

**ADA TOWNSHIP BOARD MEETING
MINUTES
SEPTEMBER 9, 2013**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Trustee Proos, Treasurer Rhoades, Trustee Jacobs, Trustee Smith and Clerk Burton. Also present: Planning Director Jim Ferro, Fire Chief Jim DuVall, Recording Secretary Dorothy Renegar, and 10 community members. Absent: Trustee LeBlanc.

APPROVAL OF AGENDA

Supervisor Haga added two items to the Agenda: under Communications #4 FOIA Request-6/5/13; and under New Business Change Order No. 1 for the Ada Non-Motorized Trail-9-5-13.

Motion by Smith, supported by Proos, to approve the Agenda as amended. Yes – 6; No – 0; Absent – 1. Motion carried.

SPECIAL PRESENTATION

FIRE TRUCK DELIVERY TO ABBOTT, TEXAS

David Murray, Fire Department, gave a synopsis of the trip to Abbott, Texas to deliver the donated fire truck, and showed a video that had been made of the trip. He stated they were able to give the fire department \$10,000, and the EMS was given \$2,500, and that it was a trip of a lifetime.

Supervisor Haga stated on behalf of the Board he wanted to thank Lt. Murray, the whole Ada Fire Department, and all their wives for the tremendous amount of work done for this effort.

KENT DISTRICT LIBRARY ANNUAL REPORT 2013

Lance Warner, Director, Kent District Library, stated they were recognized with an award of Excellence in Business this year by the Grand Rapids Chamber, for their business practices; for good stewardship of money and providing future return on investments.

Craig Wilson, Board Member, Kent District Library, commented on the Star Library award they have received for three years, which is based on usage; also, he stated there are 30,000 items that can be downloaded from the library on to e-books, which is the largest downloadable content for a library in the State.

Diane Cutler, Kent District Library, stated KDL does a lot of training on e-readers, and holds individualized classes for e-readers; they have an early literature program for children which teaches pre-schoolers how to read left-to-right, songs, numbers, and all things they need to get ready to start kindergarten. Also, she stated the Friends of the Library book sale is held in July, November, and March, and the July sale went very well; and on October 16th there will be a Community Appreciation Day. She stated KDL attempts to keep kids reading throughout the summer as they will do much better in school in the Fall.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

August 26, 2013 Regular Board Meeting

Receive and File Various Reports/Communications

1. Kent County-Citizens Interest in Serving-8/15/13; 2. East Precinct Activity Report-Semi Annual-8/13; 3. Comcast-Channel Lineup-8/22/13; 4. FOIA Request from Bonifacio of Universal Income Tax & Accounting Services.

Motion by Proos, supported by Rhoades, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 6; No – 0; Absent – 1. Motion carried.

Supervisor Haga stated that Item #4, FOIA Request, which was added to Communications, is the largest FOIA request he has received as the township FOIA Coordinator, and he did utilize legal assistance on that project. He estimated approximately 3,000 copies would be needed; he had responded to the request, after extending it 10 days; and also, requested a 50% deposit of \$300 for the information requested. The FOIA request relates to the P1A zoning district.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$38,767.50; #590 \$3,615.17; #591 \$2,014.62; #592 \$730.07. Total all Hand Checks: \$45,127.36; Warrants: #101 \$11,752.34; #205 \$254.28; #208 \$1,614.51; #211 \$4,869.57; #248 \$1,145.00; #590 \$3,102.89; #591 \$710.31; #592 \$51.15; Total Warrants: \$23,500.05. Total All Checks and Warrants: \$68,627.41.

Motion by Smith, supported by Jacobs, to approve the Warrant Report for September 9, 2013, in the total amount of \$68,627.41. Roll Call: Yes – Jacobs, Smith, Proos, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Motion carried.

Supervisor Haga passed out information pertaining to Item #2 in the Warrant Report, on the rehabilitation of a manhole, with before and after pictures. He stated the SpectraShield Liner System was installed by Advanced Rehabilitation Technology.

PUBLIC COMMENT

None.

BOARD COMMENT

There were several Board members who thanked the fire department on the delivery of the fire truck.

Supervisor Haga followed-up on the question asked at the last Board meeting regarding the status of the Wage Benefit and Position Description Study, stating the Admin Committee met with the attorney last week, and focused on six townships in Kent County for the market area of the study. Also, the attorney will be meeting with the staff to update their position descriptions.

UNFINISHED BUSINESS

None.

NEW BUSINESS

FIRE DEPARTMENT-RESURFACE STATION 1 BAY FLOOR

Fire Chief Jim DuVall stated the specifications for resurfacing of the bay floor at Station 1 were sent to five vendors requesting quotes. He stated Architectural Building Restorations met the specifications and was being recommended to do the work at a cost of \$9,300.

Motion by Proos, supported by Smith, to approve the Fire Department-Resurfacing of Station 1 Bay Floor by Architectural Building Restorations, as recommended by Chief Duvall, in the amount of \$9,300.00. Roll Call: Yes – Jacobs, Smith, Proos, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Motion carried.

RESOLUTION R-090913-1, CHARITABLE GAMING LICENSE WEST MICHIGAN TOURIST ASSOCIATION

Rick Hert, Executive Director, West Michigan Tourist Association, stated this association has been around since 1917, and represents the 42 western counties of the lower peninsula. He stated this application gives them the opportunity to apply for a license; they need to get approved from the State before they can set dates for events, and are allowed to have four dates a year for three to four days each time. Also, part of the requirement is they have to go to their local governing body. He stated in most cases they have Texas Hold-em tournaments, open play, etc., and they earmark any funds raised for marketing.

Motion by Proos, supported by Jacobs, to adopt Resolution R-090913-1, Charitable Gaming License West Michigan Tourist Association. Roll Call: Yes – Jacobs, Smith, Proos, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Resolution adopted.

4TH OF JULY EQUIPMENT RENTAL-3 YEAR PROPOSAL

Supervisor Haga stated this is an updated bid for a three-year period for tents, tables and chairs, and the low bid was A-1 Tent Rental for \$3,474.47 per year.

Motion by Rhoades, supported by Burton, to approve the 4th of July Equipment Rental-3 Year Proposal to A-1 Tent Rental, in the amount of \$3,474.47 per year for a three-year period. Yes – 7; No – 0; Absent – 1. Motion carried.

ORDINANCE O-090913-1, SANITARY SEWER ORDINANCE

Mike Lunn, Environmental Services Manager, Grand Rapids Environmental Department, stated the ordinance changes made this year probably have a big impact on Ada, especially Amway. He then explained some of the changes that had been made this year.

He explained there would be no cost increase to the average homeowner; there may be some changes for certain industries with larger loads. He stated the homeowner rates are established during the annual rate study process so these ordinance changes are separate from the rate study.

When asked the question, Planning Director Jim Ferro answered there are no specific rules for sand traps for garage floor drains in the zoning regulations.

Motion by Smith, supported by Jacobs, to adopt Ordinance O-090913-1, Sanitary Sewer Ordinance update. Roll Call: Yes – Jacobs, Smith, Proos, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Ordinance adopted.

CHANGE ORDER NO. 1- ADA NON-MOTORIZED TRAIL

Steve Groenenboom, Moore & Bruggink, showed photos of the work in progress on the Non-Motorized Trail connecting Pettis and M-21, and explained the process. He stated this change order is related to additional work to fill in a low spot at the East Amway Drive, boardwalk revisions per MDOT requirements, and piling excavation, for a total cost of \$2,695.00.

Motion by Proos, supported by Rhoades, to approve Change Order No. 1-Ada Non-Motorized Trail, payable to Jack Dykstra Excavating, in the amount of \$2,695.00. Yes – 6; No – 0; Absent – 1. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:07 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr