

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
JUNE 22, 2015**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Burton, Trustee Proos, Treasurer Rhoades, Trustee Smith, and Trustee Jacobs. Absent: Trustee LeBlanc. Also present: Fire Chief Murray, and 3 community members.

**APPROVAL OF AGENDA**

Supervisor Haga stated that under New Business, Item D, we will be approving the agreement, but also adopting Resolution R-062215-1.

**Motion by Rhoades, supported by Proos, to approve the Agenda as amended. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Minutes**

June 8, 2015 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Department Activity Report-5/15; 2. Regis Board Minutes-2/15/15; 3. Ada Historical Society Minutes-5/14/15.

**Motion by Jacobs, supported by Rhoades, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$29,654.39; #205 \$1,687.63; #208 \$551.80; #248 \$681.60; #590 \$284.24; #591 \$524.77; #592 \$39.90. Total all Hand Checks: \$33,424.33; Warrants: #101 \$98,878.52; #205 \$34,070.70; #208 \$11,034.86; #211 \$750.00; #248 \$99.05; #590 \$159,818.11; #591 \$114,924.68; #592 \$11,150.20; #701 \$154.03. Total Warrants: \$430,880.15. Total All Checks and Warrants: \$464,304.48.

**Motion by Proos, supported by Smith, to approve the Warrant Report of June 22, 2015 in the total amount of \$464,304.48. Roll Call: Yes – Smith, Jacobs, Proos, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Motion carried.**

**PAY APPLICATION #1 – CARL CREEK CROSSING PRESERVE**

Trevor Bosworth from Viridis Design Group presented Jordan Intercoastal's Application for Payment No.1 for the Carl Creek Crossing Preserve Project. The payment, for work done in May, includes mobilization, soil and erosion control, clearing and grubbing, gravel parking lot, gravel trail, culverts and invasive species removal.

**Motion by Smith, supported by Jacobs, to approve Pay Application #1 in the amount of \$26,222.26 for the Carl Creek Crossing Preserve Project, payable to Jordan Intercoastal. Roll Call: Yes – Jacobs, Smith, Proos, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Motion carried.**

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

Trustee Proos commented Reith Riley has left some piles of gravel that need to be taken care of, and suggested we contact them.

Treasurer Rhoades announced tax bills will be going out on July 1<sup>st</sup>; due on September 14<sup>th</sup>.

Trustee Jacobs commented on the great job done by everyone who participated in the Triathlon.

Supervisor Haga stated he was pleased to have received no calls during the Triathlon, so he assumed everything went well. He also commented Ada Moorings is going through some road construction and he has opened the gate at the end of Fase Street temporarily.

Trustee Proos asked if, because of all the rain we have had, the water bills reflect a lower usage than usual, and also asked how the 4<sup>th</sup> of July plans are coming.

Supervisor Haga replied to the question of the water usage that it is too early to tell at this point. Clerk Burton stated the 4<sup>th</sup> of July plans are going well; next year's 4<sup>th</sup> of July will have changes reflecting the Headley Street project.

## UNFINISHED BUSINESS

None.

## NEW BUSINESS

### **PROPOSAL FOR ~~TOWNSHIP~~ TOWNSHIP/VILLAGE MARKETING REBRANDING**

Nick Wasmiller and Austin Langloise, both from the Amway PR Department, presented to the Board what they had been working on with the DDA for the past month: a marketing campaign and a marketing brand that will bring the Village to life, with the envisioning of the future of both the Village and the Township. They presented the communications plan and how it supports the redevelopment efforts of Ada Village, its key message themes of “Live It” “Play It” “Shop It”, the presentation of the logo and its applications related to the marketing campaign and brand, its website use, and social events planned in the activation of the plan.

It was noted by Supervisor Haga the DDA had already approved this project.

It was announced there will be a “Kick-off” ground-breaking ceremony on July 15, with a website being launched the same day.

**Motion by Proos, supported by Jacobs, to approve the creative concept of the proposed branding project. Motion carried.**

### **STREETSCAPE DAFFODILS PLANTING**

The daffodil plantings in the village streetscape need replacement. Kuiper Landscape has given a quote of \$4,022.90 for this project. It is being requested of the Board to waive Section VI D of Ada Township Purchasing Policies requiring three bids. Kuiper Landscape is currently under contract for the Streetscape maintenance, is familiar with the Township need, and has performed very well under the contract.

**Motion by Proos, supported by Rhoades, to approve the Daffodil Streetscape as recommended by the Admin Committee, by Kuiper Landscape, for \$4,022.90, and to waive Section VI D of the Township Purchase Policy. Motion carried.**

### **TOWNSHIP HALL MAIN LOBBY GATE**

Request Township Board approval to contract with Thomet Custom Construction for installation of a railing and gate in the Township Hall lobby as proposed in the Estimate dated May 29, 2015 in the amount of \$3,435. It was requested to waive Section VI D of Ada Township Purchasing Policies and Procedures, as Thomet Construction has performed other township projects at reasonable costs and provides very good services.

Supervisor Haga mentioned this gate is intended to help control traffic in the lobby, along with signage.

**Motion by Rhoades, supported by Burton, to approve the bid by Thomet Construction for the main lobby gate, option 2, in the amount of \$3,435, and also waiving the Section VI D of the Ada Township Purchasing Policy. Motion carried.**

### **MABAS/MUTUAL AID BOX ALARM SYSTEM AGREEMENT UPDATE**

Fire Chief David Murray stated the Mutual Aid Box Alarm System now has to add “Michigan”, becoming MMABAS/Michigan Mutual Aid Box Alarm System. It is just a name change.

**Motion by Proos, supported by Smith, to adopt Resolution R-062215-1 which is a resolution updating the MABAS/Mutual Aid Box Alarm System program by reflecting a name change in the agreement with MABAS. Roll Call: Yes – Jacobs, Proos, Smith, Rhoades, Burton, and Haga; No – 0; Absent – LeBlanc. Resolution adopted.**

### **APPROVAL OF EXTENSION OF PARKING LICENSE AGREEMENT WITH THE COMMUNITY CHURCH**

In Planner Ferro’s absence, Supervisor Haga stated the Township’s existing agreement has expired, and an extension of that agreement needs to be approved. The agreement is for use of The Community Church’s parking lot for public parking. The Township performs snow removal for the parking lot and sidewalks, maintenance and striping.

**Motion by Proos, supported by Rhoades, to approve the extension of the Public Parking License Agreement with The Community Church as presented. Roll Call: Yes – Proos, Smith, Jacobs, Burton, Rhoades, and Haga; No – 0; Absent – LeBlanc. Motion carried.**

**OPPORTUNITY FOR PUBLIC COMMENT**

Deputy Ryan Roe, Community Policing for the Kent County Sheriff's Department stated he's very excited about the new logo being presented. He updated the Board on the latest crimes in the area including outcomes of the investigations. He thought the planning for the 4<sup>th</sup> of July and August in Ada events were coming along well. The Car Seat event at Fire Station #1 was very successful. He has enjoyed building community relationships over the last three years.

**ADJOURNMENT**

The meeting was adjourned at 8:09 p.m.

\_\_\_\_\_  
Susan Burton, CMC  
Ada Township Clerk

\_\_\_\_\_  
Date

RS/dr