

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
JUNE 10, 2013**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Jacobs, Trustee Smith and Clerk Burton. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzgerald, Fire Chief Jim DuVall, Deputy Ryan Roe, Recording Secretary Dorothy Renegar, and 7 community members.

**APPROVAL OF AGENDA**

**Motion by Proos, supported by Rhoades, to approve the Agenda as presented. Yes – 7; No – 0; Absent – 0. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

May 13, 2013 Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Building Permit Report-4/13; 2. Treasurers Investment Report-4/30/13; 3. Township Trails Project Update-5/29/13; 4. GVMC-Transportation Policy Committee Minutes-4/17/13; 5. Ada's DDA Minutes-4/22/13; 6. Utility Advisory Board Minutes-4/18/13; 7. MTA Legislative Update Fax-5/12/13, 5/24/13, 5/31/13; 8. Regis Board Minutes-3/27/13; 9. Hope Network Transit Services Report-5/31/13; 10. Fire and EMS Report-5/13.

**Motion by Smith, supported by LeBlanc, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$30,070.75; #205 \$4,952.98; #208 \$2,156.12; #248 \$59.97; #590 \$38,280.84; #591 \$2,482.36; #592 \$496.01; Total all Hand Checks: \$78,499.03; Warrants: #101 \$24,537.13; #205 \$29,679.43; #208 \$9,135.57; #211 \$17.35; #213 \$2,413.82; #248 \$132.00; #590 \$119,031.35; #591 \$97,328.46; #592 \$4,683.96; Total Warrants: \$286,959.07. Total All Checks and Warrants: \$365,458.10.

**Motion by Proos, supported by Jacobs, to approve the Warrant Report for June 10, 2013, in the total amount of \$365,458.10. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.**

**PUBLIC COMMENT**

Dennis McKee, Communications Director, Consumers Energy, stated they are pursuing a new program to replace meters with updated meter technology, and showed a smart meter that will notify them in advance if the power is out at a home. He stated the meter has cell phone type technology for sending a text message type communication through Verizon cellular telephone network, and each day it will send notification of how much electricity each customer has used; that information is used for billing, so a meter reader will not be needed any more; and they won't have to estimate bills. The customers in Ada Township will not be getting the smart meters until 2014; however, Consumers will be happy to meet with homeowners' associations, service clubs, etc. to give out more detail.

Deputy Ryan Roe stated the Sheriff's Department took about 300 calls last month, and do have suspects for a couple of the home invasions. Also, he has teamed up with Helen DeVos Children's Hospital to put together the Bike Rodeo event for kids, which will be held June 26<sup>th</sup>, 10:00 a.m. to noon, at the Amway parking lot at 5101 Spaulding Plaza Drive.

**BOARD COMMENT**

Trustee Proos had questions about the impending work on the Knapp Street bridge. Supervisor Haga responded there will be work done on the deck but he isn't sure of the amount of time it will take. Even though he thinks it will be a couple weeks, he will confirm.

Trustee Jacobs mentioned the daughter of Cliff Leazier has passed away. Cliff spends a great deal of time volunteering for the township. If anyone is interested in her visitation and funeral, she has that information.

Trustee Smith stated in February she had a home invasion and thanks to the Sheriff's Department one of the three men involved has been caught.

Clerk Burton reminded everyone that soliciting is not allowed without a permit, and anyone who has been approved will wear a badge with a picture ID on the front, and a signed permit from the Clerk's office on the back. She stated you should call the Sheriff's Department if anyone looks suspicious or does not have a badge.

Supervisor Haga stated he attended a meeting put together by the Thornapple River Association and the Cascade River Association to discuss the deicing project that the airport is working on. He stated the DEQ is holding a public hearing Thursday, June 13<sup>th</sup>, at 6:30 p.m. at the Wisner Center, and anyone is welcome to attend.

#### **UNFINISHED BUSINESS**

##### **RESOLUTION R-061013-1, EMERGENCY MANAGEMENT AGREEMENT**

Jack Steward, Emergency Manager for Kent County, stated as of the last census Ada Township has exceeded the 10,000 person requirement to have a local support plan consistent and compatible with the County Emergency Plan in order to be eligible for funding for a disaster. He stated he and Supervisor Haga worked on the plan and sent it to the State for review and approval; and it must be reviewed every four years.

**Motion by Smith, supported by Proos, to adopt Resolution R-061013-1, Emergency Management Agreement, Adoption of Local Support Emergency Operations Plan. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.**

Clerk Burton stated that with all the severe weather we've been having this is an excellent plan that is much needed.

Steward stated the Emergency Management Agreement is consistent with the County Plan, which is required by State law. Also, as an update, he stated he has not heard back from FEMA yet, and that the Governor did declare some areas in Michigan disaster areas, including Kent County. If FEMA funds are not available, the Small Business Administration will have similar funding available for us.

#### **NEW BUSINESS**

##### **GRAND VALLEY METROPOLITAN COUNCIL (GVMC) MEMBERSHIP**

John Weiss, GVMC Director, stated the Grand Valley Metropolitan Council is made up of the Metropolitan Planning Organization, REGIS, Legislative Advocacy, Inter-governmental Cooperation, Lower Grand Organization of Watersheds, Air Quality, and Strategic Initiatives. Weiss stated the GVMC is made up of 35 governments representing 650,000 residents of West Michigan; and explained the Member Benefits, Educational Programs, and Transportation MPO.

