

**ADA TOWNSHIP BOARD MEETING
MINUTES
JUNE 23, 2014**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee Jacobs, Trustee Smith, and Trustee LeBlanc. Also present: Planning Director Jim Ferro, Fire Chief David Murray, Parks Director Mark Fitzpatrick, Recording Secretary Dorothy Renegar, and 7 community members. Absent: Trustee Proos.

APPROVAL OF AGENDA

Supervisor Haga added under VIII. New Business, F., Potential Acquisition of Tax-Foreclosed Property at 2231 Shady Dr. NE.

Motion by Smith, supported by LeBlanc, to approve the Agenda as revised. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

June 9, 2014 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire and EMS Report-5/14; 2. Building Permit Report-5/14; 3. Treasurer's Investment Report-5/14; 4. Ada DDA Minutes-5/12/14; 5. Utility Advisory Board Minutes-5/12/14; 6. GMC Weekly Update-6/13/14; 7. Fire Chief Report-5/14.

Motion by Rhoades, supported by Jacobs, to approve the Minutes, Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$29,631.02; #205 \$62.52; #208 \$557.00; #591 \$740.54; Total all Hand Checks: \$30,991.08; Warrants: #101 \$49,967.61; #205 \$27,202.33; #208 \$12,345.02; #211 \$2,241.57; #401 \$7,359.70; #590 \$111,163.38; #591 \$99,533.65; #592 \$4,373.99; Total Warrants: \$314,187.25. Total All Checks and Warrants: \$345,178.33.

Motion by LeBlanc, supported by Smith, to approve the Warrant Report for June 23, 2014, in the total amount of \$345,178.33. Roll Call: Yes – Smith, Jacobs, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – Proos. Motion carried.

PUBLIC COMMENT

Chief Murray introduced two members of the Ada Township Fire Department, Lt. Dave Langland, and Nick Dewey, and stated a year ago the Township gave them permission to donate a fire truck to the Volunteer Fire Department in Abbott, Texas after they had lost their truck in a fire. The Fire Department from Abbott in turn sent signed copies of the book they had written, "The Last Alarm"; which Chief Murray then presented to each Board member in appreciation.

BOARD COMMENT

Trustee LeBlanc stated last weekend he rode his bike along the Honeycreek Trail between Conservation and 2 Mile, and noticed it was quite over-grown with shrubbery, etc. that needs to be trimmed. Also, he asked if the Board would favor eliminating the paper agenda and packet and instead use email.

In response, Supervisor Haga stated the Admin Committee would discuss the idea.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-062314-1, LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSE

Tom Kuiper, Ranger Football Parents Boosters, stated this is an application for a Michigan Gaming License and Charitable fund raising event. The Boosters had approval for a Gaming License and has not run a "Millionaire's Party" event in over three years, so the License needs to be recertified. He stated they are requesting the Board to certify and acknowledge by this resolution that they are a non-profit organization that operates within this community, and they will submit it to the State.

Motion by Smith, supported by Rhoades, to approve Resolution R-062314-1, Local Governing Body Resolution for Charitable Gaming License. Roll Call: Yes – Smith, Jacobs, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – Proos. Resolution adopted.

RESOLUTION R-062314-2, MICHIGAN TITANIUM ROAD CLOSURE

Andy Vidro, Co-Director, Tris 4 Health, LLC, stated this is the third year of the Michigan Titanium, and they are requesting road closure from Grand River to Knapp St., and also Grand River Dr. /3 Mile Rd. to Cooks Meadow. He stated the run begins August 24, 9:00 a.m. and runs to August 25, 2:00 a.m.

Motion by Rhoades, supported by LeBlanc, to approve Resolution R-062314-2, Michigan Titanium Road Closure, as presented. Roll Call: Yes – Smith, Jacobs, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – Proos. Resolution adopted.

