

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
AUGUST 25, 2014**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee Jacobs, Trustee Smith, and Trustee LeBlanc. Also present: Planning Director Jim Ferro, Parks Department Director Mark Fitzpatrick, Recording Secretary Dorothy Renegar, and 6 community members. Absent: Trustee Proos.

**APPROVAL OF AGENDA**

Supervisor Haga stated he would like to move Item A, IX. New Business, Motion to Approve, Receive, and File Year ended March 31, 2014 Financial Statements-Audit Report under III. Special Presentation-Year Ended March 31, 2014 Financial Statements-Audit Report.

**Motion by Smith, supported by Jacobs, to approve the Agenda as revised. Motion carried.**

**SPECIAL PRESENTATION-YEAR ENDED MARCH 31, 2014  
FINANCIAL STATEMENTS-AUDIT REPORT**

Dan Veldhuizen, Auditor, Siegfried Crandall, reviewed and explained the results of the March 31, 2014 Audit Report for Ada Township showing graphs. He went over the governmental funds, proprietary funds, and fiduciary funds, and gave details regarding the changes from 2010 to 2014. Veldhuizen stated all of the staff work well together, and Supervisor Haga will be getting Board members a copy of the separate letter that explains what went well and what still needs to be worked on.

Supervisor Haga stated he would like to thank the staff for their work and efforts; they're the ones that do the detail and keep it together.

**Motion by Jacobs, supported by Smith, to Approve, Receive, and File Year ended March 31, 2014 Financial Statements-Audit Report. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

August 25, 2014 Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Fire Department Report-7/14; 2. Planning Commission Minutes-7/17/14; 3. Treasurer's Investment Report-7/31/14; 4. Zoning Board of Appeals Minutes-7/8/14; 5. Kent District Library Board Minutes-7/17/14; 6. Comcast-Internet Essentials Program-8/14/14.

**Motion by Rhoades, supported by LeBlanc, to approve the Minutes, Reports and Communications under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$7,261.33; #205 \$880.89; #208 \$305.76; #211 \$2,500.00; #248 \$300.00; #590 \$52.65; #591 \$52.65; #592 \$11.70; Total all Hand Checks: \$11,364.98; Warrants: #101 \$201,867.42; #205 \$12,729.65; #208 \$2,315.41; #211 \$2,366.23; #213 \$2,280.00; #590 \$99,096.85; #591 \$127,238.12; #592 \$5,060.78; Total Warrants: \$452,954.46 Total All Checks and Warrants: \$464,319.44.

**Motion by LeBlanc, supported by Smith, to approve the Warrant Report for August 25, 2014, in the total amount of \$464,319.44. Roll Call: Yes – Smith, Jacobs, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – Proos. Motion carried.**

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

Clerk Burton stated with the general election coming up in November more election workers are needed. She stated it is a paid job with training. Anyone who may be interested should call the Clerk's office.

Supervisor Haga stated the Township is looking for a new ZBA Board member as one member will be resigning, and applications are available in his office. The Admin Committee has been doing research for a more technical process for handling Buildings and Grounds work orders, and have found a web-based service called Facility Dude. Time was

spent with the Forest Hills School System Director of Operations who uses this company for all of their work orders. A training session was held last week for the Buildings and Grounds people where it was demonstrated how easy it is to use. Haga stated there is no limit on training, it's web-based and is easy to follow; the first year includes the start-up training, which is pro-rated with a cost of \$2,700, and each year thereafter it's \$2,370. Also, it will save time and allow the township to monitor its work orders more closely.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

##### **AVERILL HISTORICAL MUSEUM IMPROVEMENTS CONTRACT AWARD**

Ken Dixon, Ada Historical Society Board Member, stated after putting this project out for bid and having no success, they then solicited five general contractors with experience in the Ada area. They did receive a bid from BDD Construction Company, LLC, for \$89,394.00, and the Averill Historical Society recommends approval on this bid. He stated the funding for this project will be one-third from the Township, one-third from the Museum, and fundraising will be done for the last one-third.