Mike DeVries, Supervisor of Grand Rapids Township, stated the Grand Valley Metropolitan Council helps develop legislative proposals in conjunction with our legislators so we can successfully find solutions and create good legislation for all of our communities. He hoped Ada Township would join them.

**Motion by LeBlanc, supported by Burton, to re-join the Grand Valley Metropolitan Council Membership. Yes – 7; No – 0; Absent – 0. Motion carried.**

When asked if our township would benefit by receiving some funding for our trails, DeVries stated there already is money coming to Ada Township. He stated the trail extension between Grand Rapids Township and Ada to connect with Grand River is funded from a grant. He stated the REGIS web site shows a master plan for bike trails for the entire west Michigan Metro Council area.

It was also stated our dues wouldn't change by joining, and there are obvious advantages to membership in the Metro Council.

**Motion by Proos, supported by LeBlanc, to appoint the Township Supervisor as Ada Township's representative to the Grand Valley Metropolitan Council. Yes – 7; No – 0; Absent – 0. Motion carried.**

##### **ROSELLE PARK ENTRY & PARKING IMPROVEMENTS 2013 CONTRACT**

Parks Director Mark Fitzpatrick stated he wants to move forward with the next phase of development at Roselle Park, and then introduced Wes Steer, who has been approved to administer the project for the new entryway and parking at the park.

Wes Steer, OCBA, stated there are two main components of the project: one is a new entry to the park, and establishment of a new parking area in the earth work component; two is improvements around the playground and silo. He stated three bids were received for the project, with Ottawa Excavators, Inc. being the lowest bidder at \$189,000 plus a 7% construction contingency, for a total of \$202,230.

**Motion by Proos, supported by LeBlanc, to approve awarding the contract for the Roselle Park Entry and Parking Improvements 2013 to Ottawa Excavators, Inc., in the amount of \$189,000, plus the 7% contingency, for a total of \$202,230. Yes – 7; No – 0; Absent – 0. Motion carried.**

In answer to a question about the extent of damage the parks received during the flood, Fitzpatrick stated the river came only a few feet from the record for a 100 year flood; the main parking lot was half filled with water and came up the silo; the water was up to the roof at the bath house on the trail; and there will be long term erosion along the river. He stated the damage may total \$10,000 to \$15,000 in the parks overall.

#### **RESURFACE BAY FLOORS FIRE STATION 1**

Jim DuVall, Fire Chief, stated approximately 15 years ago the bay floor at Fire Station 1 was resurfaced with an epoxy material, and the concrete has broken up under the epoxy which is now coming up along the center trench drain. He would like to have the floor repaired, which is estimated to cost \$15,000 to resurface. He stated this project is included in the 2013/2014 budget and the Capital Improvement Plan.

**Motion by LeBlanc, supported by Smith, to authorize the Fire Chief to pursue proposals for Resurfacing the Bay Floors at Fire Station 1. Yes – 7; No – 0; Absent – 0. Motion carried.**

**LICENSE AND RELEASE AGREEMENT-GELD LLC**

An Amway license and release agreement for the Ada Township Fire Department's use of the property at 7373 Thornapple River Drive SE, Ada, MI, which is a residence owned by Amway.

Jim DuVall, Fire Chief, stated the Fire Department will use the property for training purposes on June 12 and June 17, before Amway tears it down.

**Motion by Proos, supported by Rhoades, to approve the License and Release Agreement-GELD LLC for the use of the property at 7373 Thornapple River Drive SE, Ada, MI, for Fire Department training purposes scheduled for June 12 and June 17, 2013. Yes – 7; No – 0; Absent – 0. Motion carried.**

**WATER METER CHANGE-OUT PROGRAM**

Supervisor Haga stated a water meter change-out program in Ada Town is being scheduled during FY 2013/2014 to replace 120 meters which are 10 years or older. He stated ETNA Supply is the sole source provider for the Sensus meter utilized by the Township water system, and will be installed by our current contractor, Ryan's, for the total cost of \$56,360. The DEQ requires accurate count of all water used in the system, and some of the meters are not accurately reading the water flowing through them. Letters will be sent to the residents in Ada Town to set appointments for the change-out.

**Motion by Rhoades, supported by Smith, to proceed with the Water Meter Change-Out Program as proposed in the Utility Director letter of May 30, 2013. Yes – 7; No – 0; Absent – 0. Motion carried.**

**PRINCIPLES OF GOVERNANCE ADOPTION**

Supervisor Haga stated he received the MLive report about Governor Rick Snyder from Trustee Smith regarding elected officials around the state focusing on respect and civility in public discourse. He then received the Principles of Governance from the MTA and they are asking each township to adopt these.

**Motion by Smith, supported by Rhoades, to adopt the Ada Township Principles of Governance as presented. Yes – 7; No – 0; Absent – 0. Motion carried.**

**ADJOURNMENT**

The meeting was adjourned at 8:36 p.m.

\_\_\_\_\_  
Susan Burton, CMC  
Ada Township Clerk

\_\_\_\_\_  
Date

RS/dr