

**ADA TOWNSHIP BOARD MEETING
MINUTES
JULY 22, 2013**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Trustee LeBlanc, Trustee Proos, Treasurer Rhoades, Trustee Jacobs, Trustee Smith and Clerk Burton. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Recording Secretary Dorothy Renegar, and 14 community members.

APPROVAL OF AGENDA

Supervisor Haga added under Communications B10, Status of Ada Village Design Plan Process-7/22/13; and B11, Status of AT&T Mobility Cell Phone Tower Application-7/22/13.

Motion by Smith, supported by LeBlanc, to approve the Agenda with the additions. Yes – 7; No – 0; Absent – 0. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

July 8, 2013 Regular Board Meeting

Receive and File Various Reports/Communications

1. Zoning Board of Appeals Minutes-6/11/13; 2. Hope Network Transit Report-6/13; 3. Ada Township 1st Quarterly 13/14 Revenue/Expense Report-7/13/13; 4. Comcast Update-7/2/13; 5. Ada Historical Society Minutes-6/13/13; 6. MTA Legislative Update Fax-7/12/13; 7. Open Space Advisory Board Minutes-6/13/13; 8. Holzworth-Kent County Conservation League Gun Club-7/15/13; 9. Treasurer's Investment Report-6/30/13.

Motion by Rhoades, supported by Jacobs, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$6,331.26; #205 \$369.24; #208 \$607.63; #248 \$871.25; #591 \$76.50; #592 \$280.18; #701 \$67.81. Total all Hand Checks: \$8,603.87; Warrants: #101 \$66,394.86; #205 \$3,909.19; #208 \$7,246.20; #211 \$2,288.38; #248 \$910.92; #590 \$5,927.32; #591 \$15,138.79; #592 \$4,361.27; Total Warrants: \$126,176.93. Total All Checks and Warrants: \$134,780.80.

Motion by Proos, supported by Jacobs, to approve the Warrant Report for July 22, 2013, in the total amount of \$134,780.80. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

ROSELLE PARK-ENTRY & PARKING IMPROVEMENTS 2013 CHANGE ORDER #1 AND PAYMENT #1

Wes Steer, OCBA stated the work for the Roselle Park Entry and Parking Improvements for Change Order No. 1, in the amount of \$4,537.50, has been completed and he now recommends payment to Ottawa Excavators, Inc.

Motion by Proos, supported by LeBlanc, to approve Change Order No. 1 for the Roselle Park-Entry and Parking Improvements 2013, for Ottawa Excavators, Inc., in the amount of \$4,537.50. Yes – 7; No – 0; Absent – 0. Motion carried.

Motion by Proos, supported by Smith, to approve Payment #1 for the Roselle Park-Entry and Parking Improvements 2013, payable to Ottawa Excavators, Inc., in the amount of \$49,254.75. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

Lt. David Murray, Fire Department, gave an update on the fire truck being donated to the Abbott Volunteer Firefighters in Texas. He stated to raise some money they began selling t-shirts and have had to order more; the shirts have been sold in 12 different states; they have also received many donations. Additionally, employees at businesses in the Village now have the shirts; shirts were sold at an event in Sparta; they are continuing to get emailed orders for shirts.

BOARD COMMENT

Trustee LeBlanc asked what is intended to be done regarding the letter about the Kent Conservation League. He stated he lives ¼ mile from there and does hear semi-automatic weapon fire quite often; his recollection is that semi-automatic weapon practice was just for the police department and not the general public. His concern is to make sure they are in compliance.

Planning Director Jim Ferro stated the matter has been referred to legal counsel, and stated he doesn't see any specific ordinance violation. He has offered to facilitate a meeting between neighborhood representatives and club representatives.

Trustee LeBlanc stated in reading the minutes from the Zoning Board of Appeals there were five issues on the last agenda and all five of them were approved. In his experience, it is highly unusual for every variance to be approved because of the fairly rigorous requirements the ordinance imposes on justifying the variance. He stated he would like to volunteer to do a training program for the Zoning Board of Appeals since that's something he does frequently, and he would do it free of charge.

Clerk Burton, Board liaison to the ZBA, stated training of the ZBA board would be an advantageous review for the members. She stated there is an attorney on the Board of Appeals who is very stringent as far as guiding the board to rule according to the zoning regulations and law.

Trustee Proos asked how the Planning Commission's decision to grant a 120 day moratorium on the AT&T Cell Tower location on Knapp and Egypt Valley, to get support from the school system and neighboring residents for alternative placement on the water tower, will be affected by the legal time limit given the commission to make a decision on the tower's location. He asked about the simulated pine tree option for the cell tower.

Trustee Proos praised the Fire Department for the great job they've done promoting the "Fire Truck Donation" to Abbott Texas, and their fund raising efforts. He stated he (through his company) intends to donate the chemical to make the Ada Covered Bridge fire resistant. He needs the township to provide measurements, and also to apply the fire retardant to the bridge.

Planning Director Jim Ferro stated at the last Planning Commission meeting they took that action of the 120 day moratorium on the AT&T Tower location. That action still needs to be communicated in writing to the school district. He stated he believes the school district's intent is for the Township to organize a public involvement process to inform the public about the need for better coverage in that area, and that the water tower is the best solution to meet that need. The township will probably make a similar presentation as the one done at a meeting in 2008, and invite our wireless consultant, along with AT&T. If 120 days passes and no agreement is reached on the water tower, then there is no further action needed; the Planning Commission's action is the final approval. He stated the pine tree option was looked at, and the commission felt the pine tree would be more conspicuous than a una-pole application for the cell tower.

Treasurer Rhoades agreed with Trustee LeBlanc regarding hearing semi-automatic and automatic fire at the gun club.

UNFINISHED BUSINESS

CONTRACT BETWEEN THE COUNTY OF KENT, ADA TOWNSHIP AND HOPE NETWORK FOR TRANSIT SERVICES

Joan Konyndyk, Specialized Transportation Director, Hope Network, went over the corrections that were made on the contract.

Motion by Proos, supported by Rhoades, to approve the Contract between the County of Kent, Ada Township and Hope Network for Transit Services, including the corrections that were made this evening. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

NEW BUSINESS

CONTRACT AWARD-ADA TRAILS/PETTIS TO FULTON

Steve Groenenboom, Moore & Bruggink, Inc. stated they had four bids for the final phase of the bike path network, and Jack Dykstra Excavating had the low bid of \$306,443.25, and approval is now recommended. He also presented a budget for the Ada Trails/Pettis to Fulton contract, for a total cost of \$367,000.00, which included the construction contract. He stated the work is scheduled to be done by October 30th.

Motion by LeBlanc, supported by Proos, to approve awarding the contract for the final phase of the Ada Trails/Pettis to Fulton, to Jack Dykstra Excavating for \$306,443.25 for a total project cost not to exceed \$367,000. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

RESOLUTION R-072213-1, BUDGET AMENDMENT #1

Supervisor Haga stated a portion of the resolution relates to the village design plan, and the other portion relates to the trail fund.

Jim Ferro, Planning Director, stated the cash flow projections for the Trail Fund indicates a need for a transfer from the General Fund to the Trail Fund in order to maintain a positive balance for the fiscal year. He stated the proposal is to transfer \$270,000, which should keep the Trail Fund positive for each of the next two years.

Motion by Proos, supported by LeBlanc, to adopt Resolution R-072213-1, Budget Amendment #1 for Fiscal Year April 1, 2013 through March 31, 2014. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Resolution adopted.

FIRE DEPARTMENT-RADIO INTERFACE FOR DEPARTMENT SELF CONTAINED BREATHING APPARATUS (SCBA)

Jim DuVall, Fire Chief, stated David Langland, Engineer with GE Aviation System and Ada Fire Fighter, designed this. He stated the ongoing problem fire departments have is when they wear the mask and try to communicate on their radio; it is very hard to understand them. David has designed an interface of a cable that is hooked to a portable radio, which takes away the vast majority of the distortion. Chief DuVall stated David Langland will be building the interface/adaptors, and the total cost of the project is \$3,500 maximum.

David Langland stated the interface box fastens to a connector on the air path, which allows them to use the headsets and get rid of a lot of background noise, because in many cases their voices get washed out in the noise; also it allows them to connect a regular microphone to it instead of the headset. He stated they have taken the single function capability they could get from buying a commercial cable and expanding it so they have more capabilities.

Motion by Proos, supported by Smith, to approve the Fire Department-Radio Interface for Department Self Contained Breathing Apparatus (SCBA), for an amount not to exceed \$3,500 maximum. Yes – 7; No – 0; Absent – 0. Motion carried.

FIRE DEPARTMENT-PURCHASE OF A LUCAS CHEST COMPRESSION SYSTEM

Jim DuVall, Fire Chief, stated this equipment takes the place of the paramedics having to perform CPR. The LUCAS is very easy to set up, the only maintenance is to replace the battery, and there is a power cord with the unit if the battery goes dead. The cost of the LUCAS Chest Compression System is \$12,763.30.

Motion by Proos, supported by Rhoades, to approve the Fire Department-Purchase of a Lucas Chest Compression System, in the amount of \$12,763.30. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

RESOLUTION R-072213-2, PRISONER OF WAR/MISSING IN ACTION RECOGNITION DAY

Supervisor Haga stated this is scheduled for Friday, September 20, 2013 at 2:00 p.m.; this is an annual event.

Motion by LeBlanc, supported by Rhoades, to adopt Resolution R-072213-2, Prisoner of War/Missing in Action Recognition Day. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Resolution adopted.

FIREWORKS PERMIT 2280 GRAND RIVER DR.

Jeff Snyder, 2280 Grand River Drive NE, property owner, stated this is the fifth year that they are conducting a fireworks display. It will be held August 31, 2013 at 2280 Grand River Drive NE. He stated they have applied for the fireworks display permit and the permit for the fireworks display.

Motion by Smith, supported by Burton, to approve the Fireworks Permit for event to be held at 2280 Grand River Drive on August 31, 2013. Yes – 7; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:32 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr