



POSITION NAME: Umpire
REPORTS TO: Recreation Program Coordinator
SUPERVISES: N/A

POSITION SUMMARY: This is a part-time seasonal position, primarily responsible for umpiring adult softball games in Ada Park. Games are generally Tuesday and Wednesday evenings. Paid on a per/game bases.

ESSENTIAL JOB FUNCTIONS: (An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.)

Umpire for adult softball games for one or both of the men's Tuesday league and the Coed Wednesday league offered by the Ada Parks.

Adheres to, and coordinate, current softball rules of the game.

Assist in keeping games professional and safe for all participants.

Scorekeeping for scheduled games

Reporting team scores, wins and losses

Maintenance and monitoring of athletic fields and recreation equipment as needed.

Reporting maintenance and facility issues as needed.

Assisting visitors in the park as needed.

Performs other tasks as may be required.

KNOWLEDGE, SKILLS AND ABILITIES: (The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. A qualified individual with a disability must be able to perform the essential functions of the position with or without reasonable accommodation.)

Minimum of 17 years of age.

General knowledge of and interest in public parks and recreation services.

Familiarity with sports programs, especially baseball and softball.

Experience as an umpire or ability to learn quickly.

Ability to work some evenings. Some future opportunities for afternoons or weekends.

Professional work ethic and demonstrated ability to work with others in a positive manner.

Ability to work independently and adhere to schedules/deadlines.

Must possess a Michigan driver's license.

PHYSICAL DEMANDS AND WORK ENVIRONMENT: (The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. A qualified individual with a disability must be able to perform the essential functions of the position with or without reasonable accommodation.)

While performing the duties of this job, the employee regularly works outdoors in all weather conditions and on all types of terrain.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands and fingers; and reach with hands and arms. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The employee must occasionally lift and/or move up to 20 pounds.

The employee must be physically able to operate manual tools and softballs, and to see balls in play.

The employee must be physically able drive to Township parks.

For information contact the Park Office at 616-676-0520 or email mfitzpatrick@adatownshipmi.com