CARL CREEK BOARDWALK PROJECT APPROVAL FOR CONSTRUCTION

Steve Groenenboom, Moore & Bruggink, stated three quotes have been received to replace the culvert, and construct a 24 foot long boardwalk crossing Carl Creek. He stated of the three quotes received, the recommendation is to award the contract to Thomet Custom Construction in the amount of \$19,500.

Motion by LeBlanc, supported by Jacobs, to approve the Carl Creek Boardwalk Project Approval for Construction by Thomet Custom Construction, in the amount of \$19,500. Motion carried.

FINDLAY CEMETERY PROJECT APPROVAL

Clerk Burton stated in 2010 a new chain-link fence was constructed around the northern and eastern borders of the Findlay Cemetery, and the Cemetery Committee has now decided to erect a fence on the western border. She stated four bids were received, and the Admin Committee recommends contracting with Alto Service Fencing to match the existing fence which they originally erected, in the amount of \$8,270.

Motion by Rhoades, supported by LeBlanc, to approve the Findlay Cemetery Project fencing with Alto Service Fencing, in the amount of \$8,270. Motion carried.

CONTRACT FOR DESIGN/CONSTRUCTION ADMINISTRATION SERVICES FOR CARL CREEK CROSSINGS PUBLIC IMPROVEMENT PROJECT

Planning Director Jim Ferro stated funds have been included in this year's budget for completing some public access improvements at the Carl Creek Crossing on Grand River Drive, which is a preserve owned by the Township. It is about eight acres of rolling wooded hills and wetlands, and currently the only public access improvements are a two-track former residential driveway. An RFP was sent to five firms for construction drawings and contract administration for public improvements that would be used as a starting point, which include boardwalk across wetlands and the creek, foot trails, a small parking area for four vehicles, and other minor furnishings. He stated a subcommittee of the Open Space Advisory Board is recommending Viridis Design Group, in the amount of \$20,775.

Motion by LeBlanc, supported by Jacobs, to approve the Contract for Design/Construction Administration Services for Carl Creek Crossings Public Improvement Project to Viridis Design Group, in the amount of \$20,775, and to amend the motion to proceed to the bidding process after designs are approved. Roll Call: Yes – Smith, Jacobs, LeBlanc, and Burton; No – Rhoades and Haga; Absent – Proos. Motion carried as amended.

Answering questions and concerns by Board members of what makes Viridis Design Group so much better and much more expensive, Ferro stated the Viridis bid includes more man hours and topography services, where the other bids add a separate fee for those services. The review committee felt they were getting a higher number of hours from a more qualified person who has previous experience on the site and on the property.

Betty Jo Crosby, member of the Advisory Board, stated any trail going in on the property should be sensitive to the land and quality of the features we wish to preserve, and they would hope to avoid removing trees for this project if at all possible.

Rick Steketee, member of the Advisory Board, stated they spent a lot of time talking about costs; Viridis has an approach where they understand this project, they know all the challenges, and made suggestions. He stated overall the major objective of the project is to protect the space as much as we can, and at the same time make it accessible to the public. The Advisory Board feels for the extra \$6,000 that Viridis is the best value.

Motion by Burton, supported by LeBlanc, to amend the motion to proceed to the bidding process in accordance with the purchase policy. Motion carried.

POTENTIAL ACQUISITION OF TAX-FORECLOSED PROPERTY AT 2231 SHADY DR. NE

Planning Director Jim Ferro stated the Kent County Treasurers office contacted the township regarding purchase of a 6,490 square foot vacant parcel on Shady Dr. NE as a result of delinquent property taxes. He stated the Open Space Advisory Board recommends the property be acquired with funds from the designated "Open Space" portion of the Parks and Land Preservation Fund, for a total acquisition cost of \$1,958.86.

Motion by Smith, supported by Jacobs, to approve the Potential Acquisition of Tax-Foreclosed Property at 2231 Shady Dr. NE, at an estimated cost of \$1,958.86. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr