

**ADA TOWNSHIP BOARD MEETING
MINUTES
SEPTEMBER 14, 2015**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Treasurer Rhoades, Trustees LeBlanc, Proos and Smith. Absent: Clerk Burton and Trustee Jacobs. Also present: 13 community members.

APPROVAL OF AGENDA

Added to the agenda under New Business: Item F. Resolution R-091415-3, Forest Hills Central Homecoming Parade road closure request, and Item G. METRO Act Permit Application. **Moved by Proos, supported by LeBlanc, to approve the agenda as amended. Motion carried.**

SPECIAL PRESENTATION

Wayman Britt and Matthew VanZetten from Kent County, presented information regarding the HUD Resilience Grant. They explained that after a year or so, they are now in the second phase of this grant application process with a potential of \$150 to \$200 million total and \$2.5 million for Ada Township. Several municipalities in the Kent County area would participate in projects to strengthen West Michigan's resilience related to flooding issues.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes of August 10, 2015 Township Board Meeting

Receive and file various Reports and Communications: 1. Fire Department Activity Report - 7/15 and 8/15/15; 2. Treasurer's Investment Report - 7/31/15; 3. East Precinct - 4-15 to 6-15-15; 4. "Citizens of Ada Township" Letter - 8/15; 5. Violent Crime in Kent County Townships - 8/15; 6. DDA Minutes - 7/13/15; 7. REGIS Board Minutes - 6/24/15; 8. UAB Minutes -7-16-15; 9. Ada Historical Society Minutes - 7/9/15; 10. Roselle Park Resource Building Project - Donor Support Information - 9/15; 11. Assessor Appreciation Note - 8/15; 12. Hope Network Transportation Services Report - 7/15 and 8/15/15; 13. Open Space Preservation Advisory Board Minutes - 7/9/15 & 8/13/15.

Moved by LeBlanc, supported by Rhoades, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts, in the following amounts: Hand Checks #101 \$75,091.64; #205 \$46,178.20; #208 \$61,963.96; #248 \$68.13; #590 \$5,250.91; #591 \$1,502.00; #592 \$1,206.89. Total Hand Checks: \$191,261.73. Warrants #101 \$64,482.01; #205 \$15,002.82; #208 \$27,484.43; #211 \$617.50; #248 \$1,827.57; #590 \$142,082.72; #591 \$191,379.91; #592 \$4,282.61; #701 \$4,282.61. Total Warrants: \$447,159.57. Total Hand Checks and Warrants: \$638,421.30. **Moved by Proos, supported by LeBlanc, to approve the Warrant Report of September 14, 2015, in the total amount of \$638,421.30. Roll Call: Yes - Proos, LeBlanc, Smith, Rhoades, Haga; No - 0; Absent - Burton, Jacobs. Motion carried.**

PAY APPLICATION 1 - ROSELLE PARK RESOURCE BUILDING

Moved by LeBlanc, supported by Proos, to approve Pay Application 1, Roselle Park Resource Building to TerHorst & Rinzema in the amount of \$20,425.00. Roll Call: Yes - Proos, Haga, Smith, LeBlanc, Rhoades. No - 0. Absent: Jacobs, Burton. Motion carried.

PAY APPLICATION 2 - CARL CREEK PRESERVE

Moved by Proos, supported by LeBlanc, to approve Pay Application 2, Carl Creek Preserve to Jordan Intercoastal in the amount of \$82,945.24. Roll Call: Yes - Smith, Proos, LeBlanc, Rhoades, Haga. No - 0. Absent: Jacobs, Burton. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Rhoades stated today (September 14) was the last day to pay property taxes.

Supervisor Haga stated 22 resumes had been received for the Planning/Zoning Administrator position. The search committee consists of Supervisor Haga, Trustees LeBlanc and Jacobs, and Planning Director Ferro. Six interviews are scheduled for September 25. In addition, the township is in need of one Zoning Board of Appeals member, one Planning Commission member, and one DDA Board Member.

UNFINISHED BUSINESS

None

NEW BUSINESS

TOWNSHIP CLERK RESIGNATION LETTER

Supervisor Haga explained Susan Burton had submitted her resignation as township clerk, effective November 1, but that she would be willing to assist with needs and guidance with the transition. **Moved by Proos, supported by LeBlanc, to accept the clerk's resignation. Motion carried.**

PROCESS TO FILL TOWNSHIP CLERK VACANCY

Supervisor Haga explained the plan to have applications due on September 25, have applications rated by board members, interview six individuals, and make the appointment at the October 26 board meeting. **Moved by Proos, supported by Rhoades, to approve the process as presented. Motion carried.**

RESOLUTION R-091415-1 - RESOLUTION TO APPROVE AMENDMENT NO. 39 IN THE ARTICLES OF INCORPORATION OF GRAND VALLEY METROPOLITAN COUNCIL

Moved by LeBlanc, supported by Rhoades, to adopt Resolution R-091415-1, which is a resolution to approve Amendment No. 39 in the Articles of Incorporation of Grand Valley Metropolitan Council. Roll Call: Yes - Rhoades, Proos, LeBlanc, Smith, Haga. No - 0. Absent - Jacobs, Burton. Resolution adopted.

RESOLUTION R-091415-2 - LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE LICENSES

Melissa Hewlett from Forest Hills Eastern explained this is a fundraising for the Class of 2016 all night graduation party. **Moved by LeBlanc, supported by Rhoades, to adopt Resolution R-091415-2, which is a Local Governing Body Resolution for Charitable Licenses. Roll Call: Yes - LeBlanc, Proos, Rhoades, Smith, Haga. No - 0. Absent - Jacobs, Burton. Resolution adopted.**

FIRE DEPARTMENT HOSE PURCHASES

Fire Chief Murray explained in the recent annual testing of fire hose, several sections failed the inspection. He can use the Kent County purchasing program to obtain good prices. **Moved by Proos, supported by LeBlanc, to approve the purchase of fire hose as recommended in the amount of \$4,440.00. Moved by Proos, supported by Rhoades, to amend the motion to include \$100 for freight, for a total of \$4,540.00. Motion to amend carried. Main motion, as amended, carried.**

RESOLUTION R-091415-3 - ROAD CLOSURE FOR FOREST HILLS CENTRAL HOMECOMING PARADE

Sara Johnson and Caroline Kuiper explained the request for the Forest Hills Central Homecoming Parade. **Moved by Rhoades, supported by LeBlanc, to approve R-091415-3, which is a road closure request for the Forest Hills Central Homecoming Parade, Friday October 9th, 2015 from 5:00 PM to 6:00 PM. Roll Call: Yes - Smith, Rhoades, LeBlanc, Proos, Haga. No - 0. Absent - Jacobs, Burton. Resolution adopted.**

METRO ACT PERMIT APPLICATION

Moved by Proos, supported by LeBlanc, to approve the METRO Act Permit Application. Motion carried.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Fire Chief Murray gave an update on the equipment that was stolen at the Walmart fire. He will continue to update as more information is learned.

ADJOURNMENT

Meeting was adjourned at 7:58 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/js