

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
AUGUST 13, 2012**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Westra, and Trustee Smith. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Fire Chief Jim DuVall, Sheriff Deputy Ryan Roe, Recording Secretary Dorothy Renegar, and 10 community members. Absent: Trustee Proos (arrived during Closed Session at 8:38 p.m.).

**APPROVAL OF AGENDA**

**Motion by LeBlanc, supported by Rhoades, to approve the Agenda as amended. Yes – 6; No – 0; Absent – 1. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

July 23, 2012 Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Fire Call Reports-7/12; 2. Planning Commission Minutes-6/21/12; 3. Treasurer's Investment Report-6/12; 4. Hope Network Transportation Activity Report-6/12; 5. West Michigan Trails & Greenways-Grant Application Result-7/16/12; 6. Ada Township Open Space Preservation Advisory Board 2011/2012 Annual Report to the Township Board-7/12/12; 7. MTA Legislative Update Fax-6/20/12, 8/8/12; 8. Building Permit Comparison Report-7/19/12; 9. Regis Board Minutes-5/23/12; 10. AT&T Fifth Annual Video Report to MPSC-7/20/12; 11. Kent County Board of Public Works-Solid Waste Management Plan Amendment/Public Comment-7/23/12, 7/26/12; 12. Revenue Expenditure Report FY 2012/2013, 1<sup>st</sup> Quarter; 13. Michigan Public Policy Survey-7/12; 14. Building Permit Report-6/12.

**Motion by Westra, supported by Smith, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 6; No – 0; Absent – 1. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$11,693.77; #205 \$809.88; #208 \$4,593.08; #211 \$500.00; #248 \$141.10; #590 \$12,369.80; #591 \$3,312.41; \$592 \$1,273.58; Total all Hand Checks: \$34,693.62; Warrants: #101 \$63,860.45; #205 \$43,297.63; #208 \$12,964.97; #211 \$6,273.23; #213 \$2,389.21; #248 \$782.80; #590 \$20,430.65; #591 \$11,381.85; #592 \$21.00; Total Warrants: \$156,867.74. Total All Checks and Warrants: \$191,561.36.

**Moved by Smith, supported by LeBlanc, to approve the Warrant Report for August 13, 2012, in the total amount of \$191,561.36. Roll Call: Yes – Westra, Smith, LeBlanc, Rhoades, Burton and Haga; No – 0; Absent – Proos. Motion carried.**

**HALL STREET SIDEWALK PROJECT ESTIMATE NO. 2**

Supervisor Haga stated the sidewalk project is going well and is almost completed. He stated the estimate payable at this time to Cascade Township is \$63,321.16.

**Moved by Rhoades, supported by LeBlanc, to approve the Hall Street Sidewalk Project Estimate No. 2 in the amount of \$63,321.16 payable to Cascade Township. Roll Call: Yes – Westra, Smith, LeBlanc, Rhoades, Burton and Haga; No – 0; Absent – Proos. Motion carried.**

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

Trustee Westra stated he discovered a medical marijuana dispensary has been approved in Ada, and suggested this be revisited to see whether the board has any responsibilities connected to this subject. He stated that 7180 Thornapple River, 7085 and 7065 Ada Drive are being used for commercial purposes even though they are in a residential area, and appear to be assessed as residential. Also, he stated in the August issue of the Michigan Township news there is a two-page article on audits and material weaknesses, and suggested there be a special board meeting in August after our audit is received to discuss this subject. Trustee Westra also suggested the Board evaluate skills necessary for elected positions, and asked if bid specs for the Fulton Street lift station are on the website.

Clerk Burton stated election results showed 23.64% of registered voters in Ada Township actually voted in the 2012 Primary, up about 1% from four years ago. She passed out reports to each Board member regarding the total number of votes for each office and candidate. Also, the millages for Fire and Police as well as Parks and Recreation passed.

Supervisor Haga stated he spoke with MDOT regarding the roughness on the M-21 Bridge; they claim the bridge was built according to specifications, and one of the reasons there may be a feeling of roughness is the number of piers in each segment which creates a little bit of a bump. He stated they claim the entire surface of the bridge is within a tolerance of 1/8" inch. Haga stated the bid request for the Fulton Street lift station pump replacement project will be in the paper this week and also on the web site.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

##### **MOTION TO PROCEED INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION-PETTIS MATTER**

This agenda item was presented first, out of order, due to time restraints of attorney John Sperla from Mika Meyers Beckett & Jones.

**Moved by Westra, supported by LeBlanc, to Proceed into Closed Session to Discuss Pending Litigation-Pettis vs. Ada Township. Roll Call: Yes - Westra, Smith, LeBlanc, Rhoades, Burton and Haga; No - 0; Absent - Proos. Motion carried.**

Supervisor Haga called the Board back into regular session at 8:38 p.m.

**Moved by Westra, supported by Rhoades, to return to the Regular Session. Yes - 7; No - 0; Absent - 0. Motion carried.**

##### **FIREWORKS PERMIT-1191 EGYPT VALLEY**

Fire Chief Duvall stated he reviewed the application from Melrose Pyrotechnics, Inc. for a fireworks permit. They have met all the requirements for the Township and it was recommended the permit be issued.

