

**ADA TOWNSHIP BOARD MEETING
MINUTES
JULY 28, 2014**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee Jacobs, Trustee Smith, Trustee Proos, and Trustee LeBlanc. Also present: Fire Chief David Murray, Recording Secretary Dorothy Renegar, and 1 community member.

APPROVAL OF AGENDA

Supervisor Haga added under III. General Township Business, 13. Letter from Marcie Bech Regarding Parks and Recreation Department, dated July 17, 2014.

Motion by Proos, supported by LeBlanc, to approve the Agenda as revised. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

July 14, 2014 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire and EMS Report-6/14; 2. Treasurer's Investment Report-6/30/14; 3. Comcast Update-7/2/14; 4. Fire Department June Report-7/14; 5. Kent District Library Minutes-6/14; 6. Open Space Preservation Advisory Board Minutes-6/19/14; 7. Ada DDA Minutes-6/16/14; 8. Run 4 A Case-Thank You Note-7/14; 9. Comcast Corporation/Midwest Cable Inc. Transaction and Attorney Response to Transfer Request; 10. Fire Department Resignation-Shipley; 11. Historical Society Minutes and Financial Report-6/14/14; 12. Open Space Preservation Advisory Board 2013-2014 Annual Report to the Board; 13. Letter from Marcie Bech regarding Parks & Recreation Department – 7/17/14.

Motion by Smith, supported by Jacobs, to approve the Minutes, Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$5,011.41; #205 \$263.94; #208 \$1,052.11; Total all Hand Checks: \$6,327.46; Warrants: #101 \$52,394.21; #205 \$2,206.55; #208 \$11,178.05; #211 \$1,429.12; #213 \$4,565.00; #248 \$76.40; #590 \$10,152.27; #591 \$22,698.21; #592 \$4,036.01; Total Warrants: \$108,735.82 Total All Checks and Warrants: \$115,063.28.

Motion by Proos, supported by Jacobs, to approve the Warrant Report for July 28, 2014, in the total amount of \$115,063.28. Roll Call: Yes – Smith, Jacobs, Proos, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee LeBlanc suggested portions of the letter received complementing the Township on Ada Park be put on the website as it is such a great endorsement.

Trustee Proos asked if there was an update on the Envision Ada project.

Supervisor Haga stated the township is getting close to putting together the rescheduling of projects, as well as the financial picture with Amway, and it should be finalized within the next few weeks.

Trustee Jacobs reminded everyone Friday is August in Ada.

Trustee Smith thanked Fire Chief Murray for the book “The Last Alarm”, and stated it has given her a new appreciation for what the Fire Department does.

Clerk Burton stated August 5th will be the State Primary Election for Governor, Lt. Governor, Attorney General, senators, representatives, judges, precinct delegates, as well as three proposals.

Supervisor Haga stated last Thursday a portable generator quit, which is used at a pump station in case of emergencies. A portable generator is now being leased at about \$1,500 to \$2,000 per month, and he is getting prices to replace the generator. He stated last Friday he and Trustee Smith were at the Circuit Court to hear the Pettis matter, and the judge decided to put his ruling in writing, which we should receive in approximately 10 days. Also, regarding going paperless, the Administrative Committee is working on possible solutions.

UNFINISHED BUSINESS

None.

NEW BUSINESS

ADA TOWNSHIP FIRE DEPARTMENT

1. AUTHORIZATION TO PROCEED TO BID FOR CHIEF'S VEHICLE REPLACEMENT

Supervisor Haga stated this is authorization to seek bids on a replacement for the Fire Chief's vehicle, and it is in the Capital Improvement Plan and is budgeted.

Motion by Rhoades, supported by LeBlanc, to approve Authorization to Proceed to Bid for Chief's Vehicle Replacement, as proposed in the Fire Chief's memo dated July 8, 2014. Motion carried.

2. AUTHORIZATION TO PROCEED TO BID FOR FIRE STATION 1 & 2 PAVING PROJECT

Parking lots for both Fire Stations 1 & 2, and an Ada Park parking lot need replacement.

Motion by Proos, supported by Smith, to approve Authorization to Proceed to Bid for Fire Station 1 & 2 and Parks Paving Project. Motion carried.

3. STATION ONE LANDSCAPE IMPROVEMENT

Supervisor Haga stated this is for removal of vegetation, to install a weed barrier, edging along the grass, and placement of stones. As presented in the memo from the Fire Chief, dated July 14, 2014, he received three bids and would recommend Zach's Clean Cut Lawn Care at a cost of \$3,750.

Motion by LeBlanc, supported by Rhoades, to approve Fire Station One Landscape Improvements, as proposed in the Fire Chief's memo, dated July 14, 2014, to Zach's Clean Cut Lawn Care, in the amount of \$3,750.00. Motion carried.

NONNA CAFÉ LIQUOR LICENSE APPLICATION EXTENSION

Ronald Cook, Manager, Nonna Café, stated he and his wife started the business on May 11, 2014, and it has been very well received by the community. He stated with the amount of paper work to handle for the business no liquor license has been applied for, and he is asking for an extension of time to file for the license, which should be accomplished within two to three weeks.

Motion by LeBlanc, supported by Smith, to approve Nonna Café Liquor License Application Extension, for an additional six months. Motion carried.

RESOLUTION R-072814-1, DESIGNATION OF SEPTEMBER 19, 2014 AS "PRISONER OF WAR/MISSING IN ACTION DAY"

Supervisor Haga stated this is an annual resolution.

Motion by Proos, supported by Rhoades, to approve Resolution R-072814-1, Designation of September 19 or 20, 2014 as "Prisoner of War/Missing in Action Recognition Day". Roll Call: Yes – Smith, Jacobs, Proos, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – 0. Resolution adopted.

RESOLUTION R-072814-2, TOWNSHIP FEES AND CHARGES

Clerk Burton stated the last change to the Ada Township Charges and Fees was in September 2010, and there have been significant changes since that time. She stated the

Admin Committee would like to update and adopt this resolution now in order to publish the information as soon as possible for the website.

Motion by Rhoades, supported by LeBlanc, to approve Resolution R-072814-2, Township Fees and Charges. Roll Call: Yes – Smith, Jacobs, Proos, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – 0. Resolution adopted.

COPY MACHINE LEASE APPROVAL

Clerk Burton stated the township is finishing a four-year lease with Konica Minolta, and she has been seeking bids on a new copy machine. The two other companies contacted, Michigan Office Solutions/Xerox and Ricoh are part of MiDeal, and are pre-bid on the State level. She then gave comparisons of those two companies and Konica Minolta, and stated the recommendation is to contract with Michigan Office Solutions – Xerox for a 48 month lease.

Motion by Rhoades, supported by Smith, to approve the Copy Machine Lease with Michigan Office Solutions – Xerox for 48 months, in the amount of \$212.55 per month as the minimum payment, as presented. Roll Call: Yes – Smith, Jacobs, Proos, LeBlanc, Rhoades, Burton and Haga; No – 0; Absent – 0. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr