

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
SEPTEMBER 24, 2012**

Meeting was called to order by Clerk Burton at 7:30 p.m. Members present: Clerk Burton, Treasurer Rhoades, Trustee Proos, Trustee LeBlanc, and Trustee Smith. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Sheriff Deputy Siemens, Recording Secretary Dorothy Renegar, and 5 community members. Absent: Supervisor Haga and Trustee Westra.

**Motion by Smith, supported by LeBlanc, for Clerk Burton to moderate the meeting. Yes – 4; No – 0; Absent – 2. Motion carried.**

**APPROVAL OF AGENDA**

**Motion by Proos, supported by Rhoades, to approve the Agenda as presented. Yes – 5; No – 0; Absent – 2. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

September 10, 2012 Regular Board Meeting

**Receive and File Various Reports/Communications**

1. Fire Call Reports-8/12/12; 2. Treasurer's Investment Report-8/12; 3. Zoning Board of Appeals Minutes-8/14/12; 4. Hope Network-Activity Report-8/12; 5. MTA Legislative Update Fax-9/14/12.

**Motion by Rhoades, supported by LeBlanc, to approve the Minutes, Reports and Communications under the Consent Agenda. Yes – 5; No – 0; Absent – 2. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported receipts in the following amounts: Hand Checks: #101 \$7,545.55; #205 \$235.72; #208 \$4,947.73; #590 \$78.49; #591 \$280.36; #592 \$17.44; Total all Hand Checks: \$13,136.09; Warrants: #101 \$24,451.67; #205 \$34,052.50; #208 \$6,665.35; #211 \$590.49; #213 \$2.77; #248 \$226.00; #590 \$134,015.39; #591 \$165,131.61; #592 \$2,431.02; Total Warrants: \$367,566.80. Total All Checks and Warrants: \$380,702.89.

**Moved by Proos, supported by Smith, to approve the Warrant Report for September 24, 2012, in the total amount of \$380,702.89. Roll Call: Yes – Smith, LeBlanc, Proos, Rhoades, and Burton; No – 0; Absent – Haga and Westra. Motion carried.**

**PAYMENT NO. 3 HALL ST. PROJECT**

Clerk Burton asked if there was anyone there to present this; receiving no reply she stated this is the last payment for the Hall Street project, and payment is requested for \$19,732.14.

**Moved by LeBlanc, supported by Rhoades, to approve Final Payment No. 3 in the amount of \$19,732.14 for the Hall Street Construction Project.**

It was discussed that when there are pay applications coming to the Board for approval, it is customary to have someone present, in this case, from the Kent County Road Commission, to answer any questions.

**Moved by Proos, supported by Smith, to postpone until the next meeting approval of the Final Payment No. 3 in the amount of \$19,732.14 for the Hall Street Construction Project, for a representative from the project to be available for questions. Yes – 4; No – 1; Absent – 2. Motion carried.**

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

Trustee Proos had a question for Steve Groenenboom, Moore & Bruggink, Inc. concerning the lift station. He also asked whether there was an update on the Pettis litigation.

Trustee LeBlanc stated the hearing was last Friday, and the judge has taken certain aspects of the case under advisement, but isn't ready to give an opinion. Until the judge gives an opinion, everything else is on hold.

Clerk Burton spoke about a letter received this afternoon from Nevin Zolenski, 6131 3 Mile Road, Ada, MI, informing the Board of a possible need for an ordinance regulating the use of Outdoor Wood Furnaces. Clerk Burton stated sample ballots for the November 6<sup>th</sup> general election will be placed on the web site. The ballots for this election are extremely long and printed on both sides, and have six proposals plus many offices, all of which will make for complicated voting. Clerk Burton stated she will include a link to a site that will help clarify the proposals on the ballot, as they may be misleading to some people.

