

Through the Help America Vote Act, Ada Township and all local governmental units within Kent County have new voting equipment.

Below are the instructions for the new equipment.

If you have any questions please contact the


Ada Township Clerk

Susan Burton at:

sburton@ada.mi.us or go online to www.ada.mi.us

1 STEP ONE: Receive your ballot.

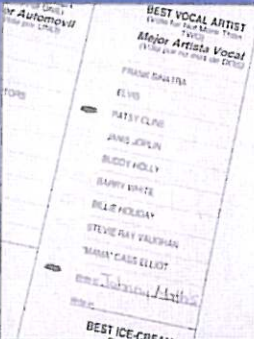
Receive ballot from poll worker. You may also receive a privacy sleeve to shield your votes from view.



2 STEP TWO: Make your selections.


For every contest, make the selection of your choice with the approved marking device provided. It is very important that you mark your ballot properly. Please see instructions below.

For write-in candidates, fill in the oval next to the words "WRITE IN" and write the candidate's name on the line.



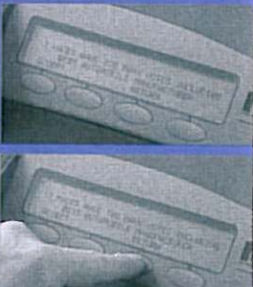
3 STEP THREE: Insert your ballot into the ES&S Model 100.

Insert your ballot into the ballot acceptor. The Model 100 will accept ballots in any orientation (backward, upside down, etc.).



4 FINAL STEP: Review the screen.

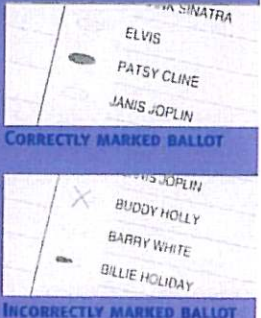
Check the LCD screen to see whether there are any issues with the ballot, such as overvoting, undervoting, and blank ballots. Press "RETURN" to get the ballot back to make changes, or press "ACCEPT" to submit the ballot.



SPECIAL FEATURE: How to mark a ballot correctly.

It is important that you mark your ballot properly *before* inserting it into the ES&S Model 100 Optical Scan Ballot Counter to ensure that your vote choices are counted correctly.

- ✓ Mark your ballot by completely darkening the oval next to your choice. Do not use an "X" or other notation; it will not be read by the Model 100.
- ✓ Use only the approved marking device provided by election officials or found in the voting booth.
- ✓ If you make a mistake in marking your ballot, please ask the election officials for a replacement ballot.
- ✓ Do not fold your ballot before inserting it into the ballot acceptor.
- ✓ If you have any questions regarding your ballot, please ask an election official for clarification *before* depositing your ballot into the ES&S Model 100 Optical Scan Ballot Counter.



CORRECTLY MARKED BALLOT

INCORRECTLY MARKED BALLOT