

**ADA TOWNSHIP BOARD MEETING
MINUTES
MAY 14, 2012**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Westra, and Trustee Smith. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Recording Secretary Dorothy Renegar, and 7 community members. Absent: Trustee Proos.

APPROVAL OF AGENDA

Motion by Smith, supported by Westra, to approve the Agenda. Yes – 6; No – 0; Absent – 1. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

April 23, 2012 Regular Board Meeting

Receive and File Various Reports/Communications

1. Planning Commission Minutes-3/15/12; 2. Zoning Board of Appeals Minutes-4/10/12; 3. Comcast-Channel Update 5/1/12; 4. James Todd-5/2/12; 5. Utility Advisory Board Minutes-2/16/12; 6. Fire Call Report-4/12; 7. Hope Network Activity Report-4/12.

Motion by Westra, supported by Rhoades, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 6; No – 0; Absent – 1. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$3,268.44; #205 \$33,541.62; #208 \$1,360.38; #211 \$809.63 #590 \$639.44; #591 \$498.91; #592 \$93.16; Total all Hand Checks: \$40,211.58; Warrants: #101 \$16,084.60; #205 \$79,039.90; #208 \$1,877.65; #211 \$32.63; #590 \$136,840.84; #591 \$125,763.20; #592 \$2,217.08; Total Warrants: \$361,881.88. Total All Checks and Warrants: \$402,093.46. **Moved by LeBlanc, supported by Westra, to approve the Warrant Report for May 14, 2012, in the total amount of \$402,093.46. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Burton and Haga; No – 0; Absent – Proos. Motion carried.**

RELEASE OF RETAINAGE-BRONSON STREET IMPROVEMENT PROJECT

It was reported the project is complete, that some of the areas of restoration have been redone, and there is a one year warranty for the contractor to return if grass does not grow. The recommendation was to approve release of the retainage.

Moved by LeBlanc, supported by Rhoades, to approve the Release of the Retainage to Lodestar Construction in the amount of \$5,000.00, for the Bronson Street Improvement Project. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Burton and Haga; No – 0; Absent – Proos. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Westra commented on the communication received from Kathy Sweedyk regarding property directly adjacent to her, owned by Scott Gregory, concerning trees being cut, and whether that property is being developed. If so, whether there will be enforcement of the 15 foot buffer between a development and residential property. He commented on the graffiti on the railroad underpass at Buttrick and Thornapple, and asked if anyone had been apprehended for the previous acts of vandalism.

Supervisor Haga stated there is no development being planned and there are no plans before the Planning Commission.

Trustee Smith asked when the bridge work will be completed.

Supervisor Haga stated they plan to have two to three lanes open by June 25th.

Clerk Burton passed out information about the Grand Valley Metro Council Quarterly luncheon that all Board members have been invited to, where Michigan Lieutenant Governor Brian Kelly will be guest speaker. She stated elections went very smoothly last Tuesday, but they were poorly attended.

Supervisor Haga made several comments:

1. The Ada/Cascade Spring Clean-Up Day on May 5, 2012 had a total of 740 vehicles, which overall went well.
2. There will be a Thornapple River Expedition 2012, for 68 miles, from August 6th-11th.
3. There will be a Household Hazardous Waste Disposal Day on July 14, 2012, 9:00 a.m. to 1:00 p.m., at the Cascade Buttrick Fire Station at 299 Buttrick Avenue.
4. Letters were sent to users of Grand Valley Estates Water System and a portion of the Ada Township Water System regarding the Cross-Connection Control backflow prevention device for lawn irrigation systems, which is now being tested.
5. The letter going to Ms. Pettis' attorney regarding the lawsuit of Ms. Pettis and Ada Township, and the requirements for restoration of the property.
6. The road projects planned by MDOT for the summer months throughout Ada Township.
7. The committee and staff had a meeting for review of the utilization of Regis by staff. Withdrawal from Regis requires a six-month notification.
8. The sewer backup on Ada Drive resulted in a claim for damages in the amount of \$40,423; Ryan's insurance is responsible for covering most of the damages.
9. Regarding Trustee Westra's comments on the Assessing Department concerning buildings and decks that are not on Township records but show up on aerial photography and pictometry, that once they are verified they will be added to the tax roll.
10. An article in the next AdaView called a "Building Permit Primer".

UNFINISHED BUSINESS

MUSEUM MANAGEMENT AGREEMENT-REVISED

The current agreement has been reviewed and revised by the Historical Society as well as the township attorney, and it is being presented for approval.

Motion by Westra, supported by Rhoades, to adopt the Museum Management Agreement-Revised, between Ada Township and the Ada Historical Society, dated 4/4/12. Yes – 6; No – 0; Absent – 1. Motion carried.

NEW BUSINESS

APPROVAL OF FERTILIZATION TREATMENT SERVICES

A request was made for bids on the Ada Township Fertilization program, and bids were received from Thornapple River Nursery, Weed and Feed Lawn Care, and Twin Lakes Nursery. It was recommended to accept the Thornapple River Nursery bid for \$20,917.00 to provide fertilization service for three years.

Motion by Westra, supported by LeBlanc, to approve the Thornapple River Nursery bid in the amount of \$20,917.00 for fertilization of Township properties for three years. Yes – 6; No – 0; Absent – 1. Motion carried.

AMENDMENT OF FARMER'S MARKET AGREEMENT-THE COMMUNITY

Planning Director Jim Ferro stated the agreement is between Ada Community Reformed Church and the Ada Township Downtown Development Authority which allows use of the parking lot for the summer Farmers' Market. He stated changes in the agreement are for changes in dates, and the Church requested relief from having to pay the Township the sum of \$1,145.00 per year toward snow removal costs. The DDA approved these changes in the agreement.

Motion by LeBlanc, supported by Westra, to approve Amendment of the Farmer's Market Agreement. Yes – 6; No – 0; Absent – 1. Motion carried.

AMENDMENT OF PARKING AGREEMENT-THE COMMUNITY

Planning Director Jim Ferro stated the agreement is between Ada Community Reformed Church and the Ada Township Downtown Development Authority which allows use of the parking lot for public parking purposes. He stated this agreement includes the change for relief from paying the Township for snow removal.

Motion by Westra, supported by Rhoades, to approve Amendment of the Parking Agreement. Yes – 6; No – 0; Absent – 1. Motion carried.

ROSELLE PARK RIVER FESTIVAL-RACE EVENT AGREEMENT

Parks Director Mark Fitzpatrick stated the Roselle Parks Festival has been held for several years and is growing, and this year they would like to partner with MINDshare Media, Inc., which will facilitate and promote a race event as part of the festival.

Angela Butterfield, MINDshare Media, Inc., stated there will be no financial obligation on the part of Ada Township, however they are requesting they be listed on the insurance rider.

The agreement has been reviewed by the insurance company, and as Ada Township is sponsor of the Roselle Festival, and this event is part of the festival activities, the insurance company indicated approval. The agreement with MINDshare Media has also been reviewed by the Township attorney.

Motion by Rhoades, supported by Burton, to approve the Ada Township and MINDshare Media, Inc. Roselle Park River Festival-Race Event Agreement dated May 8, 2012. Yes – 6; No – 0; Absent – 1. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

Mark Fitzpatrick, Parks Director, thanked resident Frank Hoover for his volunteer work at the Clean-up Day.

ADJOURNMENT

The meeting was adjourned at 8:44 p.m.

Susan Burton
Ada Township Clerk

Date

RS/dr