**UNFINISHED BUSINESS**

**FULTON STREET BRIDGE/NON-MOTORIZED TRAIL**

Steve Groenenboom, Moore & Bruggink, Inc. presented a follow-up to the discussion of the Fulton Street Bridge/Non-Motorized Trail from the last meeting. He stated he negotiated with Kentwood Excavating over the price for fill dirt and agreed on \$9.00 per cubic yard for an eight foot wide path, and MDOT will take care of finishing the slope of the hill. He recommended the Township finalize the agreement to purchase mitigating floodplain excavation credit from Eastbrook Builders in the amount of \$3,582; contract with Kentwood Excavating to place additional fill for the bike path in the amount of \$16,965, and pay MDOT for the restoration in the amount of \$2,140.

**Moved by Smith, supported by Rhoades, to contract with Kentwood Excavating in the amount of \$16,965 and waive normal bidding process; payment to MDOT for restoration in the amount of \$2,140; and take the floodplain excavation credit from Eastbrook Builders in the amount of \$3,582. Roll Call: Yes – Smith, LeBlanc, Proos, Rhoades, and Burton; No – 0; Absent – Haga and Westra. Motion carried.**

**NEW BUSINESS**

**RESOLUTION R-092412-1, DEDICATION OF THE NON-MOTORIZED COVERED BRIDGE ON CONSERVATION STREET AS “BRANDER BRIDGE”**

Planning Director Jim Ferro stated there is a dedication event planned for Sunday, October 7<sup>th</sup>, 1:30 p.m. He stated when construction plans were being made for the trail on Conservation Street, Harold Brander suggested the idea of a covered bridge across Honeycreek, and between Harold and his neighbors over \$18,000 was donated for the cost of constructing the covered bridge. Ferro stated because of Harold Brander’s contributions, and to recognize Harold on the year of his 100<sup>th</sup> birthday, it is recommended the bridge be designated as the “Brander Bridge” with a marker on the bridge recognizing the contributions of Harold Brander and others involved.

**Moved by Proos, supported by LeBlanc, to approve Resolution R-092412-1, Dedication of the Non-Motorized Covered Bridge on Conservation Street as “Brander Bridge”. Roll Call: Yes – Smith, Proos, LeBlanc, Rhoades, and Burton; No – 0; Absent – Haga and Westra. Motion Carried**

**AUTHORIZATION FOR GENERAL FUND TRANSFER TO TRAIL FUND**

Planning Director Jim Ferro stated funds were budgeted from this year’s General Fund for \$270,000 to be placed in the Trail Fund, and it is being requested those funds now be transferred. He also stated depending on the re-construction of the three boardwalks on Ada Drive so they can handle heavier snow removal equipment and how the bid prices come in, there is the possibility of a need for another \$5,000 in funds being transferred from the General Fund to the Trail Fund later in the fall.

**Moved by LeBlanc, supported by Rhoades, to approve the transfer of \$270,000 from the General Fund to the Trail Fund as budgeted. Yes – 5; No – 0; Absent – 2. Motion carried.**

**CHANGE ORDER NO. 1 ADA PARK PARKING AND TRAIL IMPROVEMENT PROJECT**

Wes Steer, OCBA Landscape Architects, stated this is Change Order No. 1 and Final, for enlarging and improving the entrance for the Ada Park Parking and Trail Improvement project at a cost of \$19,218.84.

**Motion by Rhoades, supported by Proos, to approve Change Order No. 1 Ada Park Parking and Trail Improvement Project to Katerberg VerHage in the amount of \$19,218.84. Yes – 5; No – 0; Absent – 2. Motion carried.**

Trustee Proos stated the contingency was previously approved, and shouldn’t we just be approving the amount of \$12,319.84.

**Moved by LeBlanc, supported by Proos, to amend the motion to authorize payment in the amount of \$12,319.84; add the project contingency of \$6,899.90 for a total amount of \$19,218.84. Yes – 5; No – 0; Absent – 2. Motion carried.**

**OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:20 p.m.

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Susan Burton  
Ada Township Clerk

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Date

RS/dr