

**ADA TOWNSHIP BOARD MEETING
MINUTES
FEBRUARY 23, 2015**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Trustee LeBlanc, Trustee Proos, Treasurer Rhoades, Trustee Jacobs, and Trustee Smith. Also present Planning Director Jim Ferro, and 2 community members.

APPROVAL OF AGENDA

Motion by Jacobs, supported by Rhoades, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

February 9, 2015 Regular Board Meeting

Receive and File Various Reports/Communications

1. Treasurer's Investment Report-12/14; 2. GVMC Minutes-11/6/15; 3. Ada Historical Society Minutes-1/15/15; 4. Ada's DDA Minutes-1/12/15; 5. Planning Commission Minutes-1/15/15.

Motion by Rhoades, supported by LeBlanc, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$5,617.53; #205 \$309.44; #208 \$769.43; #590 \$67.83; #591 \$288.08; #592 \$7.10. Total all Hand Checks: \$7,059.41; Warrants: #101 \$10,136.92; #205 \$23,982.19; #208 \$2,269.95; #248 \$93.19; #590 \$18,391.33; #591 \$29,445.62; #592 \$4,916.14. Total Warrants: \$89,235.34. Total All Checks and Warrants: \$96,294.75.

Supervisor Haga put the Ada SCADA project, Item No. 2 for \$13,950.00, on the Warrant Report and attached the Payment Application No. 4.

Steve Groenenboom, Moore Bruggink, stated this is a \$341,000.00 contract and the fourth month DVT Electric has been working on it. He stated they are behind schedule as they've had some delays; they are not going to be done by April 1 because of the delays and have asked for an additional 45 days.

Motion by Smith, supported by Jacobs, to approve the Warrant Report of February 23, 2015 in the total amount of \$96,294.75, which also includes Application Payment No. 4 to DVT Electric in the amount of \$13,950.00 for the Ada SCADA Project. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee LeBlanc stated in reading the DDA Minutes there were a couple of things mentioned about the Envision Ada plan, and the road blocks the Township is encountering, and he wondered what options are being looked at; a possible realign, or possible property condemnation, and others. He asked about the potential for housing development in the Village.

Planning Director Jim Ferro stated the Headley Street analysis involved looking at a possible realignment that would not require purchase of the property for which price is an issue; it's also being considered whether to terminate the street temporarily at Ada Drive but keep the same planned alignment as another alternative of the two main alternatives. There has been discussion about the possibility of leaving the Headley Street plan as is but

redirecting efforts to a different project as a first phase project. So change in phasing is another avenue that is being explored. He stated with regard to potential residential development there's nothing imminent, the only information he has is there are developers who have expressed interest to Amway in developing what was the Gilmour property on the highway; developing that for residential use. That property is situated such that that could potentially happen at any time because it's not tied to any particular major public infrastructure improvements.

Supervisor Haga handed out a brochure about a WMEAC meeting, a public presentation being held on March 20, 2015 at the Cascade Library, Wisner Center, 8:30 to 10:30 a.m. He stated this is put on by the DEQ and WMEAC relating to Storm water Best Practices for Ada, Cascade, and Grand Rapids Townships, and focuses on the Plaster Creek drainage area. This event is free and a light breakfast is provided.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-022315-1, FY 15/16 HOLIDAYS, BOARDS AND COMMISSIONS MEETING SCHEDULE

Clerk Burton presented a list of meeting dates that had been approved by all boards and commissions. She stated due to a mistake made under "Board Meeting Dates", an amended copy was given to the Board. The Board discussed adding a meeting date in late December.

Motion by LeBlanc, supported by Rhoades, to adopt Resolution R-022315-1, FY 15/16 Holidays, Boards and Commissions Meeting Schedule as amended. Roll Call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Resolution adopted.

Trustee LeBlanc stated last year it was suggested we hold just one meeting in July and August, and at that time we had missed a deadline for it to be considered and wanted it discussed for this year.

Motion by LeBlanc, supported by Rhoades, to amend the main motion for Resolution R-022315-1, FY 15/16 Holidays, Boards and Commissions Meeting Schedule with the exception there only be one meeting each in July and August; July 13, and August 10. Motion carried.

FY 15/16 STAFF COMPENSATION RECOMMENDATIONS

Supervisor Haga stated the Personnel Committee is recommending extending the "Step System" that was adopted last year, and in accordance with the CPI factor of 1.6%, increase to a 1.5% pay adjustment for FY 15/16.

Motion by LeBlanc, supported by Proos, to approve the recommendations by the Personnel Committee to increase the pay plan by 1.5% for the "Step System". Motion carried.

FY 15/16 STAFF GROUP MEDICAL PLAN RENEWAL

Supervisor Haga presented the proposed medical plan which is still an HSA, and the premium is 2.91% less than last year's plan. There would be a small increase in deductibles, co-insurance, co-pays and out of pocket costs. One of the differences is all of the payments including the prescription payments are accumulated with the deductibles. The other part of the premium is the Medicare coverage which increased by 6.57%. It is an acceptable ACA plan and the Personnel Committee recommended its approval along with an increase of \$50 for single and \$100 for two-person and family added to the HSA payments that the Township makes, which will result in an additional expenditure to the Township of \$900 annually.

Motion by Jacobs, supported by Smith, to approve the recommendation of the Personnel Committee as presented for the Group Medical Insurance for FY 15/16, and Dental and Vision Plans as amended. Motion as amended carried.

Supervisor Haga stated the Dental Plan is the same plan and it has increased by 3.68%; Vision current rates have gone up about \$50.00, according to the agent.

Motion by Jacobs, supported by Smith, to amend the main motion to include the recommendation of the Personnel Committee to include the premiums for the Dental and Vision Plans as presented. Motion carried.

MEDICAL BENEFIT POLICY RENEWAL (MEDICARE REIMBURSEMENT)

Supervisor Haga stated this is a requirement of the Board to have this renewed or not renewed on an annual basis. The current Medicare reimbursement is \$629.40 quarterly, with a total reimbursement of \$2,517.60 annually.

Motion by Jacobs, supported by LeBlanc, to approve the recommendation by the Personnel Committee to continue the Medicare Reimbursement, and renewed on an annual basis. Motion carried.

RESOLUTION R-022315-2, ARTS IN ADA ROAD CLOSURE

Jim Ferro, for the Arts Council, stated the Arts Council plans to hold the 21st Annual Arts in Ada on Saturday, May 16, 2015 from 9:00 a.m. until 4:00 p.m. The Arts Council would like to request road closure approval by the Township Board for Bronson Street between Ada Drive and River Street.

Motion by Proos, supported by Smith, to adopt Resolution R-022315-2, Arts in Ada Road Closure on May 16th. Roll call: Yes – Jacobs, Smith, LeBlanc, Proos, Rhoades, Burton, and Haga; No – 0; Absent – 0. Resolution adopted.

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:34 p.m.

Susan Burton, CMC
Ada Township Clerk

Date

RS/dr