**Motion by Westra, supported by Rhoades, to approve the Application for Fireworks Display Permit at 1911 Egypt Valley as presented by Melrose Pyrotechnics, Inc. Yes - 7; No - 0; Absent - 0. Motion carried.**

##### **FIREWORKS PERMIT-2280 GRAND RIVER DRIVE**

Fire Chief Duvall stated he reviewed the application from ACE Pyro, LLC for a fireworks permit. They have met all the requirements for the Township and it was recommended the permit be issued.

Jeff Snyder, 2280 Grand River Drive, stated this is the fourth year that they have done this display and the show has not really changed from year to year.

**Motion by Westra, supported by Proos, to approve the Application for Fireworks Display Permit at 2280 Grand River Drive as presented by ACE Pyro, LLC. Yes - 7; No - 0; Absent - 0. Motion carried.**

##### **ROSELLE PARK BOARDWALK DONATION**

Park Director Mark Fitzpatrick stated the Darooge family is donating up to \$30,000 to be used for the boardwalk and deck at Roselle Park, in memory of their father George, and will be identified as the George and Joan Darooge Memorial Boardwalk and Deck. He stated a DEQ permit is required; it has been submitted and is awaiting approval before the project will begin, which is expected to be in August. Fitzpatrick stated they want to have any excess money placed in a restricted fund which will pay for future maintenance and repairs as necessary. He stated Carlson Design is ready to proceed once the monies are received and the permit is approved.

**Motion by Proos, supported by LeBlanc, to approve acceptance of the \$30,000 donation for the Roselle Park Boardwalk project pending approval of the DEQ permit, utilizing Carlson Design for the project. Yes - 6; No - 1; Absent - 0. Motion as amended, carried.**

**Amended Motion by Proos, supported by LeBlanc, for the Roselle Park Boardwalk project to state that any surplus monies from the \$30,000 be put into a fund to be used for the upkeep and maintenance of the deck. Yes - 7; No - 1; Absent - 0. Motion carried.**

Trustee Westra stated according to policy this should be put out for bid, as once the funds are donated to the Township they become public funds and this amount requires it be put out for bid.

**Amended Motion by Burton, supported by Rhoades, to waive the policy of bidding regarding the Roselle Park Boardwalk project donation as it is made to the Township for a specific project and plans. Yes - 6; No - 1; Absent - 0. Motion carried.**

##### **ADA PARK PARKING LOT CHANGE ORDER**

Wes Steer, OCBA, stated this project was begun in mid April and was put out for bid in June. He stated the Kent County Road Commission did not accept the smaller driveway approach, as was originally designed, and required a commercial driveway approach which involves additional costs. Steer stated the additional cost for the driveway comes to just over \$19,000, less a \$7,000 contingency, and he is still working on a change order.

**Motion by Westra, supported by LeBlanc, to postpone action on the Ada Park Parking Lot Change Order until the next board meeting. Yes - 7; No - 0; Absent - 0. Motion carried.**

**SPRINT/NEXTEL LEASE TERMINATION**

Supervisor Haga stated Nextel will be terminating their lease for the site at 5540 Ada Drive effective October 19, 2012, and noted item 2. in the Lease Termination Agreement regarding Vacation and Surrender of the Site; Site Acceptance. He stated they will provide the Township with a \$15,000 final payment in accordance with the lease termination, and he recommended the \$15,000 be put back in the water fund to be used to offset the cost to paint the water tower.

**Motion by Westra, supported by Rhoades, to approve the Sprint/Nextel Lease Termination agreement effective 11:59 p.m., October 19, 2012, as proposed. Yes – 7; No – 0; Absent – 0. Motion carried.**

Trustee Westra stated he purposely did not include in the motion placement of the \$15,000 final payment back into the utility fund, to be used for painting the water tower, and felt this should be discussed when the topic of painting the water tower comes up on the agenda.

**2011 FORD ESCAPE LEASE-VEHICLE RETURN OPTION-BOARD DIRECTION**

Supervisor Haga stated there are several options: purchase the current vehicle for approximately \$15,372; continue the lease for another year at \$1,323.41 per month; purchase a new vehicle for \$22,790; lease a new vehicle for 24 months at \$468.59 per month, or lease it for 36 months at \$430.67 per month.

**Motion by Proos, supported by Smith, to approve purchase of the existing 2011 Ford Escape in the amount of \$15,372.51. Yes – 6; No – 1; Absent – 0. Motion carried.**

**OPPORTUNITY FOR PUBLIC COMMENT**

Sheriff Deputy Ryan Roe stated they are working with the fire department on child safety and inspections for car seats, with at least four events set up for next year.

Park Director Mark Fitzpatrick commented that the Thornapple River Expedition was 68 miles long with over 150 people participating to bring awareness of this river and the Grand River watershed.

**ADJOURNMENT**

The meeting was adjourned at 9:40 p.m.

Respectfully submitted,

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Susan Burton  
Ada Township Clerk

RS/dr