**Motion by Smith, supported by LeBlanc, to approve the Averill Historical Museum Improvements Contract Award to BDD Construction Company, LLC, in the amount of \$89,394.00. Roll Call: Yes – Smith, Jacobs, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – Proos. Motion carried.**

##### **ROSELLE PARK RESOURCE BUILDING AUTHORIZATION TO PURSUE PROPOSAL FOR TEST WELLS**

Parks Director Mark Fitzpatrick stated their priority at this time is to ensure that they have a good well at Roselle Park before any further action is taken regarding the building of the Roselle Park Resource Center Building. The Health Department is requiring a test well, and up to three test wells if necessary will be attempted at a potential cost of up to \$25,000. When a test well is located that meets the minimum Kent County Health Department requirements, the well can then be converted to a Type II Non-community Supply Water Well and utilized for the future park building. He stated once all the permits are obtained they will come back to the Board with the final cost estimates and their plans moving forward.

**Motion by LeBlanc, supported by Jacobs, to approve the Roselle Park Resource Building Authorization to Pursue Proposal for Test Wells. Motion carried.**

##### **PERMIT FOR FIREWORKS DISPLAY-2280 GRAND RIVER DRIVE**

Jeff Snyder, 2280 Grand River Drive NE, property owner, stated this is the sixth year that he and his wife are conducting a fireworks display. It will be held August 30, 2014 at 2280 Grand River Drive NE. He stated they have applied for all of the Michigan fireworks permits, and have the proof of insurance certificate.

**Motion by Rhoades, supported by Jacobs, to approve the Permit for Fireworks Display-2280 Grand River Drive. Motion carried.**

##### **PORTABLE GENERATOR REPLACEMENT REQUEST TO PURSUE PROPOSALS**

Supervisor Haga stated the present generator, which is utilized for outages and emergencies at the lift stations when needed, no longer works. It is estimated to cost \$25,000 to \$30,000 for a new generator; presently \$2,000 a month is being paid for a leased standby generator.

**Motion by Smith, supported by Burton, to approve the Portable Generator Replacement Request to Pursue Proposals. Motion carried.**

##### **TO CONSIDER WRITTEN ATTORNEY PRIVILEGED COMMUNICATIONS REGARDING PETTIS MATTER**

**Motion by Jacobs, supported by Rhoades, to proceed to Closed Session to Consider Written Attorney Privileged Communications Regarding Pettis Matter, at 8:05 p.m. Roll Call: Yes – Smith, Jacobs, LeBlanc, Rhoades, Burton, and Haga; No – 0; Absent – Proos. Motion carried.**

**Motion by LeBlanc, supported by Rhoades, to return to Regular Session at 8:37. Motion carried.**

John Sperla, Litigation Counsel, Mika Meyers Beckett & Jones PLC, stated we had two cases in the Pettis matter: one in 1999 which resulted in a Consent Judgment (2001), and one in 2012. Judge Leiber, in Circuit Court, recently entered opinions on each of the cases, both of which are favorable to the Township. The appeal period deadline for those two cases was last Friday (8/22/14); within that time frame Pettis filed

an appeal in the 2012 case, but not the 1999 case. Our plan of action is simply pursuing enforcement of the 1999 case that required changes in the condition of the premises involving mining activities, removal of all the equipment, and restoration of the land where it's safe with proper contours and not a dangerous condition. The 2012 case has just dismissed the recently filed case that she made challenging the decisions by the Township on the Consent Judgment. Basically, what the Court of Appeals and Judge Liber said is it's not applicable to Consent Judgments, only to monetary judgments. Sperla stated the Township is in pretty good shape and has been getting favorable decisions from the Court of Appeals and now the Circuit Court, so we've got one more appeal that we have to go through, and the time period for that is 15 to 18 months typically.

**OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:42 p.m.

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Susan Burton, CMC  
Ada Township Clerk

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Date

RS/dr