Coverage with an increase for an additional \$578. Yes – 7; No – 0; Absent – 0. Motion carried.**

#### OPPORTUNITY FOR PUBLIC COMMENT

None.

#### ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

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Susan Burton  
Ada Township Clerk

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Date

RS/dr