

**ADA TOWNSHIP BOARD MEETING
MINUTES
OCTOBER 10, 2011**

Meeting was called to order by Supervisor Haga at 7:30 p.m. Members present: Supervisor Haga, Clerk Burton, Treasurer Rhoades, Trustee LeBlanc, Trustee Proos, Trustee Smith, Trustee Westra, and Recording Secretary Renegar. Also present: Planning Director Jim Ferro, Fire Chief Jim DuVall, Park Director Mark Fitzpatrick, and 3 community members.

APPROVAL OF AGENDA

Supervisor Haga stated there were a couple of additions to the Agenda: under New Business C. Replacement of Unit Heaters at Fire Station 1, and D. Consumers Energy Rate Increase. **Motion by Proos, supported by Rhoades, to approve the Agenda as amended. Yes – 7; No – 0; Absent – 0. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

September 26, 2011 Regular Board Meeting

Receive and File Various Reports/Communications

1. Investment Report-8/31/11; 2. Ada Township Summer Tax Collections; 3. GO! Bus Service Activity-7/11, 8/11; 4. Deputy Clerk Thompson Certified Municipal Clerk Notice-9/30/11; 5. Zoning Enforcement Activity-7/1/11-9/30/11. **Motion by Westra, supported by LeBlanc, to approve the Reports and Communications under the Consent Agenda. Yes – 7; No – 0; Absent – 0. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$2,458.98; #205 \$475.84; #208 \$1,861.14; #248 \$171.66; #590 \$4,030.50; #591 \$2,361.05; #592 \$691.47; Total all Hand Checks: \$12,050.64; Warrants: #101 \$15,745.58; #205 \$9,605.34; #208 \$6,923.82; #590 \$446.65; #591 \$1,686.51; #592 \$22.95; Total Warrants: \$36,965.85. Total All Checks and Warrants: \$49,016.49. **Moved by Smith, supported by Proos, to approve the Warrant Report for October 10, 2011, in the total amount of \$49,016.49. Roll Call: Yes – Westra, Smith, Rhoades, LeBlanc, Proos, Burton, and Haga; No – 0; Absent – 0. Motion carried.**

ADA PARK PLAYGROUND PROJECT PAYMENT NO. 1

Wes Steer, OCBA Landscape Architects, stated this is payment number one for Twin Lakes Nursery, Inc., for equipment they had purchased and stored at their facility prior to being installed. He stated the project is progressing well, and most of this equipment is now in the ground. **Motion by Westra, supported by Proos, to approve Payment #1 to Twin Lakes Nursery, Inc., for Ada Park Playground improvements, in the amount of \$56,267.98. Roll call: Yes – Westra, Smith, LeBlanc, Proos, Rhoades, Burton and Haga; No – 0; Absent – 0. Motion carried.**

Steer stated they are waiting on one piece of equipment, and the project will probably be completed in the next couple of days so they can open the playground.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Westra congratulated Deputy Clerk Deb Thompson on getting her Municipal Clerk Certification. He stated he was at the Michigan Municipal Conference where it was mentioned how nice the Ada Township web site is.

Trustee Smith also congratulated Deb Thompson. She stated disappointment that the Ada Drive project wasn't finished at the start of school, and the barrels and barricades were still there when the Homecoming Parade was held.

Trustee Proos gave a reminder he would like rumble strips to be looked into for some of the more hazardous cross walks.

Supervisor Haga commented that the Hope Network brochures will be distributed or available at the Township Hall, and Clerk Burton is working to get information about the program on the web site.

UNFINISHED BUSINESS

ADA DRIVE SIDEWALKS

Planning Director Jim Ferro stated a letter was received from James Rosloniec, Verity Law, representing Thornapple Pines Rental, LLC, confirming they are prepared to contribute \$10,000 toward the total project. He stated the \$10,000 consists of a cash contribution of \$1,000 and an estimated \$9,000 of in-kind work for constructing a retaining wall north of the school building on Ada Drive. Ferro stated the balance of the sidewalk from the north end of the building to the Rix Street intersection would be regraded to lessen the slope and accommodate the five foot wide sidewalk to replace the one that was undermined during the rain storm. He also stated that between the Road Commission and the Township we both have general contractors working in the area, and possibly the contractor will extend the same unit prices for this work as well.

Supervisor Haga stated the Road Commission will assume the responsibility for replacement of the sidewalk, so the Township will pay about \$7,700, plus the \$1,000 from Thornapple Pines Rental, LLC, for the slope regrading and the tree removal as our cost.

Supervisor Haga stated we will have to have a pre-construction meeting to make sure the Kent County Road Commission and the Township are all on the same page relative to the buildability of the wall next spring, and we will coordinate with the owners to come up with the proper layout and design.

Ferro stated agreement with having a meeting with Thornapple Pines Rental. He stated a new sidewalk is a benefit to the property, and it is a mutual benefit with the redeveloped building being integrated into the village.

Motion by Proos, supported by Westra, to approve the Ada Drive Sidewalk not to exceed \$7,700, as referenced in the letter of September 20, 2011 from Moore & Bruggink, with the breakdown of anticipated expenses for the Kent County Road Commission, Thornapple Properties, and Ada Township. Yes – 7; No – 0; Absent – 0. Motion carried.

NEW BUSINESS

APPOINTMENT TO OPEN SPACE ADVISORY BOARD

Supervisor Haga stated the appointment is for Dr. Daniel Bergman to fill the vacancy left by Randy VanDragt. He stated he would like to approve appointment of Trustee LeBlanc to fill the term left vacant by Trustee Sytsma. **Motion by Smith, supported by Proos, to approve Appointment to Open Space Advisory Board of Dr. Daniel Bergman to fill the open position expiring on October 1, 2012, and for Paul LeBlanc as Board Liaison to fill the vacancy left by Trustee Sytsma. Yes – 7; No – 0; Absent – 0. Motion carried.**

APPROVAL TO PURSUE PROPOSALS IN EXCESS OF \$10,000

Supervisor Haga stated this proposal is to solicit bids for the Ada Village streetscape maintenance and flower planting services. He noted under General Specifications the second streetscape should read Headley Street from Bronson to Thornapple, the Ada Township Hall Entry has been added, and planters at Bronson and Ada Drive. **Motion by Proos, supported by Rhoades, to approve pursuit of Proposals for the Ada Village streetscape maintenance and flower planting services. Yes – 7; No – 0; Absent – 0. Motion carried.**

REPLACEMENT OF UNIT HEATERS AT FIRE STATION 1

Fire Chief Jim Duvall stated during the inspection of the furnaces and air conditioning unit at Fire Station 1, VanderPloeg and Lanning found cracked heat exchangers in the unit heaters. He stated because the unit heater is over 20 years old it was recommended they be replaced. DuVall recommended approving the low bid from VanderPloeg and Lanning, for \$8,490, as they have been servicing the equipment for several years and have always done a very good job. **Motion by Westra, supported by LeBlanc, to approve Replacement of the Unit Heaters at Fire Station 1, with the contractor being VanderPloeg and Lanning in the amount of \$8,490. Roll Call: Yes – 7; No – 0; Absent – 0. Motion carried.**

CONSUMERS ENERGY RATE CASE

Supervisor Haga stated the Township has previously participated through the MTA in defending against anticipated rate increases, and based on last fiscal year's electrical costs with a 5% increase, it is estimated at approximately \$7,750 in additional electrical cost to the Township. **Motion by LeBlanc, supported by Westra, to support the MTA's Case against Consumers Energy Rate Increase filed on June 10, 2011, in the amount of \$510, payable to the MTA Legal Fund. Yes – 7; No – 0; Absent – 0. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Susan Burton
Ada Township Clerk

Date

RS/dr